

STATUS

Are you a new or returning student? If "returning", what is your TRU Student # T _____
 Did you attend a BC high school, if so what is your P.E.N.? _____

STUDENT INFORMATION

Family Name:

First Name:

Middle Name: English/Other Name:

Mailing Address: _____
 _____ Male Female

City: _____ Citizenship: _____

Country: _____ Postal Code: _____ Birthdate: _____ DAY / MONTH / YEAR

Student Email: _____ Phone: _____

Emergency Contact (Name & Relationship): _____

Emergency Contact Email: _____ Emergency Phone: _____

AGENT

Name of Agency: _____

Address: _____

City: _____ Contact Name: _____

Country: _____ Postal Code: _____ Email: _____

Phone: _____ Mobile Phone: _____

PROGRAM CHOICE

When do you want to begin your studies? September (Fall) January (Winter) May (Summer) Year: 20____

Which program are you applying for? _____
 (if applying for Masters or Law program please apply online at truworld.ca)

Will you require English as a Second Language (ESL) studies at TRU? Yes No Don't Know

Are you a short-term or visiting student? If so, for how many semesters? _____

Where did you hear about TRU? Education Fair Agent Facebook Web Search Friend/Student Other _____

STUDENT REFERRAL (If applicable): _____ TRU ID# _____

EDUCATION HISTORY

Senior High School Attended: _____

From: (year) _____ To: _____ Grade Completed: _____ Attach all transcripts (if applicable)

All Universities or Colleges Attended: Attach all transcripts (if applicable) GPA: _____

1) _____ Dates Attended: _____ Degrees/Diplomas Granted _____

2) _____ Dates Attended: _____ Degrees/Diplomas Granted _____

Official English Proficiency Test (if applicable): _____ Date _____

Name of Test (IELTS/TOEFL, other): _____ Overall Score/Result: _____ Attach official test scores if applicable

PAYMENT & DECLARATION

TYPE OF PAYMENT (CDN\$100 APPLICATION FEE REQUIRED):

Certified Cheque or Money Order - Reference# _____
To pay by credit card apply online at truworld.ca

Bank / Wire Transfer Information: Amount \$: _____

Date of transfer: _____ Reference # _____

Ordering bank name: _____

Ordering customer name: _____

Please include a copy of receipt with application.

Please include student's full name on all wire transfers.

Declaration: I understand and agree that: (i) this is an application for a TRU program only and is subject to the limitation of available resources; (ii) any misrepresentation of information in this application may result in the cancellation of my admission or registration and such misrepresentation may be shared with other post-secondary institutions; (iii) information placed in my student record will be used for the purpose of admission, registration, record keeping, statistical research, or program evaluation and for purposes consistent with the administration of the University and its programs and services including the programs of student societies/student unions, alumni associations and the Thompson Rivers University Foundation; (iv) my personal information will be reported as required by provincial or federal authority; (v) my admission information may be shared with my current high school as needed and applicable; and (vi) if I am admitted to a program, I am subject to the policies and rules of TRU. I certify that all statements on this application are true and complete and I authorize TRU to verify them.

Signature: _____

Date: _____



A When to Apply

Please note the following application deadlines. Late applications will be considered if space is available.

WINTER: January semester
Application deadline: October 15

SUMMER: May semester
Application deadline: February 15

FALL: September semester
Application deadline: May 31

B How to Apply

1. APPLICATION

Complete all information on the application form. For faster processing complete application online at: truworld.ca

2. TRANSCRIPTS

With this application submit official transcripts (or certified copies) of your secondary school grades and any post-secondary institutions you have attended. Transcripts **must be officially** translated into English.

You may scan and email or fax the transcripts for faster processing but originals **must be** sent to International Admissions before the start of classes, or presented upon arrival at TRU otherwise you will **not** be allowed to register for courses at TRU.

3. APPLICATION FEE

A non-refundable application fee of CDN\$100 **must** accompany your application. For Credit Card Payments, please apply online at: truworld.ca

4. SEND

Send your completed application form, transcripts, and application fee:

By email (recommended):
iapply@tru.ca

By mail to:
International Admissions
Thompson Rivers University
900 McGill Road
Kamloops, BC Canada V2C 0C8
Tel: +1.250.828.5252
Fax: +1.250.371.5513

C Next Steps

1. PROCESSING

Your application will be processed within five working days.

2. PRE-ACCEPTANCE

TRU will send a pre-acceptance letter indicating

- the program to which you have been accepted and
- any conditions of your acceptance

3. PAYMENT

You should submit the required fees for your first semester of study (as outlined in your pre-acceptance letter).

4. FINAL ACCEPTANCE

Upon receiving payment of tuition and general fees, TRU will send an official letter of acceptance.

5. HOUSING

Either make arrangements with the accommodation directly or used the TRU World service to secure your room. Students must pay a \$150.00 accommodation application fee when using the service with TRU World.

6. STUDENT VISA

Use your official TRU letter of acceptance to apply to the nearest Canadian Embassy or Consulate for a student visa.

7. AIRPORT PICKUP

Note: Airport pick up only available at the Kamloops airport. Additional charges may apply.

D Payment

- Fees may be paid by bank draft, bank transfer or money order. A copy of the payment must be included when submitting application. You can also make payments through our online secure payment facility at truworld.ca
- To make credit card payment, please apply online at truworld.ca
- Please make your bank draft or money order payable to: Thompson Rivers University
- Bank transfer details:

Thompson Rivers University
Acct #1105-935
Transit # 07200
Swift Code: BOFMCAM2
Bank of Montreal (BMO)
101F-1180 Columbia Street West
Kamloops, BC, Canada V2C 6R6

Send a copy of the wire transfer receipt to iapply@tru.ca

TRU Refund Policy

Students should familiarize themselves with TRU's refund policy prior to submitting payment for their studies.

International students who:

- Withdraw prior to the start of instruction will receive a 50% refund of tuition and general fees invoiced, the balance of the tuition and general fees will be forfeited.
- Withdraw in the first or second week of instruction will receive a 25% refund of tuition and general fees invoiced. The balance of the tuition and general fees will be forfeited.
- Withdraw after the second week of instruction will receive no refund of tuition. A forfeit of the semester tuition and general fees will be implemented if we are not advised of a request for refund or deferral.
- Withdraw due to a failure to obtain a student permit prior to arrival at TRU will be entitled to a full refund of tuition and general fees invoiced less a CDN\$200 administration fee. Students must notify TRU in writing and provide documentation prior to the start of the semester (the original letter from the Canadian Embassy stating the reasons the visa was denied is required — no photocopies, scans, or faxes are accepted). Total non-refundable including application fee of CDN\$100 is CDN\$300.
- New students who wish to defer the start of their first semester of study to a future semester may do so only twice and up to a maximum of one calendar year (i.e. a student accepted to the fall semester may defer until the next fall semester but not beyond). Continuing students who wish to defer their admission must do so before the beginning of the semester. Once the deferral has expired, students will need to reapply if they wish to recommence studies at a later date. Deferral must be requested in writing and sent to iapply@tru.ca prior to the start of the semester. Once instruction begins policies (b) and (c) above apply.
- Withdrawal for Medical Reasons—Apart from the policy outlined for international students, there is no provision for a medical refund outside this policy. For continuing students who are required to withdraw for medical reasons, we encourage the student to visit their Academic Advisor and fill in a "Complete Program Withdraw Form". This allows the student to withdraw from a course or program without obtaining a "DNC (Did Not Complete)" on their academic record.