



# THOMPSON RIVERS UNIVERSITY

## SATISFACTORY ACADEMIC PROGRESSION EXEMPTION APPLICATION PACKAGE

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Student Name \_\_\_\_\_ Student T-ID \_\_\_\_\_

Student Phone \_\_\_\_\_ Student Email \_\_\_\_\_

I have reviewed TRU's Satisfactory Academic Progress Policy ED 3-2  
at: [https://www.tru.ca/\\_shared/assets/Satisfactory\\_Academic\\_Progress5642.pdf](https://www.tru.ca/_shared/assets/Satisfactory_Academic_Progress5642.pdf)

### **My Satisfactory Academic Progression Exemption Application Package must include:**

My TRU transcript

My high school transcript and any additional post-secondary transcripts

My academic course selection plan developed in consultation with the appropriate Academic or Program Advisor and signed by that Advisor

My written 1-page summary outlining the connections between my identified challenges and my new TRU Academic Readiness Plan

**Satisfactory Academic Progression Exemption Application Packages must be submitted by August 1, 2016 to the TRU Registrar. Please email to [registration@tru.ca](mailto:registration@tru.ca) or deliver to our temporary location on the first floor of the Brown House of Learning. Only complete applications are reviewed.**

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**In order to address these challenges, meet with one or more of the following TRU Student Service Professionals within the following relevant support areas:**

- Counselling (educational/career counseling, study skills, personal support).  
Old Main 1631, Tel: 250-828-5023
- Academic or Program Advising to confirm course selection dependent upon academic/educational goal.  
Old Main 1155, Tel: 250-828-5075 or a Program Advisor.
- Academic Advising [advising@tru.ca](mailto:advising@tru.ca) or [internationaladvising@tru.ca](mailto:internationaladvising@tru.ca).  
International Student Advising (study permits, work-study permits, housing).  
International Building, 3<sup>rd</sup> floor. Tel: 250-828-5191

- Student Awards & Financial Aid (student loan eligibility, scholarships, bursaries, work-study).  
Old Main 1631, Tel: 250-371-5668 or [finaid@tru.ca](mailto:finaid@tru.ca)
- Services for Aboriginal Students (band funding support, cultural support).  
Cplul'kw'ten (The Gathering Place – House #5), Tel: 250-371-5508
- Others supports as needed (Student Employment Centre, TRU Student Union, Student & Judicial Affairs, and Housing).

Once you have completed the action items you may proceed with submission of your Academic Progression Exemption Application Package.

### **TRU Academic Readiness Plan**

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I have met with a TRU Student Service professional to review my academic status (Policy ED 3-2), to explore my suitability to apply for an exemption from ED 3-2, and to examine the conditions surrounding my academic challenges. The following is my Academic Readiness Plan that is to be shared with other student service professionals should I choose to proceed with an official exemption request. I am aware that the compressed timeline may have an influence on my efforts and outcome in seeking an exemption from ED 3-2. **The deadline for submission is August 1, 2016.**

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**Student Service Professional, Department**

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**Date**

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**During the meeting with the Student Service Professional, I have identified the following challenges that have affected my previous academic success:**

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**STUDENT SIGNATURE**

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**DATE**