**SENATE RESEARCH COMMITTEE**

**May 5, 2009 3:00 – 5:30**

**Trades and Technology Rm 155**

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Present: Sandy Scarff, Nancy Van Wagoner, Kate Sutherland, Denise Tarlier, Julie Drolet, Wendy Hulko, Jim Hu, Ehsan Latif (Chair), Cheryl Zawaduk

Guests: Lincoln Smith

1. Agenda: Addition of ASU from Wendy Hulko
	1. Moved Jim Hu, Seconded Kate, adopted with additional agenda item
2. Minutes of March 3: Motion to approve: Cheryl, seconded Jim, approved
3. Minutes of April 14: Motion to approve: Julie, seconded, Sandy, approved
4. Wendy Hulko welcomed to the SRC
5. Presentation of the Academic Inventory Database (AID):
	1. Nancy introduced Lincoln Smith, developer of AID
	2. Lincoln presented AID
	3. The SRC endorsed the prototype. A URL will be distributed allowing SRC members to review the database in more detail and to make suggestions.
6. Workshops:
	1. SRC agreed to create a year-long schedule.
	2. Deans will be asked to target particular faculty members to attend workshops that would best meet their needs.
	3. Ehsan and Nancy will compile a list of summer (June) workshops for distribution to the SRC for input.
7. Tag line: The official tagline is: “Inventing the Future”. The winner of the tagline creation competition is Don Lawrence.
	1. There was discussion about creating an item with the tagline
	2. Deferred until the logo is developed
8. Subcommittees:
	1. The SRC endorsed the following terms of reference:

Purpose: Subcommittees of the SRC are adhoc groups appointed by the SRC that facilitate particular tasks delegated by the SRC and work in an advisory capacity to the SRC.

Members: The members of the sub-committee shall be approved by the TRU-SRC and shall include at least one member of the TRU-SRC.

Frequency of Meetings: Members shall meet at the call of the chair, as determined by the committee to accomplish the goals and objectives of the subcommittee.

Minutes: The Sub-committees shall keep minutes that are included with those of the TRU-SRC.

Officers: There shall be a Chair, selected by the membership.

1. The Subcommittees: The SRC endorsed the creation of the following subcommittees and emphasized the importance of involving department Chairs:

*Research Support and Promotion*

* *Review of and Support for Existing Research Centres*
* *Conference Support*
* *Library Resources and online databases (may be able to work in cooperation with the Graduate Studies Committee, Nancy Levesque is a member of the GSC)*
* *Promotion Plan*
* *Analytical Facilities Promotion*
* *Promoting Research Centres and Regional, National and International Collaborations*

*Awards Committee*

* *Institutional Grants (ASU/SIG)*
* *Faculty Research Excellence*
* *Research Mentor Award*

*Policy Committee*

* *Compliance*
* *Policies for Compliance*
	+ Ethics
	+ Biohazards
	+ Communication
	+ Conflict of Interest

*UG Research ConferenceAnnual Report*

*U-REAP and Student Scholarships*

1. ASU Grant: Wendy presented her concerns. Nancy indicated that the call for proposals is consistent with the terms of the ASU award and the institutional submission and agreed to call a meeting.
2. Adjournment: 5:30 PM