



# THOMPSON RIVERS UNIVERSITY

## EDUCATION ASSISTANT AND COMMUNITY SUPPORT CERTIFICATE

### PROGRAM INFORMATION PACKAGE

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#### PROGRAM DESCRIPTION

The Faculty of Education and Social Work at TRU offers a full time, eight-month [Education Assistant & Community Support Certificate](#). This program prepares students to provide support and service to children or adults with exceptionalities. Graduates are able to assist individuals with special needs to learn educational, social, vocational, recreational and personal life skills. During the winter semester, you will be able to gain on-the job training during the fieldwork practicum, with placements offered in schools and community agencies.

Students who complete the program may choose to ladder directly into year 2 of the [Human Service Diploma](#) program.

#### INTAKE DATE

Fall (September)

#### ADMISSION REQUIREMENTS

- Canadian citizen or permanent resident status
- Grade 12 (or equivalent) or [mature student status](#)
- English Studies 12/English First Peoples 12 with a minimum of 73% (or [equivalent](#))
- Applicants must be 18 years of age on or before December 31 as of the current fall semester

Applicants not having met Grade 12 English may do so by submitting a successful [Accuplacer Test](#). Contact the Assessment Centre at [assess@tru.ca](mailto:assess@tru.ca) or 250-828-5470 to book a testing date.

#### REQUIRED SUPPLEMENTARY DOCUMENTATION

- [Reference Form 1](#)
- [Reference Form 2](#)

#### HOW TO APPLY

1. Apply online through [EducationPlannerBC](#)

2. [Submit official transcript\(s\)](#) to Enrolment Services

Official High School Transcripts:

BC high school applicants must register to release their transcript to TRU through the [Student Transcript Service \(STS\)](#). For assistance with this process, please refer to the Transcript Service help videos or connect with our Future Students team at 250-828-5006. Out of province applicants must send their official transcripts now and at the time of graduation. Please visit your provincial or territorial Ministry of Education for further information on how to order.

Official Post-Secondary Transcripts:

Applicants are required to submit official transcripts from all post-secondary institutions attended. If you are currently attending another post-secondary institution, you must submit an official transcript at the time of your application.

Should you have courses in progress, you will be required to submit a final official transcript at completion. You are not required to submit your TRU transcript.

Option to submit transcripts by mail: Official transcripts can be mailed directly from the school in a sealed envelope to:

**Thompson Rivers University  
Enrolment Services  
805 TRU Way  
Kamloops, BC V2C 0C8**

3. Submit additional required supplementary documentation to Admissions. Documents emailed to [admissions@tru.ca](mailto:admissions@tru.ca) must be in PDF format. Include your TRU ID number in the subject line.

## NEXT STEPS

We will contact you within 5 working days to confirm receipt of your application. You will then be able to review your application status and document receipt on [myTRU](#). Please allow 3-5 days from submission of your documentation for the receipt date to be reflected on your account.

### Upon acceptance to the program applicants must:

- Submit an Immunization Record
- Undergo a Criminal Record Check for fieldwork purposes

## NEED HELP?

### [Contact Us](#)

Enrolment Services – Admissions & Registration  
Old Main, Student Street  
Phone: 250-828-5036  
Email: [admissions@tru.ca](mailto:admissions@tru.ca)