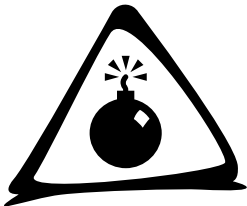


If you receive a bomb threat of any type:

- Remain calm.
- Record the time and all details of the threat.
- Anyone receiving a bomb threat over the telephone should try to keep the caller on the line to find out:
 - › The LOCATION of the bomb.
 - › The TIME the bomb is going to explode.
 - › WHY they placed the bomb.
 - › WHAT the bomb looks like.
 - › Any other information.
- Also take note of:
 - › Approximate age and gender of the caller.
 - › Notable speech patterns, accent, nationality, etc.
 - › Emotional state of the caller.
 - › Background noises, etc.
- Immediately notify the Designated Incident Commander at **320.5805**.
- A bomb search will be conducted with the assistance of the RCMP and TRU staff who are familiar with the area. **DO NOT TOUCH ANY SUSPICIOUS OBJECTS!** **DO NOT** open letters, packages, drawers, cabinets, turn lights on or off.
- If asked to evacuate, do so by moving 150 feet away from the building.
- If you must evacuate, take all **your** belongings with you. It may be several hours before you can return.
- Leave the doors **open** when you evacuate.
- If you observe a suspicious package or object or potential device on campus, **DO NOT HANDLE THE OBJECT!** Clear the area and immediately report to the Emergency Operations Centre; 4th Floor of the Clock Tower Building.



Bomb Threat