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# MEMORANDUM

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**To:** Board of Governors, Thompson Rivers University

**Copy to:** Alan Shaver, President, Thompson Rivers University  
Christine Adam, Dean of Students Thompson Rivers University  
John Sparks, General Counsel, Thompson Rivers University

**From:** Scott Blackford, Legal Counsel

**Date:** December 1, 2017

**Subject:** BRD 10-0, Academic Accommodations for Students with Disabilities Policy (the “**Policy**”)

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**Background and Purpose of this document:** The Academic Accommodation and Services for Students with Disabilities Policy was scheduled for review as of December, 2014.

I have worked with Christine Adam, Dean of Students, and Robbyn Bennett, Manager of Accessibility Services at the university, to revise the Policy to better reflect current best practices in the area of providing academic accommodations to students who require them.

We made changes to the existing policy based on our understanding and consideration of applicable B.C. legislation, including the *Human Rights Code* and the *Freedom of Information and Protection of Privacy Act*.

Pursuant to the *Policy on Policy Development and Approval*, President’s Council has reviewed this policy prior to it coming to the Board for consideration. The Board must give Notice of Motion of the Policy amendments before voting on the changes.

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**Background of Policy:** The Policy sets out the University’s commitment and obligation under the BC *Human Rights Code* to provide accommodations to students with disabilities so that they will have equal access to services provided by the University. The Regulations set out the processes students must follow to access accommodations.

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**Action Requested:** This Memo requests approval of the proposed Academic Accommodations for Students with Disabilities Policy.

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**Effective Date:** If approved by the Board, the Policy would take effect on February 2, 2018.

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**Attachments:** Attached are: the existing Policy, a red-lined copy of the proposed Policy showing changes, and a clean copy of the proposed Policy.

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