

THOMPSON RIVERS UNIVERSITY
Minutes of
Joint Occupational Health and Safety Committee
(JOHSC)

Monday, April 6, 2009

Human Resources Boardroom 2:30 – 4:00

Present: Nancy Twynam (Chair) Carolynne Fardy
Malcolm Henry Stacey Jyrkkanen
Jean Crowe Kim Johnstone
Victoria Baker Ken Tessier
Dave Trevitt

Recorder: Josey Westran

Regrets: Tanya Sanders Lincoln Chua
Susan Purdy Cheryl Delling

1. **Adoption of Agenda:**

The April 6, 2009 agenda was adopted.
Moved/Seconded

2. **Adoption of Minutes:**

Previous meetings minutes were adopted.
Moved/Seconded

3. **Business arising from Minutes**

- Susan to contact Williams Lake for each meeting and have teleconferencing equipment setup.
- Hand washing signs have been posted.
- Behind the Line signs have been hung but line painting has not been done.
- Traffic management for Open Learning Building has three volunteers, training to be provided.
- Off-gassing issue completed.
- Garbage overflow addressed, cement pad still to be poured.
- Data loggers will take about 6 weeks to analyse.

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4. New Business

a) **Sandwich board advertising:**

Safety issue when displayed in hallways. Malcolm, Nancy and Victoria to have discussion with Linda McAbee from Registrars office and Kathy Richardson from the CAC for clarification of the policy in regards to approval for placement of these.

b) **Biohazard areas:**

Biohazard safety officer will send information from the science building to Stacey.

c) **Traffic concerns in front of BCOL building:**

Several options discussed; line, painting, add speed bumps, three way stop, letter from facilities to BC Transit regarding speed of buses.

Motion: Moved by Stacey, seconded by Carolynne – To recommend to Facilities a three way stop be placed between facilities and the gym.

Discussion – Motion Rescinded.

Letter to be sent to Warren Asuchuk in Facilities by Carolynne asking him to attend our next meeting to address the issue of pedestrian safety in front of the BCOL building, also discuss the option of paint color for the “behind the line” smoking area and brief the committee on construction around the House of Learning.

d) **Goal setting for next year:**

Planning meeting to be held on May 11th in Accolades, CA building, starting at 11:30. Stacey will provide lunch.

Carolynne will send out last years for review of accomplishments.

e) **JOHSC email account** – Cheryl away, tabled for next meeting.

f) **JOHSC jurisdiction re: environment:**

Committee to focus on health related issues not environmentally friendly issues however, committee will support environment action plans

g) **Behind the Lines – Smoking:**

Lines painted have not withstood the winter months, discuss further with Warren when he attends our next meeting in regards to a stronger paint.

Cigarette butts on the ground - Stacey to discuss with facilities whether there is a different type of ashtray that can be used.

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h) Health and Safety Training:

Mr. Tim Ambrus will hold a basic training session on April 16, 2009. Next session will cover Investigation training.

i) Tobacco Reduction:

IDRG is conducting an on-line survey which will end on April 9.

5. Reports

a) Health and Safety (Stacey Jyrkkanen)

For month of March there were 19 incidents (no WL stats submitted)

SAFE program – OM almost complete

Pandemic Planning – Lynn Joly dealing with

Stacey will prepare a quartly report (graph) for May 11th.

Stacey is away after May 12th, Rick Papp will submit reports.

b) Subcommittee Reports – (Jean Crowe)

Fire wardens do fire inspections once per month

Bookcase policy in regards to height – attachment to wall, any policy regarding filing cabinets on cubical walls – Malcolm to check on WCB policy.

Meeting adjourned at 3:50

Next meeting May 4th.