

Attendance September 2016 – August 2017

| Name | Area | Sep | Oct | Nov | Dec | Jan | Feb | Mar | Apr | May | Jun | Jul | Aug |
|---------------------------------|--|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|
| Worker representatives | | | | | | | | | | | | | |
| Pat Barringer (Co-Chair) | Trades | X | A | X | | | | | | | | | |
| Chris Montoya | Arts | A | A | A | | | | | | | | | |
| Lloyd Bennett | Arts | A | A | X | | | | | | | | | |
| Susan Purdy | Science (TRUFA) | X | X | X | | | | | | | | | |
| Iain Stewart-Patterson | FACT | X | A | A | | | | | | | | | |
| Mark Hardy | Library | X | X | X | | | | | | | | | |
| Bart Cummins | MarCom (CUPE) | A | A | A | | | | | | | | | |
| Sherry Bennett | Registrar's Office | A | X | A | | | | | | | | | |
| Nancy Bepple | Student Development | X | A | A | | | | | | | | | |
| Employer representatives | | | | | | | | | | | | | |
| Julie Gemin (Co-Chair) | Supply Chain Management | X | A | A | | | | | | | | | |
| Jolanta Belliveau | Finance | X | X | A | | | | | | | | | |
| Warren Asuchak | Facilities | X | X | X | | | | | | | | | |
| Jenny Gomes | Human Resources | X | X | X | | | | | | | | | |
| Megan Gerow | Student Services | X | A | X | | | | | | | | | |
| Christi McAuley | Law | A | A | X | | | | | | | | | |
| Cindy Piwowar | FESW | A | A | A | | | | | | | | | |
| Resource members | | | | | | | | | | | | | |
| Jacquetta Goy | Risk Management Services / Clock Tower | X | X | X | | | | | | | | | |
| Stacey Jyrkkanen | Safety & Emergency Management | X | A | A | | | | | | | | | |
| Gordon Maurits | Safety | A | X | X | | | | | | | | | |
| Peter Fairman | Safety & Emergency Management | X | X | X | | | | | | | | | |
| Debra McNichol | Recording Secretary | X | X | X | | | | | | | | | |
| Community members | | | | | | | | | | | | | |
| Ken Tessier | Concord Security | X | X | A | | | | | | | | | |
| Brandon de Krieger | TRU Residences | X | A | A | | | | | | | | | |
| Raina Shortreed | TRU Residences | | | X | | | | | | | | | |

X=Present

P=Proxy received

A=Absent

| | Call meeting to order – Pat Barringer | |
|-------------------------------------|--|-------------------------|
| | Adopt minutes from last meeting – Adopted | |
| Item | Description | Responsible |
| Minutes | | |
| 1 | Chemistry prep room and chemical bunker project Warren will report at next meeting re site preparation – water, electrical, foundation. | Stacey Jyrkkanen |
| 2 | Traffic Management Speedwatch came last Thursday (November 3 rd) – they spent equal time at East and West gates. Gordon hasn't gotten the results back yet. Warren will purchase a speed sign and install in front of Science building – will see if this helps reduce the speed people are driving. | Gordon Maurits |
| 3 | Safety and Awareness week Looking at either February 6-10 or February 13-17. Lot of ground work done last year and will tweak for this year. Would like to have more people involved. Need to look at space to set up display – less space now in Student Street in front of Registrar's office. For a day/time in Trades building, Pat said to book with Jaclyn right now so she can put a hold on room before it gets booked. If anyone wants to help out please email Gordon soon – would appreciate help at the tables. Also need people to think of some ideas for Safety and Awareness week – will discuss further at December meeting. | Gordon Maurits |
| 4 | Fire drills Couple of issues over in Trades regarding the automatic gate – should open with fire alarm, didn't this time. Work order sent to Warren to address this issue. Some buildings don't have fire alarms and others should have flashing lights when noise is too loud to actually hear the alarm – some of the sheds/fabrication building. Appealing for more Fire Marshalls over in trades. | Stacey Jyrkkanen |
| Updates on Safety Committees | | |
| | Raina Shortreed – TRU Residences – Raina came to meeting on Brandon's behalf this month. Nothing to report | |
| | Christi McAuley – Law – Nothing to report | |
| | Gordon Maurits – Safety & Emergency Management – Nothing to report | |
| | Jacquetta Goy – Risk Management - New security company on site – waiting for new uniforms to arrive and then information will go out to campus. Won't see many changes right now. They help with incidents, working on a new tracking systems for patrols, reporting system. Will have more visibility in HOL. | |

TRUSU Boardroom

Meeting Minutes

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| | <p>People are little more anxious right now – if you see anything you are concerned about let security know.</p> <p>Warren suggested cart for security that can run in all seasons so they can get around campus quicker. For regular patrols they typically come in one side of building and leave the other so the cart wouldn't be that effective. Could change patrol routes in the future.</p> | |
| | Jenny Gomes – Human Resources – Nothing to report | |
| | <p>Lloyd Bennett – Visual and Performing Arts – Have talked to Stacey about threat training – most have signed up in department. Training scheduled for November 18th (covers most of department). Students complaining about smell in OM – coming from pipes below floor. During walk-through smell was quite bad. A work order has been put in and it will be looked into. There is a trap that dries up and the smell comes up – isn't from sewer, it's from chemicals that they use. Have tried numerous things to help control smell with no luck so are waiting for professional to come. Gordon made recommendation for Tom O'Byrne to go over and evaluate air quality. Also have new plumber on staff as well that can come over.</p> | |
| | Mark Hardy – Library – Nothing to report | |
| | Megan Gerow – Student Services – Nothing to report | |
| | Pat Barringer – Trades – Concern over the construction of the new Trades building – increased traffic through current working area which will potentially cause safety problems. | |
| | <p>Peter Fairman – Safety & Emergency Management – Small mercury spill in biology. There are 2 spill kits – 1 half used, 1 full. One of the kits had other broken thermometers in it which means that this must have happened in past but not been reported. Happened prior to Peter's arrival at TRU. Moving away from mercury to alcohol thermometres. Should check all the thermometres to make sure they are okay.</p> | |
| | <p>Susan Purdy – Science and TFUFA – Working alone – who should be notified of working alone in either lab or field. Working alone on individual's myTRU page is not widely used. Suggestion to have a working alone button on the TRU Safe app – will ask Stacey. Easiest on the new app. Right now just call Security if working alone.</p> <p>Fentanyl overdose kits – are they going to be on campus. Can check with Meaghan Hagerty over in Wellness Centre. There are trained people in Residence and they have kits – also kit in medical office. For insurance reasons we aren't allowed to give injections at this time. In the interim call 911. Would like us to be able to react immediately - not wait for 911.</p> <p>If someone was working alone and they were in danger – it was noted that Security can refuse dangerous work but for the most part they will do their best to help out – it is an individual choice. If you are working alone and feel uncomfortable call the police and then call security.</p> | |

TRUSU Boardroom

Meeting Minutes

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| | <p>Incident in lab last week where someone fainted and had a seizure – only 4 digit number listed on the information board on the wall not the full number – issue if someone is trying to call from a cell phone and not using a campus phone. Would like to have full number listed. Can also go to a call box in a hallway on the wall and press button. Call 911 first and then first aid/security second. Megan Gerow has a seizure protocol and she will send along to Debbie to post on the JOHSC oneTRU site for the Committee. Can have further discussion at the next meeting.</p> | |
| | Warren Asuchak – Facilities – Nothing to report | |
| | Health & Safety Report – Gordon Maurits | |
| | <p><u>October Summary:</u></p> <ul style="list-style-type: none"> • Reportable – 0 • First aid – 1 (trip and fall) • Environmental – 0 • Near miss – 0 • Report only – 2 (contractor on roof with no restraints, broken thermometer – mercury spill) <p>Work Safe Claims in October – 0 Incident investigations completed in October - 0</p> <p><u>First Aid breakdown for students in October:</u></p> <ul style="list-style-type: none"> • Trades – 5 • Nursing - 1 • Campus activities – 4 (2 new basketball courts, skateboard, cyclist) • Culinary Arts – 1 <p>Student WorkSafe Claims through Ministry of Advance Education – 1</p> | |
| | Accident Investigations | |
| 1 | | |
| 2 | | |

Meeting adjourned at 3:20 pm