

# TRU Instructional Innovation Grant (TIIG)

## Overview

Proposals are invited from University Instructors, tenure-track, and tenured faculty who are interested in enhancing and building the classroom experience by adopting or experimenting with instructional approaches that challenge, support, and encourage students.

The support provided by this grant is focused on supporting students as partners in roles such as co-researchers, student project managers, or as research assistants. All grant awardees will also be assigned a CELT Coordinator to help manage the scope and outcomes of the project.

## Streams

Grant applicants are asked to present a rationale for how their project connects to a minimum of one stream in their application:

- Community engagement\*
- Open practice and technology
- Student engagement, retention, and persistence
- Assessment for learning
- Equity, diversity, and inclusion

(\*Includes collaborations with community organizations and nonprofits, school districts and/or small businesses etc...)

## Objectives

- Increase the creation, adaptation, adoption, and integration of high-quality innovation in pedagogy, in TRU campus-based courses.
- Grow capacity at TRU to support and sustain pedagogical innovation.
- Engage with the TRU community to increase awareness of teaching and learning innovation.

## Funding

Successful applicants may receive up to \$5,000. We anticipate offering 5 awards each year.

Deadline: January 17, 2022 (Extended deadline to February 28, 2022)

Results: Awards will be announced by February 28 (Extended to Mid March). Projects begin on **April 1 and end March 30** of the following year. Final reports will be expected no later than **May 30<sup>th</sup> of the year project end**.

Duration: 1 year (with interim report at 6 months and final at 12 months); Projects needing time beyond 1 year can apply for an extension for the project (on a case-by-case approval basis), in writing to CELT, at least 6 weeks before the end of the project (March 30<sup>th</sup>); however, funds should be spent in the one-year timeframe for which the grant was awarded.

## Eligibility

- Faculty members may individually or jointly submit grant proposals. The lead applicant must be named and must be a full-time continuing faculty member. Faculty members with other term appointments, non-academic staff, community members, and students may be co-applicants.
- Principal Applicants to the TIIG cannot hold more than one TIIG concurrently. Co-applicants can be involved in more than one active TIIG project at a time.
- Applicants can hold an TIIG and other external grants (e.g., BC Campus) to develop the same project, if the use of the funding meets different project outcomes.
- Proposals that overtly
  - support the institutional learning outcomes at TRU\*\*, and
    - engage student assistants/co-researchers in the project
    - has an innovation focus
    - has a knowledge mobilization plan (for end of project scholarly dissemination)

will be prioritized.

**\*\* Institutional Learning outcomes:**

*Communication, Teamwork, Lifelong Learning, Social Responsibility, Knowledge, Critical Thinking and Investigation, Indigenous Knowledge and Ways, Intercultural Awareness*

### **Eligible Expenses**

- Support for student assistants/co-researchers to perform tasks related to the project (e.g., research, writing, editing, translation, graphic design, and audio or video recording services).
- Honoraria for Elders, contributors, or collaborators.
- Meeting expenses, student busing, Teachers on Call (TOC) costs

### **Ineligibility**

- Proposals for the creation or development of technologies, new systems, or platforms are not eligible for this funding.
- The TIIG will not fund equipment purchases.
- The TIIG cannot be used for travel funding.
- The TIIG cannot be used for course release or faculty stipend reimbursement

### **In Kind Support**

CELT will provide in-depth information, consultation, and support to any perspective applicant with an interest in enhancing the classroom experience by adopting innovative technologies or other pedagogical approaches that challenge and encourage students.

These services can include:

- Coaching and mentoring in the SoTL research process, as needed
- Coaching and supporting faculty in working with students as partners

- Consulting on EDI, Indigenous ways of knowing, and Universal Design for Learning (UDL) principles
- Identifying, evaluating, and creating high-quality interventions and pedagogy
- Consulting on effective pedagogy implementation to support the projects' teaching and learning goals
- Instructional and open resource design expertise
- Project evaluation consulting
- Connection to other services at TRU that may be able to support the project, such as:
  - Guidance and consulting on best practices for open licensure, such as Creative Commons
  - Copyright review of third-party materials

### **Application Process**

The Lead Applicant's Chair/Associate Dean, Director, or equivalent must be consulted and agree to support the project in writing (attached in appendix to the application). Applications will be submitted to CELT, with all documents bundled, and submitted to the Grant Submission link.

The full application will consist of:

- Complete Project Proposal Form
- Complete Budget (template)
- Appendix with other materials to support the application, including letter of support from Chair/Associate Dean, Director, and/ or equivalent such as community partner.

### **Adjudication Criteria**

TIIG proposals will be reviewed by an adjudication committee composed of faculty, students, and staff. Successful proposals will meet the following criteria:

- Has the support of the Applicant's Chair/Associate Dean or Supervisor and relevant partners.
- Describes a clear plan for how the proposal idea will be developed and/or integrated into courses to support and enhance institutional, program and course learning outcomes as part of the course design.
- Includes an evaluation plan complete with outcomes-based criteria and alignment with program and institutional learning outcomes, that will be used to determine the project's success and impact.
- Includes a contingency plan for possible COVID-19 restrictions that do not allow for in-person events.
- Commits to release and share the resources with an open license, such as a Creative Commons license, that allows others to freely adapt, modify, copy and/or redistribute the resources.
- Adopts or develops materials that are in a format or on a platform that readily enables modifications or reuse of the content.
- Commits to contributing to an TIIG Showcase, a CELTalk or CELT workshop at TRU (in person or virtual) or other dissemination to facilitate the discovery and sharing of the innovation.

## **Conditions of the Award**

- Provide written status updates at the midpoint (6 months) and conclusion (one year) of the projects to CELT
- Acknowledge support from CELT and the TIIG within any adapted or newly created work.
- Share experiences with interested colleagues at TRU events, in media stories, and an agreement that the final product will be open, accessible, and listed on the CELT website.
- If students develop/co-develop the teaching and learning materials as a part of their coursework, appropriate communication and permissions must be provided
- If students develop/co-develop the teaching and learning materials as a part of their coursework, they are credited appropriately as co-authors or contributors
- If the project includes any data collection or engagement of a research focus, research ethics will be expected to be applied for and approved before the implementation of the grant.

## **Further Instructions**

Below you will find a sample of the layout for the electronic submission of your application, so you can prepare in advance for what is needed for uploading to the site.

All documents and other components in the application should be uploaded to the submission site on or before the due date and will be used by the adjudicators to judge the submission.

Please reach out to [CELT@tru.ca](mailto:CELT@tru.ca) if you have questions at any time during the process of applying for this grant.



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TRU Instructional Innovation Grant Application 2022-23

Instructions

***Thank you for your interest in the 2022-23 TRU Instructional Innovation Grant.***

***Please carefully read the instructions below before preparing your application.***

***The application deadline for this round of grants is February 28, 2022 at 6:00 pm. Recipients will receive notification by Mid March, 2022.***

***Any questions about the application or process should be directed to Diane Janes, CELT Coordinator, at [djanes@tru.ca](mailto:djanes@tru.ca)***

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**Duration:** 1 year (with interim report at 6 months and final at 12 months); Projects needing time beyond 1 year can apply for an extension for the project (on a case-by-case approval basis), in writing to CELT, at least 6 weeks before the end of the project (March 30th); however, funds should be spent in the one-year timeframe for which the grant was awarded.

**Please read full details on Eligibility, Expenses and Application information before submitting the application.**

**All process/criteria is found on the CELT webpage site: <https://www.tru.ca/celt/awards-and-fellowships.html>**



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## Contact Information

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### \* 1. Principal Applicant

Name	<input type="text"/>
Role (e.g., lecturer)	<input type="text"/>
Faculty	<input type="text"/>
Department	<input type="text"/>
Email Address	<input type="text"/>
Phone Number	<input type="text"/>

### 2. Co-Applicant (if applicable)

Name	<input type="text"/>
Role (e.g., lecturer)	<input type="text"/>
Faculty	<input type="text"/>
Department	<input type="text"/>
Email Address	<input type="text"/>
Phone Number	<input type="text"/>

### 3. Co-Applicant (if applicable)

Name	<input type="text"/>
Role (e.g., lecturer)	<input type="text"/>
Faculty	<input type="text"/>
Department	<input type="text"/>
Email Address	<input type="text"/>
Phone Number	<input type="text"/>

4. If you have more than 3 additional co-applicants, please enter their name(s) and contact information below.

<input type="text"/>
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## TRU Instructional Innovation Grant Application 2022-23

### Project Details

5. Name of your TIIG project (please keep this fairly concise)

6. TIIG Project Description:

Define the project, issue, or strategy clearly and concisely, providing any background information essential to understanding the importance of the work proposed. Indicate how your work will make an original innovative contribution to the field of knowledge or practice in which you are working. References/ works cited section will not count toward the total word count. (350 words)

7. Brief Literature Review:

Provide a literature review which includes references, where appropriate, to similar or related work. Indicate how your work will make an original innovative contribution to the field of knowledge or practice in which you are working. References/ works cited section will not count toward the total word count. (350 words)

8. Students as Partners:

Provide information on how you plan to support students as partners and innovators in addition to being co-researchers, student project managers, and/or as research assistants on this project (250 words)

9. Stream Rationale:

Provide a rationale for a minimum of one stream connection to your application (a connection to more than one stream is welcomed): • Community engagement • Open practice and technology • Student engagement and persistence • Assessment for learning • Equity, diversity, and inclusion (250 words)

10. Institutional Learning Outcomes:

Provide a rationale for a minimum of one ILO connection to your application (a connection to more than one ILO is welcomed): • Communication: Connection • Engagement: Lifelong Learning • Exploration: Critical Thinking and Investigation • Local-to-Global: Intercultural Awareness (100 words)

11. Knowledge Mobilization/Sharing Plan:

Indicate how you will disseminate your results and whether you plan to apply for additional internal or external funding. Provide some indication of the audience for your project and the impact you expect it will have (250 words)

12. Timeline AND Budget

Timeline: Please provide detailed timelines for the project; key dates and milestones anticipated. (Timeline: 1 page maximum). Budget: Present the budget you are requesting in a table format, identifying how funding will be used by each activity and providing a brief description for each line item. If you plan to hire a student research assistant, please detail what their responsibilities will be, as well as their rate of pay, estimated hours, and amount allocated for research assistance. For other types of expenses, please enter the cost in the "Amount" column. Eligible costs are identified on the grant website. (Budget: 1 page maximum)

 

No file chosen

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13. Approval

TRUFA members: This letter must come from your dean and department chair.

No file chosen

14. Appendix 1 - Additional Material (if needed)

In addition to all letters of support, add no more than 2 pages of additional material in support of your application

No file chosen

15. Additional Funding

Please list any additional funding (applied for, or received) for this project, as well as any in-kind support.

11. Applicant Acknowledgements:

By submitting my application, I agree to:

- Provide written status updates at the midpoint (6 months) and conclusion (one year) of the projects to CELT
- Acknowledge support from CELT and the TIIG within any adapted or newly created work.
- Share experiences with interested colleagues at TRU events, in media stories, and an agreement that the final product will be open, accessible, and listed on the CELT website.
- If students develop/co-develop the teaching and learning materials as a part of their coursework, appropriate communication and permissions must be provided
- If students develop/co-develop the teaching and learning materials as a part of their coursework, they are credited appropriately as co-authors or contributors
- If the project includes any data collection or engagement of a research focus, research ethics will be expected to be applied for and approved before the implementation of the grant.
- Budget appropriately, and understanding that projects needing time beyond 1 year can apply for an extension for the project (on a case-by-case approval basis), in writing to CELT, at least 6 weeks before the end of the project (March 30th); however, funds should be spent in the one-year timeframe for which the grant was awarded.

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