**Undergraduate Research Mentor Award  
NOMINATION DEADLINE: FEBRUARY 15th annually**

**Terms of Reference**: This award recognizes demonstrated excellence in mentoring undergraduate researchers over a sustained period of time. This award:

* Celebrates a faculty member who actively mentors undergraduates in research—someone who helps undergraduate students to explore, inquire and engage in new knowledge creation by providing meaningful guidance and support,
* Recognizes a continuous, long-term commitment to undergraduate student research.

**Award**: A $1,000 research grant (to be used according to Tri-Council guidelines) and a plaque. TRU may offer up to two awards per year, but is not obligated to offer the award annually.

**Eligibility**: Nominees are TRU faculty members who

* + Have advised and supervised a significant number of undergraduate student researchers over a sustained period of time,
  + Have promoted the dissemination of knowledge by publishing, exhibiting, or presenting with their students, or by encouraging students to publish, exhibit, or present independently,
  + Have not received the award during the previous five years, and
  + Are themselves scholars, researchers, artists or professionals with a demonstrated commitment to fostering the intellectual, creative, scholarly, or professional growth of their undergraduate students.

**Nomination Process**:

* Nominations may be initiated by students, faculty, staff, or administrators
* Self-nominations will not be considered.

1. The formal nomination must be submitted to the Research Office by the Dean’s Office.
2. Nominations should include:
   * 1. A letter of nomination no longer than 5 pages indicating ways the nominee

* contributes to undergraduate student research, innovation, and/or the production of creative works,
* encourages bold discovery, inquisitiveness and inquiry,
* engages undergraduate students in major challenges and issues, both social and academic,
* engenders an understanding of the process of new knowledge creation and the value of original research to society,
* fosters an understanding of integrity in research and scholarship,
* provides opportunities for undergraduate students to present, publish, exhibit, or perform their work, and
* advances the long-term professional, artistic, or scholarly development of undergraduate students.
  + 1. A CV that includes a list of undergraduate students supervised and the role played by the supervisor; any associated funding received (eg., CUEF, U-REAP, USRA, internal or external faculty grant or contract); student presentations or publications successfully supported; co-publications and co-presentations/exhibitions/performances with students; undergraduate research activities organized, and any other information that will help the committee evaluate the candidate’s mentoring achievements.
    2. Letters of support. Referees must meet the following criteria:
* faculty members, internal or external colleagues, or academic administrators who are in a position to evaluate the nominee’s mentoring accomplishments,
* former students supervised or taught by the nominee.

**Evaluation Committee**

The Evaluation Committee shall include

* The Associate Vice-President, Research and Graduate Studies
* The Chair of the Senate Research Committee
* Three tenured faculty members selected by the Senate Research Committee

***Complete nomination packages should be submitted electronically to*** [***research@tru.ca***](mailto:research@tru.ca) ***no later than February 15th.***