

Dear Prospective MLA Student,

Before you approach a laboratory to request a practicum experience with them, it is important to understand the following issues:

1. It is the sole responsibility of the student to determine if the current employment trends in their region meet their personal needs and, in most areas, to locate and arrange their own clinical placement.
2. If the laboratory site in your area is not approved by TRU to deliver clinical training, contact the TRU Program Administrator to follow up with the site.
3. It is a privilege not a right, to be accepted for a practicum. It is extra work for laboratories to train students and they are under no obligation whatsoever to train students.
4. Most laboratories volunteer to train students to meet their own potential manpower needs or those of their health region.
5. Laboratories may not be able to train students due to their own staffing situation. They may be short staffed or have adequate full-time and casual staffing.
6. Many laboratories may have all of their needs met by another training school and therefore will only train those students.
7. Laboratories may need to change or cancel training because of emerging circumstances – they have the right to do that.
8. Students are required to abide by requirements of the Student Placement Agreement/Educational Affiliation Agreement that may exist between TRU and the preceptor institution, which may include providing detailed immunization records, confidentiality agreements and doing a mask fitting.
9. Clinical training takes place only when you have completed all of the theory courses. The practicum is a full-time commitment: MDLB 1721 is 4-8 weeks; MDLB 1991 is 6 weeks. You must be registered in MDLB 1721 or 1991 at the time you begin your training.
10. The entire program, including clinical training, must be completed within two years. It is the student's responsibility to review all of their theory materials prior to the clinical in order to maximize their success.

Information for the Laboratory Site

TRU-OL's program is designed to be beneficial to both students and prospective employers. TRU-OL recognizes that many clinical agencies may not provide this training unless they have available space, manpower and need for this student as a potential employee. TRU-OL therefore discourages enrolment in the program if the student is unable to find a suitable clinical placement or if employment prospects will not meet the student's expectations.

For more information on the program and clinical competencies, contact the Program Administrator and request a MLA Preceptor Handbook.

By signing below I acknowledge that I have read and understood the following:

For the Student: I have read and I understand the issues listed on Page One. I understand that TRU may release information to the Practicum Supervisor on my progress and performance in the program, including the phlebotomy workshop.

For the Supervisor: I have met with the aforementioned student. Our facility is willing to provide the clinical placement experience and ensure that all required competencies are met, however, I understand that due to future emerging circumstances I have the right to change or cancel training.

I have been in communication with the Program Coordinator, who is also aware of student requirements indicated in the Student Placement Agreement (SPA), if one exists. The TRU Program Coordinator indicated compliance to the SPA.

Job Shadowing Experience: Our facility is willing to provide two job shadows on the estimated dates below:

- 1st upon official program admission: _____
- 2nd upon entry to the phlebotomy theory course: _____
(student to contact site at this point to arrange a date)

Student Contact Information

Name: _____

Address: _____

Phone: _____ Email: _____

Date: _____ Signature: _____

Estimated Date of Practicum: _____

Laboratory Contact Information

Name: _____

Title: _____

Institution: _____

Address: _____

Phone: _____ Email: _____

Date: _____ Signature: _____

Please mail this original form to the address below, completed in full.

Admissions
Thompson Rivers University, Open Learning
805 TRU Way, Kamloops, BC V2C 0C8