**Research, Innovation & Graduate Studies**

*-Inventing the Future-*

**SENATE RESEARCH COMMITTEE**

**December 15, 2009 3:00 – 4:30**

**Trades and Technology Room 155**

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| **Minutes** |

**Present**: Sandy Scarff, Nancy Van Wagoner (minutes), Star Mahara, Jim Hu, Ehsan Latif (Chair), Julie Drolet, Cheryl Zawaduk, Norm Friesen, Roger Yu, Mohamed Tawhid

**Regrets**: Margaret Hohner, Karl Larsen, Paul Manhas, Uli Scheck or delegate

1. Call to order
2. Welcome to new members: Roger Yu and Mohamed Tawhid
3. Motion to adopt the agenda: moved by Sandy, seconded by Roger, approved with the addition of
	1. Old Business: Excellence in Scholarship Award, Adjudication Committee
	2. New Business: In Service Day
4. Approval of the Minutes: The minutes were approved with the correction that the Research Space Inventory was NVW’s agenda item (not Ehsan).
	1. Moved by Starr, seconded by Julie, passed
5. Report of AVP- Research and Graduate Studies
	1. Grants are in Party—December 16
	2. SSHRC Leaders Meeting—NVW attended in Ottawa, will distribute SSHRC Plan
	3. New NSERC initiative to link faculty and industry. Will be organizing a research/industry networking event
	4. Research Enhancement Fund (amended document attached)
	5. Undergraduate Conference scheduled for March. Please encourage your faculty and students to attend
	6. Biohazards policy almost complete
	7. Research Handbook is in prep, pending review of MOU and new forms
6. Old Business
	1. Application for Research Centre Evaluation template (checklist) Van Wagoner:
		1. NVW prepared and distributed in advance a **Implementation Document for Policy: BRD 21-0: Research Centres and Groups**

After much discussion the SRC recommended that each proposal for a research centre be reviewed in detail by a 3-person panel, at least one of whom must be a member of the SRC. All members of the SRC will read and be prepared to discuss the proposal. The Panel will report its recommendation back to the full SRC. The committee as a whole will then consider the proposal and vote whether to recommend the Research Centre to the APPC.

The Implementation document was approved as modified (attached).

RSC members may send any minor revisions (typos, redundancies) to NVW.

1. The Panel to review the Frisen Research Centre proposal is: Drolet, Yu, and Mahara
	1. Master Researcher Award (Ehsan)—document distributed
		1. After much discussion and minor amendments the Master Researcher Award was approved as amended (attached): moved by Ehsan, seconded by Julie, passed
	2. Follow up on workshops, Project AID, Ehsan/Manhas-- DEFERRED
	3. Research Policy Review (Nancy Van Wagoner)
		1. NVW distributed a spreadsheet delegating consideration of each subject of the Tri-council MOU to a member of members of the SRC, or other appropriate review leader. Each reviewer or team of reviewers is to become familiar with the relevant subject, TRU policy or practice documents or forms related to the Subject, and recommend whether new policies, procedures, or supporting forms would improve research management and/or compliance with the MOU, or allow TRU to exceed the Tri-council standard (spreadsheet is attached).
		2. NVW will also review all Subjects, and is available to support each individual or team on request.
		3. Teams should be prepared to report at the January meeting.
	4. Excellence in Scholarship Award (NVW), an adjudication committee will be named at the next meeting of the SRC.
		1. Deadline for receiving nominations is February 15, 2010
		2. **Nominations MUST be submitted to Maryanne Bower for consideration by Senate by: MARCH 12, 2010**
		3. Tentative date for the award’s ceremony is April 20, 2010
	5. Annual Research Report (Nancy Van Wagoner)—outline will be presented at the January meeting
	6. Research Space Inventory (Nancy Van Wagoner)—Colin is working with institutional planning on this initiative
2. New Business
	1. U-Reap Report (consideration of amount of the award)—DEFERRED
	2. Schedule for the Winter Term. The SRC will continue the 3rd Tuesday of each month 3-4:30. Please report any conflicts to Jacqueline Beddome
	3. In Service-Day (Zawaduk)-DEFERRED

This was an amazing Fall term. Much was accomplished. All the BEST of the Season.

1. Adjournment, 5:30 motion by Jim Hu—until the New Year!

Attachments:

1. Research Enhancement Fund as amended
2. Master Scholar Award as revised
3. **Implementation Document for Policy: BRD 21-0: Research Centres and Groups as revised**
4. Policy review delegation spread sheet