

BI-WEEKLY PAYROLL SCHEDULE - 2025

PAY PERIOD	PERIOD COVERED	APPROVED BY 10:00 AM	PAY DATE
202501	December 19 - January 1	January 02	January 09
202502	January 2 - January 15	January 16	January 23
202503	January 16 - January 29	January 30	February 06
202504	January 30 - February 12	February 13	February 20
202505	February 13 - February 26	February 27	March 06
202506	February 27 - March 12	March 13	March 20
202507	March 13 - March 26	March 26	April 03
202508	March 27 - April 09	April 10	April 17
202509	April 10 - April 23	April 24	May 01
202510	April 24 - May 7	May 08	May 15
202511	May 8 - May 21	May 22	May 29
202512	May 22 - June 4	June 05	June 12
202513	June 5 - June 18	June 19	June 26
202514	June 19 - July 2	July 03	July 10
202515	July 3 - July 16	July 17	July 24
202516	July 17 - July 30	July 31	August 07
202517	July 31 - August 13	August 14	August 21
202518	August 14 - August 27	August 28	September 04
202519	August 28 - September 10	September 11	September 18
202520	September 11 - September 24	September 25	October 02
202521	September 25 - October 8	October 09	October 16
202522	October 9 - October 22	October 23	October 30
202523	October 23 - November 5	November 06	November 13
202524	November 6 - November 19	November 20	November 27
202525	November 20 - December 3	December 04	December 11
202526	December 4 - December 17	December 11	December 24

Timesheets are to be submitted by the end of the day on the last day of the pay period

APPROVALS ARE DUE BY 10:00 AM

**** Denotes change to submission date ****