



## **ACCREDITATION STEERING COMMITTEE TERMS OF REFERENCE**

The Accreditation Steering Committee (ASC) is responsible for overseeing accreditation through the Northwest Commission on Colleges and Universities (NWCCU). The ASC has direct reporting to and will be supported through the Office of the Provost and Vice-President Academic.

### **Membership**

#### **Chair**

- Provost and Vice-President Academic (or designate)

#### **Members**

- One faculty member from each School and Faculty
- Accreditation Liaison Officer
- Two Deans
- Provost and Vice President Academic
- AVP, Academic
- Vice-President, Administration & Finance (or designate)
- Executive Director, Integrated Planning & Effectiveness
- Executive Director, Human Resources (or designate)
- AVP, International & CEO Global Operations (or designate)
- AVP, Marketing & Communications(or designate)
- AVP, Open Learning (or designate)
- AVP, Research & Graduate Studies (or designate)
- AVP, Enrolment Services & University Registrar
- Director of Centre for Excellence in Learning & Teaching (or designate)
- Executive Director, Indigenous Education (or designate)
- General Council (or designate)
- University Librarian (or designate)
- Director of Sustainability
- Director, Research & Graduate Studies
- Associate Dean, Williams Lake Campus
- Academic Program Review Officer
- 1 OLFM
- 2 Undergraduate students
- 1 Graduate student
- 1 International student

- Chair, Student Success Committee of Senate
- Chair, Research Committee of Senate
- Chair, Environmental Sustainability Advisory Committee
- Chair, Intercultural Understanding Subcommittee

### **Responsibilities**

1. Oversee the process for institutional accreditation, including the submission of reports, hosting of on-site peer evaluation visits, and response to peer evaluators' recommendations.
2. Provide opportunities for dialogue among faculty, administration and students with respect to quality assurance, accreditation and continuous improvement.
3. Guide internal and external communication to keep the TRU community informed of and engaged in the accreditation process.
4. Establish such subcommittees as needed to fulfil the Committees responsibilities.
5. Following consultation with Standing Committee of Senate tasked with reporting on mission fulfilment, report annually to the Provost and Vice-President Academic on mission fulfilment.
6. Other duties as assigned by the Provost and Vice-President Academic.