

TRU Sustainability Grant Fund Budget Template

Application Number:	Column A	Column B	Column C
EXPENDITURES (Round to nearest dollar)	Total project cost	Amount of project cost supplied by applicants	Amount in Column A requested from the Sustainability Grant Fund
Labour Costs			
Consultants/Professional Fees	\$0		
TRU Staff	\$2,088		\$2,088
Volunteer Honourariums	\$0		
Other (specify):			
Fees Sub-total:	\$2,088	\$0	\$2,088
Direct Costs			
Site Preparation	\$0		
Equipment rental	\$0		
Equipment purchase	\$15,840	\$0	\$15,840
Construction / building materials	\$0		
Other (specify):			
Direct Costs Sub-total:	\$15,840	\$0	\$15,840
Communications or Training			
Training Fees	\$0		
Training or Educational Materials	\$0		
Travel Costs Related to Training	\$0		
Brochures or program notes	\$0		
Pre-printing including design, layout	\$0		
Printing/copying	\$0		
Web site/Social Media sites design/production	\$0		
Marketing, publicity and promotion	\$0		
Other (specify):			
Communications Sub-total:	\$0	\$0	\$0
Overhead			
Insurance	\$0		
Administration	\$0		
Office supplies	\$0		
Rental of space	\$0		
Other (specify):			
Overhead Sub-total:	\$0	\$0	\$0
ADD ALL SUB-TOTALS	\$17,928	\$0	\$17,928
Please include 10% as a contingency amount:	\$1,792	\$0	\$1,792
TOTAL OF ALL COLUMNS	\$19,720	\$0	\$19,720

plate

Comments

Explain how the total costs in Column A were derived at (attach additional documents if needed)

Based on \$87/hour for 24 hours for hand dryer installation by TRU Facilities

Based on 24 XLERATOR hand dryers at \$660/unit

TRUSU Clubs receive free printing from TRUSU

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