

TRU JOHSC General Meeting
Monday April 7, 2008
A&E 204

Present: Carolynne Fardy, Cheryl Delling, Kim Johnstone, Stacey Jyrkkanen, Lyle Hirowatari, Rick Papp, Joe Rille, Shima Iuchi, Calida MacKenzie, Debbie Blackwell, Malcolm Henry, Susan Purdy, John O'Brien.

Regrets: Lincoln Chua, David Trevitt, Marge Huntley, Gilles Valade, Chelsea Corsi, Sarah Langlois, Gerard Hayes, Ken Tessier, Geoff Wilmhurst

Agenda Number	Item	Action	Deadline
1.	Call to order @ 3:00pm		
2.	Agenda approval, approved with 3 additions under new business	Approved	
3.	Adoption of Previous Minutes	No errors or omissions	Complete
4.	<p><u>Business Arising from the minutes:</u></p> <p>Item 4a] Air Quality issue A&E Bldg. Lincoln not at meeting, no update. C. Fardy proposed doing a survey of people around the air quality issue after the fans are installed in A&E. Facilities will install two exhaust fans, one East Section, one in the West Section of this building; to be done this summer.</p> <p>Item 4b] Stacey provided an update regarding Emergency Planning A meeting was held last week a couple of changes will be put into document and the document circulated for input.</p> <p>Item 4c] Wellness update – Chelsea not at meeting, update not available.</p> <p>Item 4d] JOHSC Planning Session</p> <p>When = Thursday May 22/08 from 930 – 1230</p> <p>Venue held in Culinary Arts Cafeteria.</p> <p>Agenda items for session.</p> <p style="padding-left: 40px;">A] Orientation B] Terms of Reference C] Membership in JOHS Committee D] Results of First Aid Assessments by Zee Medical E] Clinic – Operation of, and contract renewal F] Production of Safety Brochure</p> <p>Item 5e] Young Workers workshop. C. Fardy advised we cannot get a facilitator until end of May, next year perhaps we will start request in September 2008.</p>	<p>Update</p> <p>Update</p> <p>Update</p> <p>Update</p> <p>Complete</p>	<p>May 5/08</p> <p>May 5/08</p> <p>May 5/08</p> <p>May 5/08</p>

5.	<p>New Business</p> <p><u>A] Workplace Conduct Investigation</u> - M. Henry brought up that the JOHSC should be involved. Stacey added investigation normally done by a management rep and staff person. This issue was a touchy subject and many people declined offer to participate. A question was asked if it would be possible to have Paul do a diffusing work shop.</p> <p><u>B] Compliance with New Smoking Regulations</u> – Stacey advised information was provided to NL Radio by Ron Olynyk. Currently TRU has no smoking within 25 feet of entrances. Les Tabata will be contacted re: Further signage [perhaps amended to current legislation of 3M] both in English measurement and metric as well as the painted lines. How will this be enforced? It was suggest that people be educated. Perhaps at orientation or a pamphlet displayed at targeted areas. Stacey will provide a rough draft at next meeting.</p> <p><u>C] Day of Mourning</u> – Normally flags are at half staff, sponsored by the BC Federation of Labor. C. Fardy will send a note to R. Browning.</p> <p><u>D] Emergency Lighting</u> – C. MacKenzie brought up this item. It concerns issues of no lighting in washrooms etc particularly in Old Main. Lincoln was not available for comment. Last year this item was brought up and David Trevitt said there was no money for this and they would be added when funds available. The area of most concern is A Block in Old Main.</p> <p><u>E] Temperature Records in Culinary Arts</u> - brought to the meeting by K. Johnstone. Kim had to leave before item was reached. Tabled to next meeting.</p> <p><u>F] BCOL Construction/Renovations</u> - Janet Maskell was to be the go to person for issues, this info allegedly was not communicated to OL staff. Three persons came to OH&S, Stacey and Rick went over to the building to investigate. A WCB Hygiene Officer came to the site, MSDS sheets were reviewed, some MSDS were copied and floor by floor visit was conducted. Results were okay in a written report from Worksafe BC. The committee recommended that all persons involved in any area be notified by their supervisor as to the process for concerns, the safety rep and JOHS Committee be notified also.</p>	Complete	
		Update	May 5/08
		Complete	
		Update	May 5/08
		Tabled to	May 5/08
		Complete	
6.	Concerns or Incidents from subcommittees:	None	
7.	Incidents – March was a very busy month. There were a lot of minor incidents. The most serious were 1] Student in Williams Lake got hand caught in fan belt of vehicle. 2] Steel plate falling in Visual Arts. 3] Williams Lake Investigation – near electrocution of student. 4] 34 fire orders at Kamloops Campus, most of them minor.	Complete	
8.	Meeting adjourned @ 4:15 pm. Next Meeting Monday May 5 2008 at 3; 00 pm same location.		