

**Faculty of Science**

**Science Safety and Health Committee Minutes**

**August 20, 2021 online**

**Attendance August 2021 – June 2022**

Y=Present

P=Proxy received

A=Absent

<i>Name</i>	<i>Area</i>	Aug 20	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
Sonia Walczak	AHT	Y										
Tara Geiger	AHT	A										
Kathy Baethke	Biology tech	P										
Christine Petersen	Biology	Y										
Trent Hammer	Chemistry	Y										
Christina Mohr	Chemistry	Y										
Nisha Puthiyedth	Computing Science	P										
Yan Yan	Computing Science	Y										
Catharine Tatarniuk	Engineering	Y										
Nancy Van Wagoner	Geology	S	A	B	B	A	T	I	C	A	L	
Yehia Mahmoud	Math	A										
Joanna Urban	Microbiology	A										
Sheri Watson	NRS	Y										
Colin Taylor	Physics	Y										
Janine Rostron	Respiratory Therapy	Y										
Christine Miller	UEPrep	A										
<b>Resource members</b>												
Stephanie Lawrence	OSEM	Y										
Sarah Martin	Health Safety Manager	Y										
Tara Langley	Recorder	Y										
Corinne Petersen	Administrative Rep	Y										

1. Meeting called to order: 1104

2. Motion to adopt agenda by: Add Chair elections, checklist, building tour. Motioned by: Colin Taylor **Seconded by:** Christina Mohr. Passed

3. Review of Minutes from June 22, 2021: no changes

4. Motion to adopt June 22, 2021 minutes by: Colin Taylor **Seconded by:** Christine Petersen. Passed

5. Old Business:

a) Back to Campus Fall 2021: Stephanie and Sarah:

- New plan posted online: communicable disease plan is a baseline only. Dependent on where pandemic is impacting our community. Will scale up or down as needed.
- Announcement coming out today for vaccine clinic Mon-Fri on campus for all employees and students, supporting ALL returning students to be vaccinated ASAP. International students can't break quarantine to go to clinic, the clinic will come to them. IHA is running this.

- Will be running Rapid Testing clinic from NPH building for asymptomatic people ONLY. Dates and times to be posted. Information will be out TODAY.
- Third doses are not available in BC yet. Ontario is re-boosting critical population now, but BC isn't yet. Waiting for provincial guidelines to come out.
- Always follow the Bulletin for most updated information-website is updated after this.
- Christina Mohr: new faculty don't get TRU announcements as quickly, we need to forward this to them right away so they are in the loop. Sarah: info will be going on social media and also straight to international department.
- Attendance taking: not mandatory anymore
- Covid self-check tracking: still asking for self-assessment, no need to verify
- Case management will be coming out soon ie. if there is a disclosure of Covid-19 illness. Sarah is still updating protocol to ensure clarity. Should be out by first week of class.
- Next two weeks are fulltime vaccination clinic on campus, going forward will be Tuesdays and Fridays for rest of semester
- Trent: covid signage can be removed from floors in labs etc. Sarah has removed common space signage, order new signage through print shop, no cost to departments, inventory is on webpage
- Christine Petersen: are we allowed to ask vaccination status of students? IHA and other provinces have different rules. Sarah: currently you can NOT ask vaccination status at this time. If legislation changes, we will revisit this topic.
- Cathrine Tatarniuk: some building ventilation has been upgraded for Covid-what was done? Sarah: depends on the target- hepa-filters have been upgraded to Covid standards, being switched out again due to smoke clogging them. How ventilation functions: normally pulls outside air in, then recirculates it (heavy internal circulation). Covid protocol says more external air, less recirculating internal air. These adjustments have been made. Christine Petersen: intake air can be cold. Trent: building make-up air is heated, when this fails its due to system unit failure, not external air intake.

b) **Chemical Management Software – Sarah and Stephanie:** new Chemistry tech coming in September

- Sarah: contract is signed for software, now can move ahead with U of O to get set up and going. Hoping to have in place for fall.
- As chemicals are accessed, they will be barcoded and added into the system. New inventory will be barcoded as it is procured.
- Training will be done with techs first, then faculty later.
- CSF keys: Sarah-will not be giving them out to everyone, restricted to those handling chemicals the most (ie. lab techs and chair of Chem/Biol). Christina Mohr will be acting tech for next month so will fill out key request for Trent for interim key.

c) **Checklists and building tour: Sarah**

- Inspection checklist in final form, schedule has been created and baseline procedure. JOSHC approves this.
- Now Stephanie can do more formal training for next group inspection to get process going. This will be forwarded to Nursing for NPH building next

6. **New Business:**

a) **Physics:**

i. **Radioisotope license:** Colin has discussed with Phys dept, going to let license lapse. Most sources are old and inactive but some radioactive geology samples.

- Sarah says contact CNSC because there is a procedure for removing sources and licensing for radioactive. Stewart & Hunt-requires proper disposal in Ontario, deciding what can go to landfill etc.
- Maintaining the program takes time, if you aren't using the sources, get rid of it or we will be fined heavily.
- Colin: RSO is retired, but no one is active right now. Sarah: can't NOT have a RSO on site.
- ***ACTION: Sarah will talk to Greg ASAP as this is vital-in the eyes of the law even if the person retires-they are still legally responsible regardless.***

ii. **First Aid kits:** old ones in Phys/Geol- wanting recommendation on new ones

- Sarah: first aid kits shouldn't be in lab locations, must contact first aid for help (managed by security)
- Security hasn't been bringing supplies to scene of injury
- ***ACTION: Sarah will talk to security to ensure they are bringing portable kit to scenes***

iii. **Additional fire extinguisher:** Geology would like an additional fire extinguisher. Sarah says to put in Archibus for one

iv. **Starter pistol with ammunition:** There is one here, what do we do with it? It is located in radioactive cabinet. Sarah is unsure of what to do with it. She will look into this. Trent: call RCMP and let them know, see what protocol is.

b) **Chair election:** *ACTION: Trent will put out word and do election next meeting.* Can nominate yourself or others.

c) **Need rep for JOHSC meeting:** meets first Monday afternoon of the month. Kristina Mohr: new Chemistry tech should be on the SSHC committee and possibly be JOHSC rep too

d) **Sonia- missed beginning of meeting: are masks mandatory indoors?**

- Sarah: currently they are personal choice unless in a medical program, however things can change by September.

e) **Security- Trent: labs have been left unlocked, geology loss:** if your doors are supposed to be locked, lock them. If you leave your office, lock your door.

- External building doors locks have been changed. You need a FOB to access external doors on weekends.
- Cameras are being moved around for better coverage.

f) **Incidents- Sarah/all:**

- no employee injuries in July
- two employee injuries in August- one needed medical evaluation
- students- two injuries July (minor burn and welding burn)
- students- two injuries August (welding burn and cut to thumb)

7. **Next meeting:** *ACTION: Tara will do doodle poll for next date.*

Sarah: Wildfire protocols for evacuation is in place, also for our residences. Would start the process if placed on alert.  
Trent: How often do we fire-smart the campus? Issue is grassland area behind Trades, pine needles removed around buildings. Facilities does maintaining so if you have concerns, do Archibus for it to be looked at. Irrigation could be used to dampen campus grounds.

8. **Adjourned: 1144**

*Minutes recorded by Tara Langle, reviewed by Trent Hammer.*