ELIGIBILITY

In order to be considered for a course extension, you must have submitted at least one assignment, project or exam prior to submitting a Course Extension Request.

DECLARATION

☐ I have submitted at least one assignment, project or exam in a self-paced course delivered by TRU-OL and believe I am eligible for an extension.

STUDENT’S SIGNATURE

DATE

REQUEST

I request to extend my course completion date for the following course(s):

<table>
<thead>
<tr>
<th>COURSE NUMBER</th>
<th>COURSE NAME</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Please go to tru.ca/distance/services/tuition for information on fees.

☐ CHEQUE / MONEY ORDER (payable to Thompson Rivers University)

☐ SPONSORED (attach authorization)

☐ CREDIT CARD

To pay by credit card, log-in to myTRU and click “Make a payment.” Select the current term, enter the payment amount and your credit card information. When your payment is complete, fax or email this form to student@tru.ca.

We will not be able to process your request until we receive payment.

TOTAL PAID $ __________

REASON FOR EXTENSION (Must choose one option)

☐ TIME MANAGEMENT

☐ PERSONAL REASONS
  ☐ Medical
  ☐ Other

Comments:

☐ TO WRITE FINAL EXAM

☐ DIFFICULTY WITH INDEPENDENT STUDY

☐ OTHER

Comments:

FAX OR MAIL THIS FORM (SEE TOP OF FORM)