

Important Dates for Summer 2023 Course Evaluations

Kamloops and Williams Lake

Summer Session 1 (K & WL)

May 1 Classes commence
May 15 to 19 Course list validation
May 19 Deadline for course lists approval
May 31 Passwords emailed
Jun 5 to Jun 16 Course evaluation period
Jun 16 End of regular classes
Jun 16 End of regular exams
Aug 18 Reports distributed

Summer Session 2 (K & WL)

Jun 19 Classes commence
Jun 26 to Jun 30 Course list validation
Jun 30 Deadline for course lists approval
Jul 19 Passwords emailed
Jul 24 to Aug 4 Course evaluation period
Aug 4 End of regular classes
Aug 4 End of regular exams
Aug 18 Reports distributed

Discipline Specific Custom Questions

April 21 Deadline for the submission of approved, discipline specific customized survey questions to IPE for the Summer administration.

Prior to submission to IPE on April 21, questions should be approved by Faculty Councils and forwarded to the Centre of Excellence in Learning and Teaching

Summer Session 3 (Kamloops)

May 1 Classes commence
May 15 to May 19 Course list validation
May 19 Deadline for course list approval
Jul 12 Passwords emailed
Jul 17 to Aug 4 Course evaluation period
Aug 4 End of regular classes
Aug 4 End of regular exams
Aug 18 Reports distributed

Notes

Course list validation: Deans and Chairs will be asked to confirm the course lists and course instructors. IPE uses the dean-approved list to administer the surveys and place the links to course-specific surveys in student MyTRU accounts. **Any changes to instructor assignments after the course list approval deadline will need to be communicated directly to IPE by the dean's office.**

Course evaluation period: Faculty members will be provided, via TRU email, with a password to unlock the survey prior to the evaluation period. Regular semester-based courses survey links will be available via student MyTRU accounts. **For courses that do not follow the regular schedule, dean's offices will contact IPE to make alternate arrangements.**

Reporting: Evaluation results will not be available until final grades are submitted for the course.

Resources

[CELT course evaluation web page](#)

[FAQ](#)

[Information for instructors](#) (instructions)

celt@tru.ca (policy, process, survey design)

[IPE Course Evaluations Report \(Fall 2022\)](#)

crsevaladmin@tru.ca (technical, timeline)