

JOSHC Monthly Meeting
Monday, January 12, 2009
Facilities Meeting Room

In Attendance: Carolynne Fardy (Chair), Jean Crowe, Victoria Baker, David Trevitt, Debbie Blackwell (Recorder), Calida MacKenzie, Paul Roberge, Ken Tessier, Stacey Jyrkannen

Introductions were done around the table.

Agenda accepted with the addition of 3 new items under Concerns from Sub-Committees:

- A&E Snow Removal
- A&E Off-gassing re: New Carpets
- WL OHS sub-committee (or lack of?)

Minutes from last meeting were approved – moved by Jean Crowe, seconded by Calida MacKenzie.

Business arising from Previous Minutes:

Carolynne will check with Warren Asuchak to see how hanging the hand washing signs is going.

Warren will paint lines by gas meter at BCCOL. All buildings will be painted in the spring. Checking current markings this winter for stand up. The brown color is hard to see on some of the surfaces (especially the exposed aggregate). It has been noted that at the doorways that were painted first, there is a high level of compliance even though there is snow on the ground covering the markings.

Contractor Orientation: Stacy met with Warren, Arlin & Ken. All agreed that the orientation needs to be done, but no one is sure who's responsibility it is.

Meeting with the President: Monday, February 9, 2009 at 2:30 pm in Accolades.

Old Main elevator to 3rd floor is now certified and working.

The fire drill at BCCOL highlighted traffic management problems when evacuating the building. OL sub-committee to be formed (Jean Crowe taking lead on this). OHS office will supply STOP signs and training for crossing guards.

Stacy has approval for a 4 hour a month secretarial position. There are problems with the necessary qualifications. Other options may be looked at – ie different qualifications, finding a laptop for notetaker to use or a recording device.

New Business

President's attendance at February 9, 2009 meeting:

Carolynne advised that Dr. Scherf will only be able to attend for a half hour so the fact sheet was devised. Draft copy was reviewed and a few items were added.

Add the need for active sub-committees in each building. Add to challenges – TRU Pandemic Planning, TRU Alert, resources (lack of) for OHS office.

Add a work in process section – using website, sub-committees, orientation for employees/students (Carolynne advised group that she is working on a Moodle presentation and will send to committee members to look at)

Stacy will rework the fact sheet and send to committee members for input.

W/L Safety Sub-Committee

Stacy records all incidents from all campuses. Not sure at this time as to who is her contact at WL campus. Stacy will contact Grace Simpson to confirm contact person. WL campus had a lock down in November. The communication about the incident was somewhat lacking. A proper debriefing was never done. These are the sorts of things that need to be addressed.

Reports

OH&S

With the snow and cold there have been several slips and falls reported, with the complaints coming from A&E Building, International Building, and a report of a pregnant woman falling at the BCCOL building. There was discussion about the over-all good condition of our campus re snow removal. Many noted that our campus roads were in better shape than city roads when we returned from the Christmas break. There are slippery sections on sidewalks and it was asked if we could use more ice melt. It was noted that there are several boxes on campus with sand and ice melt in them to be used when slippery spots are found. Carolynne will follow up with Warren Asuchak.

RCMP – S.A.F.E.

Stacy reported that she is working with our local RCMP on an initiative called Safe Action for Emergencies. The police and fire department have received floor plans of all buildings on the Kamloops campus as well as a campus map. An auxiliary RCMP member will be on campus taking photos of campus to assist agencies in accessing the campus buildings. Stacy also advised the committee

that there would be a tri service exercise on campus using the incident command. No date set for this exercise.

TRU Alert has been postponed for now. The RFP has been cancelled. The cost for this type of software is more expensive than anticipated. OHS is still looking at other options.

Stacy informed the committee that TRU is attempting to get a psychiatrist on campus one half day a week. Negotiations are underway.

Concerns from sub-committees

A& E snow removal was discussed with Health and Safety report.

A & E has reported off-gassing from new carpets in the A&E Building. There have been reports of nausea from smell. This item will be forwarded to Lincoln Chua so that Facilities can look at increasing ventilation in that area.

Meeting adjourned at 4:02 pm.