

**\_\_\_\_\_\_\_ Department Performance Review Committee**

**Summative Evaluation of Faculty Member Report**

[print onto TRU letterhead paper]

The \_\_\_\_ Department Performance Review Committee performed a summative evaluation of faculty member XXX, during the academic year, in accordance with Article 7 of the TRU/TRUFA Collective Agreement.

XXX is a (tenured/tenure-track /LTC--tripartite/bipartite)/ (sessional) faculty member in (role/position/ and any other relevant special circumstances) in the \_\_\_\_\_\_\_ Department.

The Performance Review Committee for this Summative Evaluation was comprised of: [include all those at meeting of final review and vote] name (Chair); name (Faculty Association Representative); name; name; and name.

The PRC used the following evidence (as per Article 7.3.7.2) in this summative evaluation:

(List evidence that was used)

The \_\_\_\_ Department has instructed the PRC that the standards to be met for purposes of summative evaluation are as follows:

(List Departmental standards to be met in teaching/professional role, scholarship, and/or service)

The PRC has concluded that XXX (has/has not) met the required standards for the following reasons:

* list the reasons, using objective data from instruments used to evaluate teaching (questionnaires and observations), scholarly activity (as applicable), service, and/or professional role (as applicable).
* in the case of a successful review, briefly add positive attributes noted
* in the case of an unsatisfactory evaluation only, add recommendations for improvement.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Performance Review Committee Chair \_\_\_\_\_\_\_\_\_\_\_ Department