

# TRU CO-OP STUDENT OF THE YEAR AWARD

## APPLICATION PACKAGE CHECKLIST

Please check your application document to ensure that all required materials are included and that they follow the prescribed order as below:

- Application Form** – Information provided (must be legible), dated and signed by the Career and Experiential Learning Department Member and Student
- Co-op Organization/Employer Support Form** – completed and signed
- Student Biography** – 150 word maximum that may be used for TRU communications once awards are granted
- Student Applicant Essay** – 2 page maximum, 1-inch margins, 10-point font minimum on benefits of co-operative education
- Student Resume** – 2 page maximum
- Student Nominee’s portfolio** – 2 page maximum (optional)
- Student Nominee’s unofficial transcript**

Materials must be scanned and submitted in one (1) PDF electronic document titled by the Student’s Surname, First Name, and Institution. (Example: Smith, Joanna, Thompson Rivers University.pdf). Application package must be RECEIVED via email to the Career and Experiential Learning - Attention CSOTY Committee at [careereducation@tru.ca](mailto:careereducation@tru.ca) by Wednesday, November 30, 2022, 4:00 p.m. PST.

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## APPLICATION FORM

Please complete all sections of this application form including signatures. Any false information provided in a application may result in disqualification or retraction of the award.

The applicant must have support of a host organization/employer, as shown by the completed Organization/Employer Support Form.

Student	
<b>Applicant's Name:</b>	
<b>Mailing Address:</b>	
<b>Email Address:</b>	
<b>Applicant's Signature:</b>	<b>Date:</b>

### Career and Experiential Learning Department Information

<b>Institution Name:</b>	
<b>CEL Faculty Member Name</b>	
<b>Title/Department</b>	
<b>Work Phone</b>	
<b>Email Address</b>	
<b>Applicant's Degree/Diploma to be listed on a Certificate</b>	
<b>Co-op Organization/Employer</b>	
<b>Date(s) of Co-op Work Term(s)</b>	

<b>Signature:</b>	<b>Date:</b>
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