

LICENSED PRODUCT PURCHASING

POLICY NUMBER	ADM 24-0
APPROVAL DATE	SEPTEMBER 22, 2015
PREVIOUS AMENDMENT	N/A
REVIEW DATE	SEPTEMBER 22, 2020
AUTHORITY	PRESIDENT'S COUNCIL
PRIMARY CONTACT	DIRECTOR, ANCILLARY SERVICES

POLICY

Thompson Rivers University is committed to ensuring that those products which are licensed to bear the TRU logo are produced in a socially responsible and ethical manner. TRU is a member of the Worker Rights Consortium and has adopted the Worker Rights Consortium's Code of Conduct.

In keeping with this commitment, TRU departments that wish to source products which are licensed to bear the TRU logo are required to source such products exclusively through the TRU BookStore. The TRU BookStore shall be responsible for ensuring TRU licensed products adhere to TRU purchasing practices and TRU logo guidelines and visual identity usage standards.

REGULATIONS

1. Departments that wish to purchase TRU licensed products already in stock at the BookStore may do so directly, in keeping with established TRU purchasing policies and procedures. Custom orders must be arranged between the department and the BookStore (bookstore@tru.ca).
2. Inquiries regarding this policy should be directed to the Director of Ancillary Services.