

## BI-WEEKLY PAYROLL SCHEDULE - 2024

PAY PERIOD	PERIOD COVERED	APPROVED BY 10:00 AM	PAY DATE
202401	December 21 - January 3	January 04	January 11
202402	January 4 - January 17	January 18	January 25
202403	January 18 - January 31	February 01	February 08
202404	February 1 - February 14	February 15	February 22
202405	February 15 - February 28	February 29	March 07
202406	February 29 - March 13	March 14	March 21
202407	March 14 - March 27	**March 26**	April 04
202408	March 28 - April 10	April 11	April 18
202409	April 11 - April 24	April 25	May 02
202410	April 25 - May 8	May 09	May 16
202411	May 9 - May 22	May 23	May 30
202412	May 23 - June 5	June 06	June 13
202413	June 6 - June 19	June 20	June 27
202414	June 20 - July 3	July 04	July 11
202415	July 4 - July 17	July 18	July 25
202416	July 18 - July 31	August 01	August 08
202417	August 1 - August 14	August 15	August 22
202418	August 15 - August 28	August 29	September 05
202419	August 29 - September 11	September 12	September 19
202420	September 12 - September 25	September 26	October 03
202421	September 26 - October 9	October 10	October 17
202422	October 10 - October 23	October 24	October 31
202423	October 24 - Novemeber 6	November 07	November 14
202424	November 7 - Novemeber 20	November 21	November 28
202425	November 21 - December 4	December 05	December 12
202426	December 5 - December 18	**December 12**	December 24

Timesheets are to be submitted by the end of the day on the last day of the pay period

# APPROVALS ARE DUE BY 10:00 AM

\*\*\*\* Denotes change to submission date \*\*\*\*