

## Domtar Mill Awards

### Terms of Reference

Inquiries about this fund should be directed to:

Dusan Magdolen, Director of Development

School of Trades & Technology

Cell: 250-320-4628 Bus: 778-471-8379 dmagdolen@tru.ca

#### Donor Contact Information:

Stephanie Blier

HR Advisor

#### Domtar - Kamloops Mill

T 250-434-8768

F 250-434-8873

Stephanie.Blier@domtar.com

2005 Mission Flats Road

Kamloops, BC V2C 1A9

#### Secondary Contact:

**Unifor 10-B – SHOULD ALSO BE ON CHEQUE**

427 Lansdowne Street

Kamloops, B.C.

V2C-1Y2

Phone: 250-828-8722

Fax: 250-828-8733

Email: unifor10-b@telus.net

#### PURPOSE OF FUND

To reward the top female and male students in the Instrumentation Mechanic, Millwright and Pipefitting Foundation Programs.

**FUND TYPE:**  ANNUAL (MIN. \$800)

**AWARD TYPE:** Scholarship can only be created for students in academic programs.

**Scholarship** (based primarily on academic achievement)  **Bursary** (based on financial need)

**Award** (a combination of various criteria)  **Prize**

**TOTAL AMOUNT PLEDGE:** \$3,000

**OVER #1 YEARS**

**MANDATORY CRITERIA:** Does not apply to Awards or Prizes

Unless criteria specify otherwise, all awards are available to all full-time (9 credits per semester), post-secondary students with a minimum GPA of 2.00 ("C") or equivalent, studying on all domestic campuses of TRU and by distance.

Scholarships alone require a minimum 3.50 GPA (B+/A-) and enrolment in at least 12 credits. Bursaries alone are restricted to Canadian citizens and permanent residents.

Award criteria may restrict by faculty or program, academic accomplishment, year of study, financial need, campus, student geographic origin, visible minority (e.g. Aboriginal), athletic involvement, and affiliation.

#### ADJUDICATION CRITERIA FOR LISTING ON THE STUDENT AWARDS & FINANCIAL SUPPORT WEBSITE

**6 awards of \$500 available for the top male and the top female student in the Instrumentation Mechanic, Millwright, and Pipefitting Foundation Programs in the School of Trades and Technology at Thompson Rivers University. Students will be selected by the appropriate instructor based on their hard work and motivation in the classroom and as a leader among their peers.**

#### AWARD ADJUDICATOR

Bursaries and most Scholarships can only be adjudicated by the office of Student Awards & Financial Support. Awards with subjective criteria and/or class related performance can only be adjudicated by the relevant Faculty.

Student Awards & Financial Support Office

Relevant Faculty

**APPLICATION NECESSARY:**  YES  NO

**PRESENTATION TIMING:**  Fall Awards Ceremony  someone will attend ceremony to present

Winter Semester  Entrance Award  Graduation Award  Wolfpack Game

**Fund Details, reporting and stewardship**

The Thompson Rivers University Foundation will furnish a receipt, valid for income tax purposes, with respect to this annual award. The Foundation will also provide the donor with letters from the student recipients if available.

Signatures are required to ensure communication of fund existence, formal approvals, and authorization to disseminate donation information through TRU media channels in accordance with the recognition stipulated above and reasonable intent.



Stephanie Blter, HR Advisor



Christopher Seguin Vice-President, Advancement

**Date: 4/29/2016**