

**TRU JOHSC Minutes**  
**Mar3, 2008**  
**AE 204, TRU Campus**

1. Meeting called to order at 3:00pm and introductions made as new members including John O'Brian who will be participating via teleconference
2. There were no additions to the agenda
3. The minutes from the previous meeting were adopted as circulated
4. Business arising:
  - a. indoor air quality in A&E
    - i. Lincoln reported that the air exchange is occurring more often until the new fan will be installed over the summer  
C. Fardy questioned if a survey of individuals in the building could be conducted to get a better idea of the health issues
  - b. BC Healthy Living Alliance  
C Corsi updated the committee on TRU being chosen to work with 9 other post secondary institutions to look at smoking on post secondary campuses. She is seeking volunteers for the committee composed of students and TRU employees. The venture is being funded through Act Now.  
Chelsea also invited committee members to attend the Wellness Fair in the Independent Center Mar 26  
Chelsea also said she has been getting feedback that we need to push the fact that TRU promotes a scent reduced environment.
  - c. Name Tags for TRU employees  
C Fardy sent an email to Rick Browning re the suggestion from the committee that all employees have TRU identification on them while working. Rick responded with some concerns. This generated discussion of the group. It was felt if those who go into other areas as part of their daily work wear nametags that was appropriate at this time. Facilities wear TRU shirts. Discussion ensued that contractors on campus must have some sort of identification while working in areas of the campus.
5. Old Business:
  - a. S Jyrkannen briefed the group on the work being done on developing a campus wide alert system "TRU Alert" Facilities is working with OH&S and IT to develop the system. A request for proposals has been sent out. The document outlining our procedure has been sent out to the RCMP, city etc for feedback so everyone is aware of the protocol at TRU.

- b. Discussion ensued re the incident that happened on campus during spring break. The committee unanimously supported sending a letter to L Joly asking that an email be sent to the TRU community regarding this incident

ACTION: C FARDY

- c. Following the educational session for the JOHSC members, it was agreed the committee needs to set aside time for a planning session for the JOHSC.
- d. C Fardy circulated by email the working alone guidelines that were developed by the Faculty of Science as a possibility for other areas of TRU.

Meeting adjourned : 4:00pm

Next Meeting April 7. 2008