

Becoming a University Preparation Student at TRU

**Online Tutorial
Academic Advising**



**THOMPSON RIVERS
UNIVERSITY**

KAMLOOPS, BC



Introduction

- This tutorial is designed for new and prospective students who plan to attend Thompson Rivers University on-campus in Kamloops, BC
- It will take about 15 minutes to complete



This tutorial covers...

- Counselling and Academic Advising services
- Applying for admission
- Placement testing with Accuplacer
- Adult Graduation Diploma
- Registering for courses
- Estimated costs
- ABESAP grant/ Financial Aid and Awards



TRU Counselling Services

Counsellors can help you with.....

- Career planning and choosing a program of study that is right for you
- Resolving personal issues
- Improving study skills
- Developing student success strategies

Counselling appointments are free & confidential!



To connect with TRU Counselling Services:

Drop by the Counselling office:
Kamloops Campus
Old Main Building
Room OM 1631

Phone: (250) 828-5023

For more information go to

[Contacts](#)

Click on the
link for more
information
and then
use the back
button to
return to the
tutorial



Academic Advising Centre

- Academic Advisors can help you with **program planning** and **course selection**
- Academic Advisors answer questions like.....
 - What are the admission requirements?
 - How do I meet prerequisites?
 - How much does it cost to take the program?
 - What financial help is available?
 - What courses should I take and how do I get enrolled?



Book your Academic Advising appointment early!!

Domestic Students:

Phone: (250) 828-5075

In Person: Old Main Building, Room 1100

Email: advising@tru.ca

International Students

Phone: (250) 828-5075

In Person: Old Main Building, Room 1100

Email internationaladvising@tru.ca

Williams Lake Campus: Phone (250) 392-8003



TRU Program Options, Services and Opportunities...

Go to TRU homepage at www.tru.ca

- Click on “Future Students”

Refer to the online **TRU calendar**

- find the quick link to the calendar
from TRU homepage
[2011-2012 Calendar](#)



Be informed.

Check the TRU website for...

- Program descriptions
- Admission requirements
 - Educational requirements
 - General requirements
- Application process and *deadline dates* to apply
- Course requirements per semester
- Program graduation requirements
- Refer to the online Course Schedule to find out when courses are offered: http://www.tru.ca/admreg/course_schedules.html
- Individual course descriptions can be accessed through the online Course Schedule by clicking “View Catalog Entry”



Click here for the '[How to Read Schedule](#)' handout

Example of a Course Description – refer to the TRU Calendar

(hours per week of lecture; seminar; lab)

Course credits: Course fees are calculated based on total number of credits

ENGL 0500

Developing Writing Skills (6,0,0) 4 credits

ABE – Advanced: A basic writing skills course which covers mechanics, sentence structure, grammar and composition. The major modes of writing (description, narration, and exposition) are covered.

Prerequisite: Successful completion of ENGL 0400 or English 10, or equivalent with a C+ or better, or Communication 12 with a C+ or better



Prerequisites: Specific course (s) that must be successfully completed prior to taking the course; will state if a minimum grade is needed in the prerequisites.

Do you need to start with upgrading?

- Check the TRU calendar to determine program admission requirements and course prerequisites.
- Course prerequisites must have been successfully completed within a certain number of years with the minimum grade required.
- If you need to upgrade don't worry!!
You can take upgrading courses at TRU.



Adult Graduation Diploma

Requirements:

- Languages Arts 12 (TRU ENGL 0600)
- Mathematics 11 or 12 (TRU MATH 0500)
- Three Grade 12 ministry authorized courses or Social Studies 11 and two Grade 12 ministry authorized courses (TRU BIOL 0600, CHEM 0600, COMP 0600 or 0650, PHYS 0600, PSYC 0500, MATH 0600/0610, NAST 0600, SOSOC 0600, or University-level courses)

Eligibility:

- Applicants must be at least 19 years of age
- Have successfully completed three credit courses as an adult
- Have successfully completed at least one credit course at TRU

Student Development Website - <http://www.tru.ca/hse/programs/prep.html>



What level of upgrading should I start with?

- Students who have been out of the educational system for 2+ years or are unsure of their levels are often advised to write the **Accuplacer**: a self-paced test written under supervision in a TRU computer lab.
- Cost for exam is \$35 (\$25 for rewrite)
- General Assessment covers five areas:
 - Reading Comprehension
 - Sentence Skills
 - Arithmetic
 - Elementary Algebra
 - Writing Ability

Contact Assessment Centre: Old Main Building, Room OM1762

Phone: (250) 828-5470

Online registration – go to Assessment Centre Website

http://www.tru.ca/student services/assmnt/tru_entry_assessments/ccu.html



What will upgrading cost me at TRU?

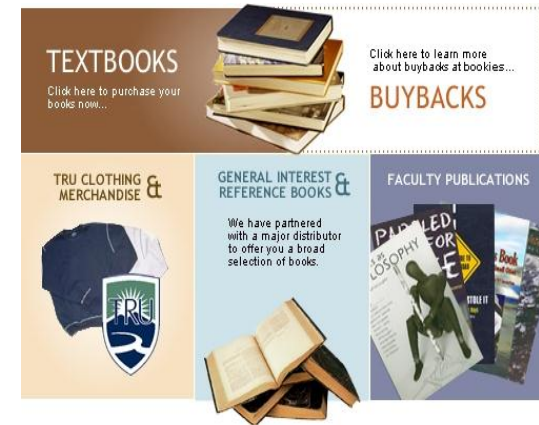
- All 0400-0990 level UPrep students are charged \$49.46 per term for the UPASS (student bus pass).
- Levels 0500-0990 are tuition-free but students are charged fees on a per credit basis up to 3 credits per course. English 0500 (4 credits) costs \$120.48 and STSS 0500 (3 credits) is also \$120.48.
- UPREP courses at the 0400 level cost are tuition-free but students are charged fees on 4-credits: ENGL 0400 costs \$143.76.
- Math 0300 and English 0300 are completely free of charge, and paying for the UPASS is optional

Note: 0300 level students may purchase the UPASS for \$49.46 from the campus cashier



Textbooks

- Textbooks may be purchased from the University Bookstore in the Campus Activity Centre.
- Before you arrive on campus - Use The Bookstore Online Shopping Cart
 - Anytime after August 1st- look online for Fall semester text books
 - After December 1st- look online for winter semester text books
- Budget approximately \$125 per course for textbooks
- The TRU [Bookstore](#) sells new and used textbooks



Is there funding available?

- The Adult Basic Education Student Assistance Program Grant (**ABESAP**) is a **needs-based grant** for BC residents who wish to take UPrep courses (such as English 0500 and Math 0500)
- Download an application form from <http://www.tru.ca/finaid/assistance/abesap.html> and return completed applications to TRU Financial Aid Office (OM 1631)
- ABESAP applications are accepted starting:
 - **July 1** for Fall semester (Courses starting in September)
 - **November 1** for Winter semester (Courses starting in January)
 - **April 1** for Summer session (Courses starting in May or June)
- Any questions about ABESAP? Contact Financial Aid & Awards: finaid@tru.ca; 250-828-5024



Student Loans

- To qualify as having “full time student status” for a Canada Student Loan you need to be enrolled in at least a 60% course load at the 1st year level or higher.
- For most degree programs a 60% course load is at least **3 courses at the 1000 level** or higher in each semester.
- UPREP courses, at the 0300 to 0600 level, do not meet criteria for student loans.
- Apply online and to find more information go to [Financial Aid and Awards](#)



What is the LPI?

- The LPI stands for *Language Proficiency Index*. This test can be used to satisfy the prerequisite for first year university English courses at TRU.
 - For example - the prerequisite for English 1100 is a 73% minimum in English 12; **or a level 4 on the composition section of the LPI**; or the completion of English 060; or completion of ESAL 057 and ESAL 058 with a grade of C+ or better.
- Register online at www.lpittest.ca
 - Cost for exam - \$125 + tax (within BC)
 - LPI study guides are available for purchase at the TRU bookstore or online
 - Bring to your testing session a passport-sized photo to give to the tester as well as your personal identification to show to the tester



Apply For Admission

Complete the application form and submit using one of the following options:

- Apply [on line](#)
- Mail to: TRU, Admission
Box 3010, 900 McGill Road
Kamloops, BC, V2C 0C8
- In person at the Registrar's office
Old Main Building, Room 1155

INTERNATIONAL STUDENTS go to International Student [website](#)



TRU has three semesters-

When do you want to start?

Fall Semester

Most programs start
in the fall semester

Sept → Dec

15 wks

Winter Semester

Jan → April

15 wks

Summer Session

Session I - 7 weeks
May to the end of June

Session II – 7 weeks
End of June to mid August

Session III – 15 weeks
May to mid August



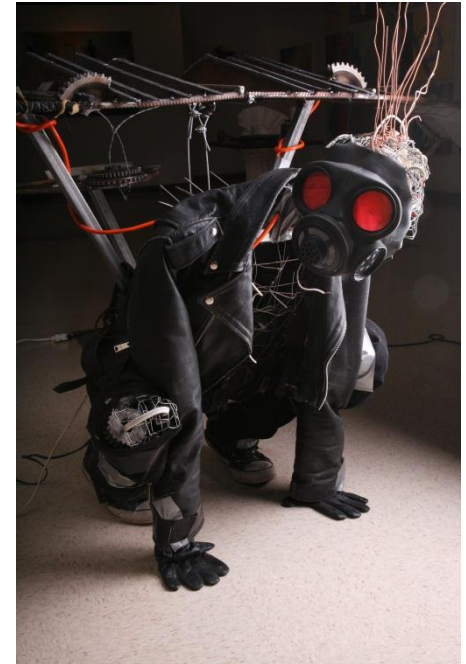
Critical Dates for Students

Go to **Schedule of Events** in the calendar

www.tru.ca/calendar/current/index.htm

Find out:

- When classes start each semester
- Last day to add a course
- The last day to drop a course, with a refund
- The last day to withdraw from courses, without it affecting your grades
- When exams start



How to Apply

Apply anytime after October 1st
Application can be made three different ways:

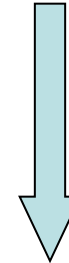
1. [Apply online](#)
2. Mail
3. In-person:
Admissions/Registration
Old Main Building
Room 1155
Kamloops, BC



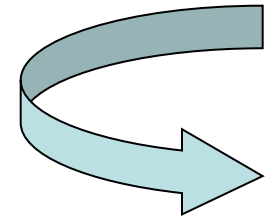
New students pay \$25.50 application fee



Submit all official transcripts



Complete application package and submit to Office of the Registrar



Apply Early - Starting October 1st

- Complete all the information on the application form
- Current High School students must include their PEN ID (Provincial Education Number)
- New students - Pay a \$25.50 non-refundable one-time only application fee



Attach Most Recent Transcripts

Submit official transcripts or school records from both:

- ❖ Any & all post-secondary institutions attended

- ❖ High School (Secondary school)
 - ❖ Current High School students should go to Ministry website to request final transcripts be sent to TRU – [Ministry of Education](#) – click onto ‘Student Secure Web’ and create your account

 - ❖ Mature students should contact the last public secondary educational institute they attended to request that their transcript be sent to TRU Admissions.



Your application will be acknowledged

- You will be notified that we have received your application
- If you have questions about your admission status, contact TRU Admissions: 250-828-5036; admissions@tru.ca; OM 1155.



Registering in Courses

- Registration for Fall and Winter takes place in June and July. Admitted students will be mailed a “**Registration Notice**” in early June, telling them what is the earliest day they can register.
- Being admitted to TRU DOES NOT guarantee you will be able to register for all the courses you want to take.



Learn how to Register Online

UPrep students who have paid their tuition deposit may register for their courses online through *myTRU*

Learn how to register by:



Reading about [myTRU](#)



Taking the online [Registration Tutorial](#)



Checking the [Schedule of Credit Courses](#) to make sure your choices are still open for registration



Online Course Schedule

- View the current course schedule to see which courses TRU will be offering each semester.
- Check the times, days of the week and instructors for each course.
- Check the online schedule for availability of seats in each section of the course prior to enrolling.
- If you need help with your course selection, contact Academic Advising.

To view the course schedule – click onto ‘Please Read First’



[Course Schedules](#)



Timetabling and Registration Tutorials

- Students enrolling for the first time in an Academic or Uprep program must take the online **Timetabling Tutorial** and **Registration Tutorial**.
- These tutorials explain how to create a conflict free timetable and how to read the schedule.
- Select a maximum of five courses per semester and build a conflict free timetable.
- Go to: [Academic Advising/ Online Tutorials](#)



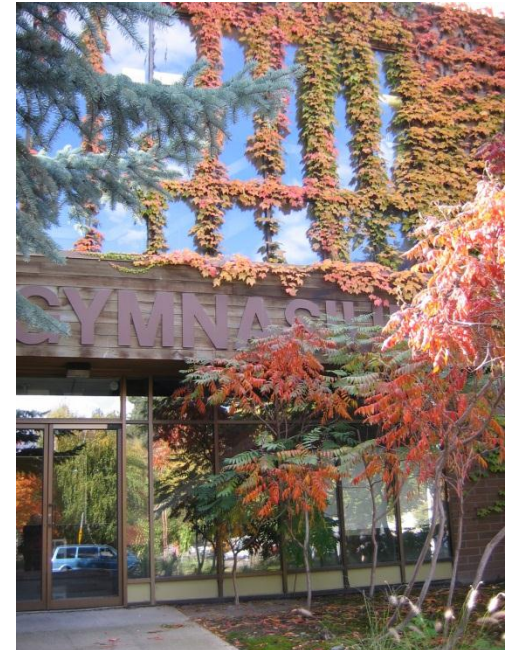
myTRU Portal

- The **myTRU** Portal allows registered students access to their TRU student record.
- All students use **myTRU** to pay fees, print their schedule, check grades, check their account summary, etc.
- Academic students can also register for their courses using **myTRU**.
- All students are given a **myTRU** Email account – be sure to check your account for important information from TRU.
- It is important to become familiar with this system.
- You will find a link to **myTRU** at the top of the TRU homepage
<http://www.tru.ca/>
 - Read the Login Help section to find out your ID and password.
 - Note: you will be required to create your own password.



Tuition Deposit

- Conditionally admitted UPrep students will be asked to **pay a tuition deposit** in May or June, to secure a seat in the program and before they can enrol in any courses.
- This fee of \$300 is a down-payment towards the student's first semester fees.
- Online fee payment available through [myTRU](#).



Pay Full Fees

- Pay the balance of Fall fees by deadline – 4:00 pm, Sept. 2, 2012.
- Pay all Winter fees by deadline – 4 pm, Dec. 2, 2012.
- There are number of fee payment methods.
- Please refer to the [Admissions & Registration](#) section of the TRU website for details.



Scholarships, Bursaries, and Awards

Check the [Financial Aid](#) and Awards website for a list of scholarships and bursaries open to TRU students.



University is so much more than courses and textbooks.
Do the “**Student Life at TRU**” tutorial to learn about.....

- Housing
- Athletics
- Food services
- UPass
- Study Abroad
- Co-op Education
- New Student Orientation
- Writing Centre and Math Lab



Don't Wait!

- Discover what TRU University Preparation has to offer
- Submit your application for admission
- Prepare to register and pay fees





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Thank you for taking the
Becoming a UPrep Student Tutorial

