

# Study Contract for Full-Time Distance Education Students



805 TRU Way  
Kamloops, BC, Canada  
V2C 0C8  
tru.ca/awards

Name \_\_\_\_\_ TRU Student # (T + 8 digits) \_\_\_\_\_

I understand and agree to the following terms and conditions of receiving government student loan/grant funding through Thompson Rivers University for Open Learning courses:

1. To meet the government's **minimum** student loan/grant requirements as a full-time\* student, I agree to choose one of the funding periods below, and register in nine (9)\* new credits that qualify for that period, and **submit all coursework** per the terms below. My funding period for this contract is (check one):

- |                                    |                                    |                                    |                                    |
|------------------------------------|------------------------------------|------------------------------------|------------------------------------|
| <input type="checkbox"/> JAN - APR | <input type="checkbox"/> FEB - MAY | <input type="checkbox"/> MAR - JUN | <input type="checkbox"/> APR - JUL |
| <input type="checkbox"/> MAY - AUG | <input type="checkbox"/> JUN - SEP | <input type="checkbox"/> JUL - OCT | <input type="checkbox"/> AUG - NOV |
| <input type="checkbox"/> SEP - DEC | <input type="checkbox"/> OCT - JAN | <input type="checkbox"/> NOV - FEB | <input type="checkbox"/> DEC - MAR |

2. To remain eligible for my funding, I agree to demonstrate attendance by completing and submitting assignments monthly in **each** course, submitting approximately 25% of the coursework **each month**, and submitting the balance of all coursework by the end of my funding period (100% of coursework complete by end of funding period). I will complete all final exams and final projects no earlier than the last week of my funding period and no later than two weeks beyond the end of my funding period. I understand that I cannot submit any further assignments after writing the final exam. The Open Learning Faculty Member must deem assignments submitted to have been a reasonable attempt, or the assignment will be considered not submitted for student loan purposes.

3. If I fail to submit assignments on the above schedule and fail to submit the balance of **all coursework** by the end of my funding period (100% of coursework complete by end of funding period), the government may consider me technically withdrawn from full-time study, even though I continue to be enrolled in the courses for academic purposes.

Whether I am **technically withdrawn** from full-time study, or I **formally withdraw** from a course(s), these withdrawals are both cumulative and punitive and may result in an "over award", reducing loans in a subsequent term or requiring early repayment of outstanding student loans. If I have received a grant, it may be retroactively converted into a repayable loan.

4. Progress in courses beyond the four-month funding period end date is never eligible for consideration of additional student loan or grant funding and is not recognized enrolment by StudentAid BC or other provinces.

Signature \_\_\_\_\_ Date \_\_\_\_\_  
Please type name.

Fill and email the completed form to: OLfinaid@tru.ca

A COMPLETED STUDY CONTRACT MUST BE RECEIVED BY TRU STUDENT AWARDS BEFORE ENROLMENT WILL BE CONFIRMED

\*Full-time is defined as a 60% course load for most provinces, except with a designated permanent disability, where a 40% course load (6 credits) is defined as full-time for most provinces.