

Date: _____

Inspector(s): _____

Job Title: _____

Chair: _____

Signature: _____



THOMPSON RIVERS UNIVERSITY

NURSING HAZARD CHECKLIST

This list is not exhaustive and over time new hazards may come to be. The space at the bottom is for you to add your own identified hazards. Please notify the OH&S department so the checklist can be updated with these additions. Answering 'no' to any of the following questions indicates a need for corrective action to be taken.

		YES	NO	COMMENTS	PERSON RESPONSIBLE FOR ACTION	DATE ACTION COMPLETED
1.	Hazard & Location					
1.	Is adequate training and supervision provided in the use of lifts? Are all lifts proper stored? Do lifts have working locking systems? Is there an ESD system in places? Are there safety signs? (331)					
2.	Are all storage closets organized and proper utilized? (331)					
3.	Are all cleaning chemicals clearly labeled? Are they stored in a safe and proper manner? (331)					
4.	Is there training in the handling of needles? Is there adequate supervision? Is there proper disposal available for used needles? Are there safe work procedures available? (331)					
5.	Is there training in the safe use of IV insertions? Is there adequate supervision? Are gloves provided? Are waiver forms being utilized? (331)					

		YES	NO	COMMENTS	PERSON RESPONSIBLE FOR ACTION	DATE ACTION COMPLETED
6.	Is all equipment in good working condition? (331)					
7.	Are all storage closets organized and proper utilized? (333)					
8.	Is adequate training and supervision provided in the use of lifts? Are all lifts proper stored? Do lifts have working locking systems? Is there an ESD system in places? Are there safety signs? (333)					
5.	Are all storage materials properly and safely stored? (333)					
6.	Are all cleaning chemicals clearly labeled? Are they stored in a safe and proper manner? (333)					
7.	Is there training in the handling of needles? Is there adequate supervision? Is there proper disposal available for used needles? Are there safe work procedures available? (333)					
8.	Is there training in the safe use of IV insertions? Is there adequate supervision? Are gloves provided? Are waiver forms being utilized? (333)					
9.	Is all equipment in good working condition? (333)					
10.	Are all shelving units secured? Are materials stored on the shelves in a safe manner? (335)					

General Items to Always Look For:

- Ventilation: ensure room ventilation is adequate
- Spills: Make sure anything spilled is cleaned up immediately, no matter what it is, to avoid exposure and uncertainty

- Training: all students need to be trained on any safety issues and equipment they are expected to use. It is a good idea to also do a follow-up refresher training mid term
- Eyewash/shower: eyewash stations should be flushed often to avoid dirt buildup and to make sure they are working properly
- PPE: requirements should be clearly communicated and posted on lab doors
- Safe work procedures: safe work procedures must be readily available at all times and recently reviewed
- Housekeeping: if upon inspection you notice that lighting is not adequate, doors don't close properly, or something is damaged, make note of it to ensure the right people are informed
- Electrical: cords should not be frayed or missing prongs, equipment should be certified, outlets should be in working order and of sufficient rating
- Clutter: walkways, doorways and places where hazardous materials are stored should be free of clutter to avoid trips etc