

New Faculty Orientation 2020

Copyright Support for the Classroom

<https://www.tru.ca/ipo.html>

copyright@tru.ca

Danielle Collins, Rachelle Cornwell, Patrice Hall, Mark Hardy

COPYRIGHT©TRU

- © Legal intellectual property right given to creators.
- © TRU faculty, staff and students comply with the Canadian *Copyright Act*.
- © TRU Copyright can help!



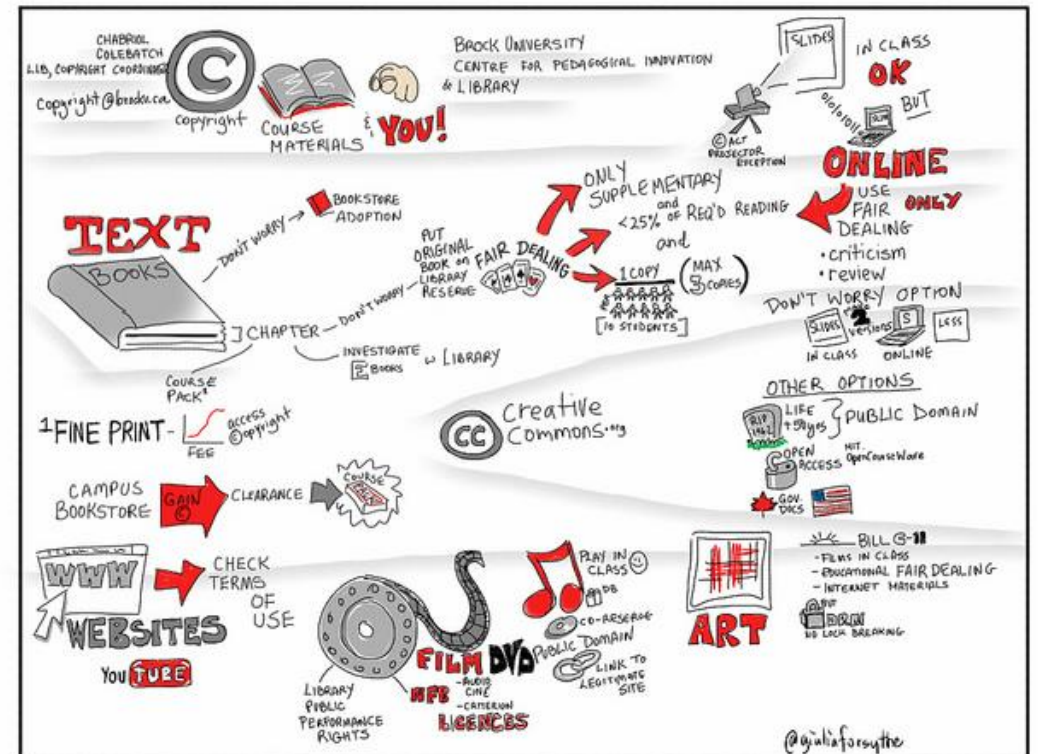
Photo by [Amandine Cornillon](#) on [Unsplash](#)

HOW DOES COPYRIGHT WORK IN CANADA?

© Protects original works:

- books
- sound/ video recordings
- dramatic, musical and artistic
- photographs & other printed or digital material

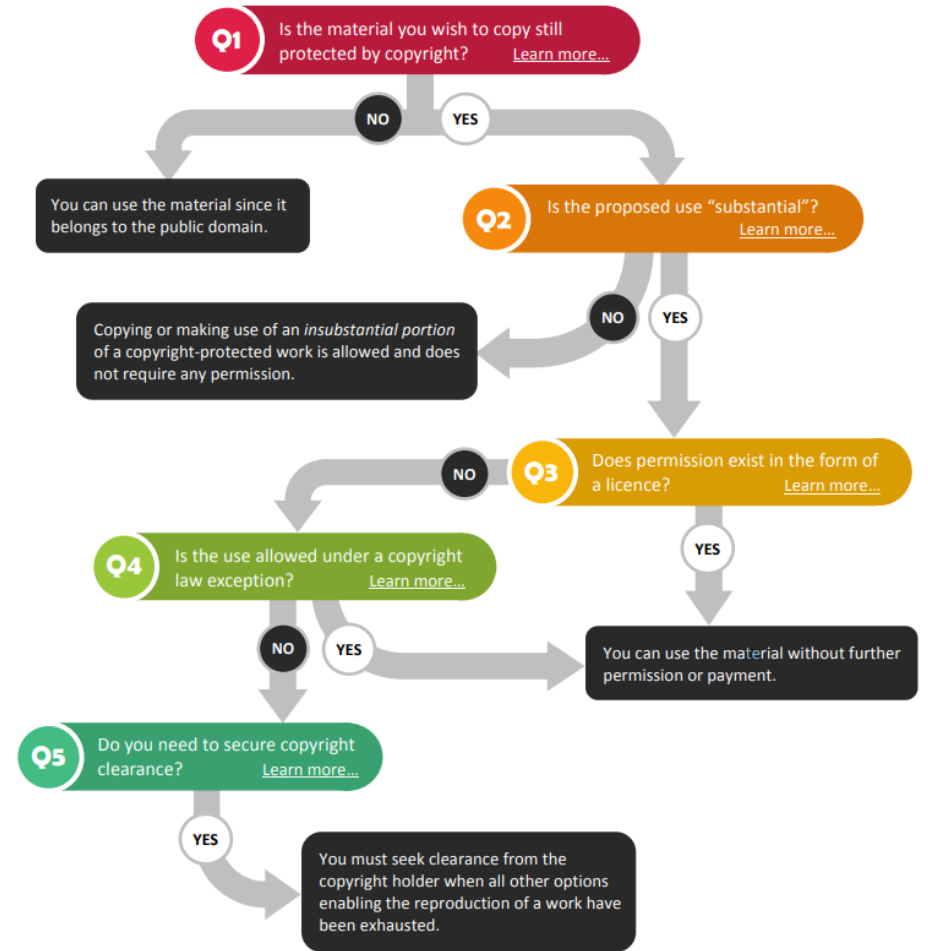
© Only copyright owner can produce, reproduce, perform, publish, adapt, translate and telecommunicate the work.



Giulia Forsythe. Copyright. Course Materials and YOU! CC0 1.0 Public domain via Flickr

PERMISSION TO COPY – 5 STEPS

1. Is the work protected by copyright?
2. Is a substantial portion of the work used?
3. Does permission (license) already exist?
4. Is copying permitted under:
 - *Copyright Act* / Education exception?
 - Fair Dealing?
5. Do I need to obtain copyright clearance?



ADDITIONAL EDUCATIONAL EXCEPTIONS

COPYRIGHT



Inland. University classroom with interactive monitors.
<http://www.inlandav.ca/sales/interactive.php>

- © Section 29.21 Non-Commercial User Generated Content (a.k.a. YouTube exemption)
- © Section 29.4 (1) Exception for Displaying Work
- © Section 29.5 Performances
- © Section 30.01 Exception for a Lesson
- © Section 30.04(1) Works Available Through the Internet

OBTAINING PERMISSIONS AND LICENSES



Photo by [Aarón Blanco Tejedor](#) on [Unsplash](#)

Does your intended use of a copyright-protected work fall outside the terms of a site license, Fair Dealing or another exception to copyright?

© You'll need documented permission (a license) to use it.

PROTECT YOURSELF AND THE UNIVERSITY

- © Record your use of third-party materials or have the Copyright Office do this for you.
- © Get a license if you are using more than a short excerpt of unlicensed content and your use is not covered by an education exception.
- © Cite/credit ...however, acknowledgement is not a substitute for copyright clearance.
- © When in doubt, ask permission of copyright owner or ask the Copyright Office to help.



"Record Keeping" by Nichole Burrows is licensed under [CC BY-NC 2.0](https://creativecommons.org/licenses/by-nc/2.0/)

Required Information:

- © Course acronym code
- © Author or creator
- © Title of journal article, chapter/ page number(s), or DIRECT URL (not a search engine result)
- © Name of journal, textbook or website source

PRINT & MOODLE

Review & Clearance Procedure

COPYRIGHT

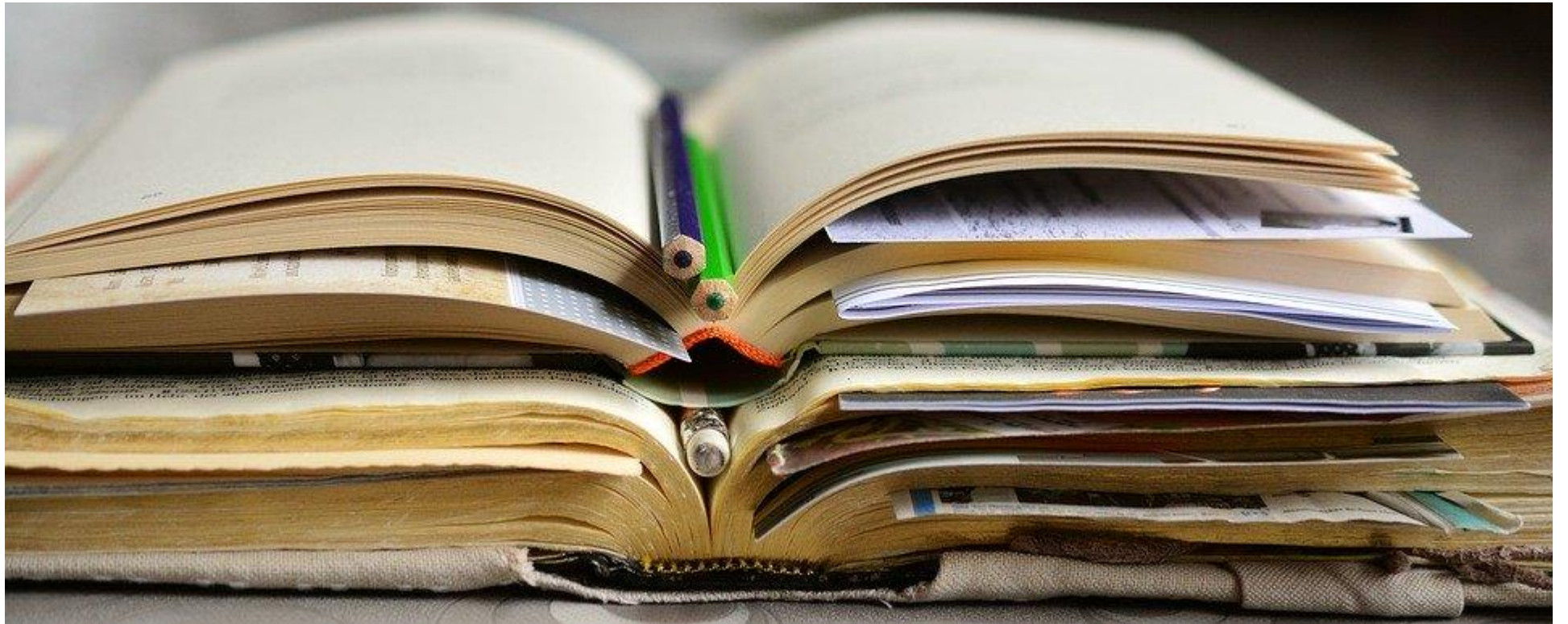


Photo by [congerdesign](#) on [Pixabay](#)

PRINTED COURSEPACKS

- © All third-party materials need clearance.
- © For clearance please provide a detailed list of any new and or existing 3rd party materials you wish to reproduce.
(see Required Information)
- © A copy of the full PDF is needed by our department for final clearance or to cross reference with your list of requested materials.



Photo by [geralt](#) on [Pixabay](#)

Required Information:

- © Course acronym code
- © Author or creator
- © Title of journal article, chapter/ page number(s), or DIRECT URL (not a search engine result)
- © Name of journal, textbook or website source

MATERIALS IN MOODLE

- © All third-party materials need clearance.
- © Send the Copyright Office a list of materials you wish to use in an email with all of the required information.

If possible,

- © Scan third-party materials and send us a pdf copy for our records.

Please include your course acronym with your request!



[@macrovector_official](#) Retrieved from [freepik](#)

Required Information:

- © Course acronym code
- © Author or creator
- © Title of journal article, chapter/ page number(s), or DIRECT URL (not a search engine result)
- © Name of journal, textbook or website source

FINAL CLEARANCE - PRINT

- © A bibliography/citations will be provided by the Copyright Office to the Printshop.
- © If fees apply for obtaining a license to use third-party materials, approval to purchase the license is required by the faculty member.



Vitoria-University-Library-food-science-journals by [Vmenkov](#) is licensed under [CC BY-SA 3.0](#)

FINAL CLEARANCE -

- © A bibliography/citations will be provided for you to upload with the content on MOODLE.
Note: some materials require specific credit lines as per their terms of use.

- © If fees apply for obtaining a license to use 3rd party materials, an additional approval to purchase the license is required by our department.



Image from [Pxfuel](#)

THANK YOU!

For any further information and questions please have a look at our Copyright Office webpage:

<https://www.tru.ca/ipo>, or contact our office, copyright@tru.ca.

We are here to help!