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## COURSE AND PROGRAM REPEATERS

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AUTHORITY	SENATE
PRIMARY CONTACT	APPROPRIATE DEAN

### POLICY

In order to ensure maximum student success and the responsible use of program and course resources, the University may set limits on the number of times students may attempt a course or program.

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### REGULATIONS

#### I. COURSE REPEATERS

- 1) Subject to the policies and/or criteria of each program, any student may attempt a given course two times. An attempt is determined to have occurred when any record of the course attempt appears on the student's transcript. A student wishing to attempt the same course for a third or subsequent time will be permitted to register only with the approval of the Chair of the department offering the course (for campus-based courses) or the approval of the Faculty/School designate (for Open Learning courses).
- 2) Subject to the policies and/or criteria of each program, once reregistered in an Open Learning non-consortium course, students may request that their Open Learning Faculty Member recommend to the Faculty/School designate to have assignment marks brought forward to the new registration.

#### II. PROGRAM REPEATERS

- 1) A student wishing to repeat a program (e.g., to pursue an additional BA after having already completed a BA) will be permitted to do so, as long as the new area of study is in a

different subject matter domain than that completed initially (e.g., Psychology versus English).

- 2) All requirements for completion of the additional area of study must be met.
- 3) A minimum of 6 additional credits will be required for the repeat of a certificate program.
- 4) A minimum of 15 additional credits will be required for the repeat of a diploma program.
- 5) A minimum of 30 additional credits will be required for a repeat of a degree program.

### III. ADMISSION PRIORITY OF REPEATING STUDENTS

I or II above notwithstanding, in certain programs, repeating students will be admitted only if space is available once new applicants have been admitted.