



1. Personal Information

Name of Principal Investigator:	
Faculty:	Department:
Email:	Primary phone number:

2. Cost information (March 15, 2020 to November 15, 2020.) Costs incurred during the eligible period of March 15, 2020 to November 15, 2020, and salary costs from August 30, 2020 to November 15, 2020.

Research project title:	
Funder:	
Account:	

Requested Amounts				
Type	Description of expense	Date	PO # / Employee #	Amount
Maintenance Cost				
Specimen Care				
Maintenance of equipment, software & datasets				
Tech equipment for remote access to maintain assets				
Incremental salary or stipend costs related to maintenance				
Safety equipment for personnel related to maintenance				
Ramp-Up Costs				
Re-organizing the research environment and activities				

Additional cost related to experiments and data collection and data sets				
User fees charged to re-start research				
Costs related to re-starting Clinical trials				
Costs related to safety checks and reassembly of equipment and facilities				
Costs of reacquiring lost or donated laboratory supplies, field equipment, reagents, materials, perishable materials, laboratory animal and other living specimens				
Incremental salary or stipend costs related to ramp-up activities.				
PPE and related items for research-related personnel				
			Total Expenses:	
Total expenses at 75%:			Eligible Amount Requested:	

Please keep expense details, if requested by Tri-agency. Salary costs, between August 30 and November 15, 2020, are eligible.

3. Justification: Please explain how these costs meet the criteria as exceptional and unanticipated.

4. If any of the following apply please tick the box indicate “Yes” in the right hand column. ***This information is requested strictly for the following purpose: in the event that TRU’s stage 3 funding envelope is exceeded, ECRs and equity-seeking groups may be given special considerations in terms of pro-rated funding allocation.*** (Information provided in this form is strictly confidential.)

1) I or members of my research personnel identify as an individual from one or more of the following under-represented groups, including but not limited to women; racialized persons; First Nations, Inuit and Métis peoples; persons with disabilities; and LGBTQ2S+.	Yes
2) I and/or my research personnel have been disproportionately affected by the pandemic (e.g. child/family care responsibilities, personnel with increased risk of exposure in the workplace).	Yes
3) Myself and/or my research personnel are conducting non-traditional or unconventional research, based in Indigenous ways of knowing, outside the mainstream of the discipline, or focused on issues of gender, race or minority status.	Yes
4) I am considered an Early Career Researcher- an individual within the first five (5) years of an academic appointment.	Yes

5. **Confirmation:** I, the principal investigator and research account holder, affirm that the identified expenses are extraordinary incremental direct costs of research incurred between March 15 and November 15, 2020, according to the definitions at <https://www.sshrc-crsh.gc.ca/funding-financement/crcef-fucrc/index-eng.aspx>.

Yes

Application Submission:

- Complete all fields in the form, as applicable
- Compile the completed form along with any supporting documentation (i.e. invoices and purchase orders) in one PDF
- Submit your application via email to research@tru.ca by **November 30, 2020**