



## 2017 TRU Orientation Events Volunteer

**Position type:** TRU Orientation Events Volunteer

**Term:** September 5<sup>th</sup>, 2017

**Time Commitment:**

- 2.5 hours of online training in August 2017
- 2.5 hours of in-person training Wednesday, August 30 or Thursday, August 31, 2017 from 4:00pm – 6:30pm (dinner included)
- Volunteer times on September 5<sup>th</sup>, 2017 (Orientation Day): 7:30am – 11:30pm or 10:30am – 2:30pm or 7:30am – 3:00pm is also an option

### What is TRU Orientation?

As the first day of the session for students, TRU Orientation aims to support new-to-TRU students as they transition to the institution. The day consists of a range of programming focused on supporting the personal, social and academic adjustment. The aim is to help students feel welcomed to the TRU community; that they are able to meet and network with other peers as well as faculty and staff; that they understand they are supported and that there are many resources and services to assist them; and finally, that they understand what it means to be part of the academic community.

### Organizational Relationship

TRU Orientation Events Volunteers receive direct support and direction from the Orientation & Transition Team within the Office of Student Affairs.

TRU Orientation Events Volunteers are expected to work alongside TRU campus staff, faculty, other volunteers and community members.

### Responsibilities of TRU Orientation Events Volunteers include:

- Assist in welcoming new students to campus
- Be a friendly face with positive energy
- Be available for indicated time/shifts throughout the day on Tuesday, September 5, 2017 (please note there are no classes on September 5<sup>th</sup>)
- Provide directions to students
- Answer questions at information stations; refer students to appropriate resources
- Set-up and/or take-down tables, chairs, tents, or stage props
- Other similar or related responsibilities

**Training Requirements:**

- Participate in and complete summer training Moodle modules (online and up to 2.5 hours)  
Students that have previously completed training will not be required to redo this portion.
- Attend mandatory training session on Wednesday, August 30 or Thursday, August 31, 2017 from 4:00pm-6:30pm

**Qualifications:**

- Completed at least one term at TRU
- Be enrolled at TRU during the 2017-2018 year
- Be friendly and professional
- Comfortable speaking and working with a team
- Respect for and enthusiasm about serving a diverse population
- Reliable and responsible
- Willing and able to lift objects up to around 20lbs
- Enthusiasm for TRU campus and supporting new-to-TRU students

**Benefits:**

- Expand TRU experience through helping fellow students, enhancing TRU's sense of community
- Develop and enhance communication, interpersonal, and organizational skills
- Enhance networking skills
- Gain personal satisfaction and growth
- Develop teamwork skills
- Be a valued part of the fun and excitement of TRU Orientation
- Earn a Certificate of Recognition
- Gaining experience to ladder into a Peer Leader position within the TRU campus