Select "E-mail" in the applications.
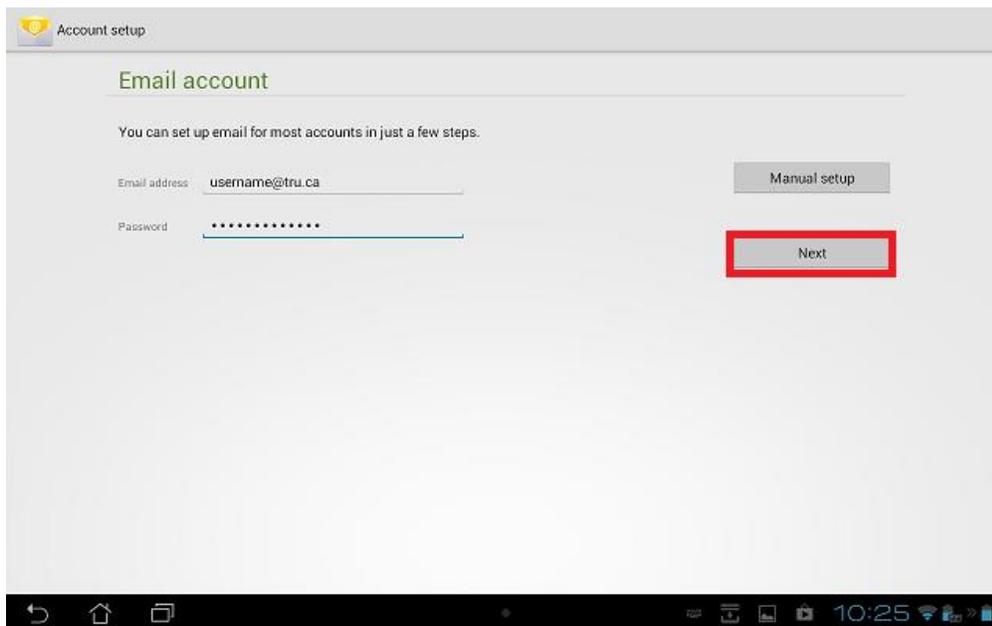
Enter your e-mail address. (If your network login name is not the same as your e-mail address, use your network login (Active Directory) name and add "@tru.ca".)

Enter the password: Your network password. Select "Next".
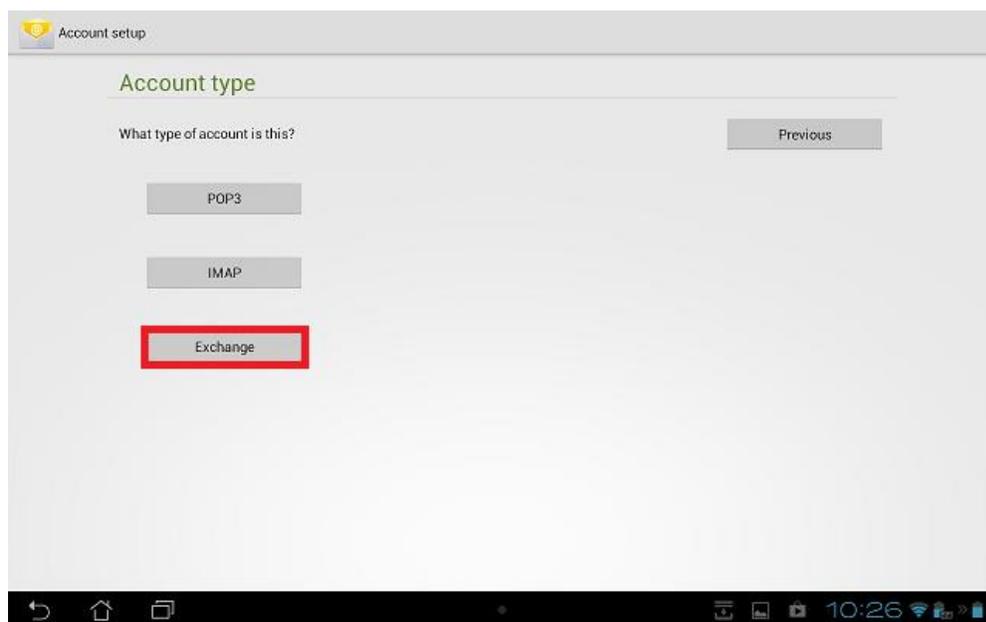
Select "Exchange".
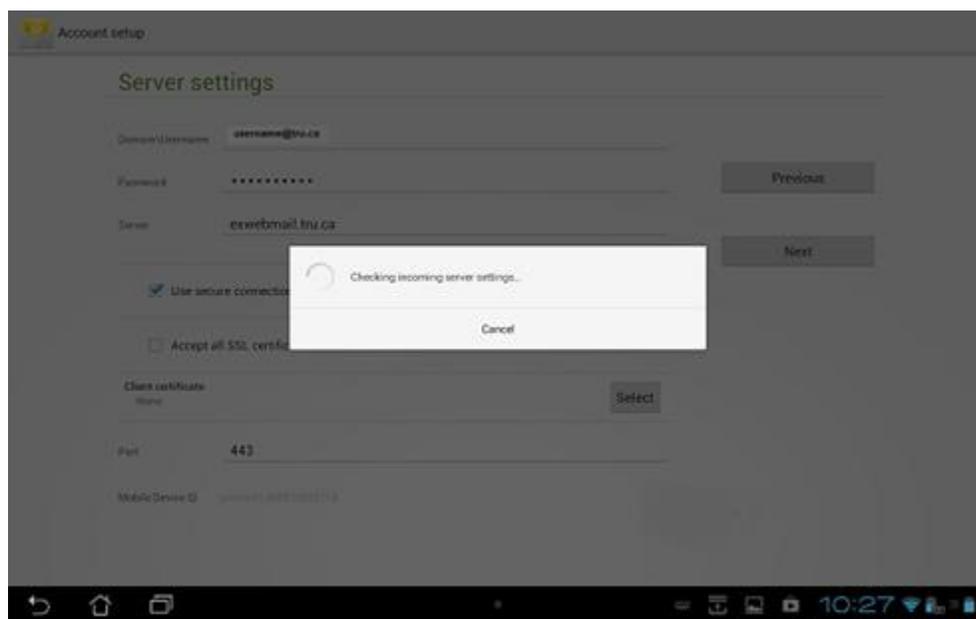
It should automatically detect the necessary settings.

If it fails, make sure you have entered the user name and password correctly and you may need to change the port to "993" and try again.

Make sure that SSL is selected (Use secure connection).
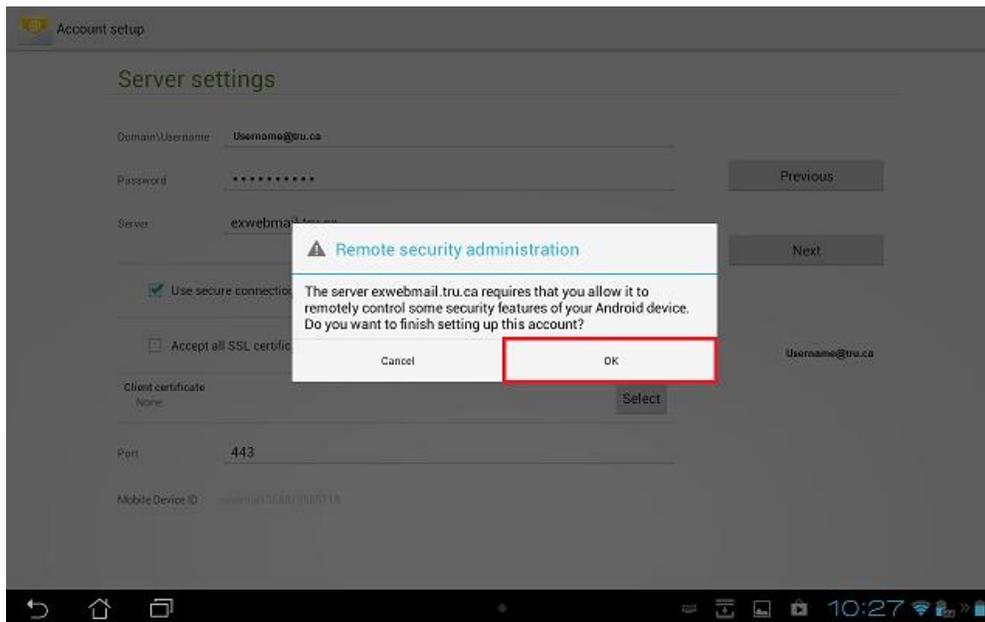
You have to agree ("OK") to the "Remote security administration" in order to continue setting up the account.
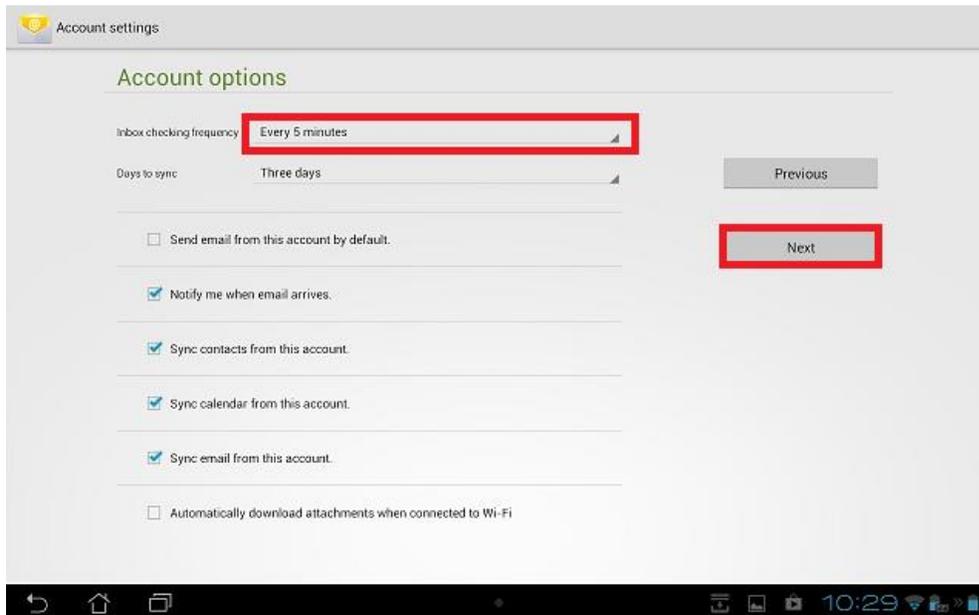
Change the "Inbox Checking Frequency" to "Every 5 minutes" or higher, to prevent server and client overload.

Select "Next".
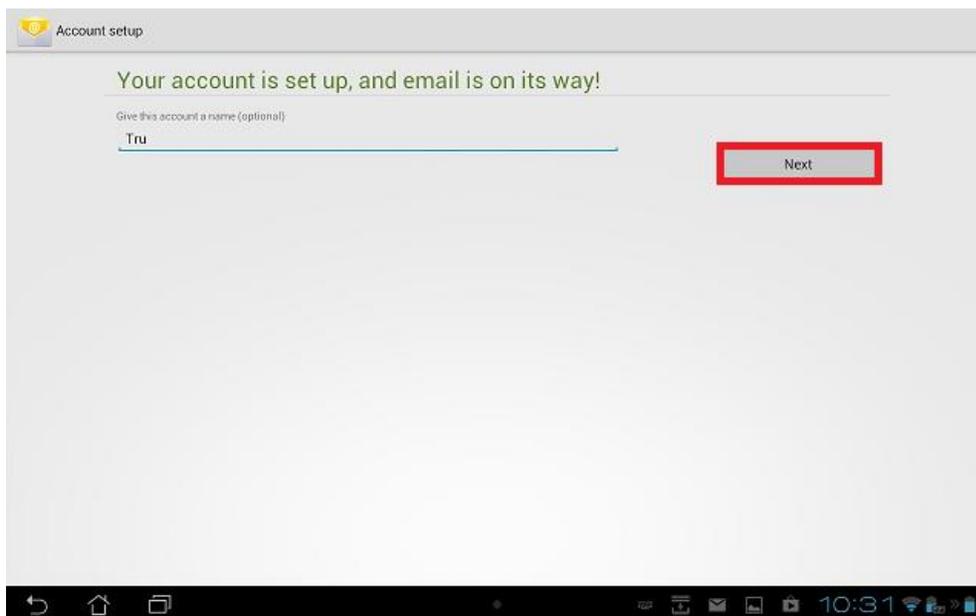
Provide a name for the account. Then select "Next".
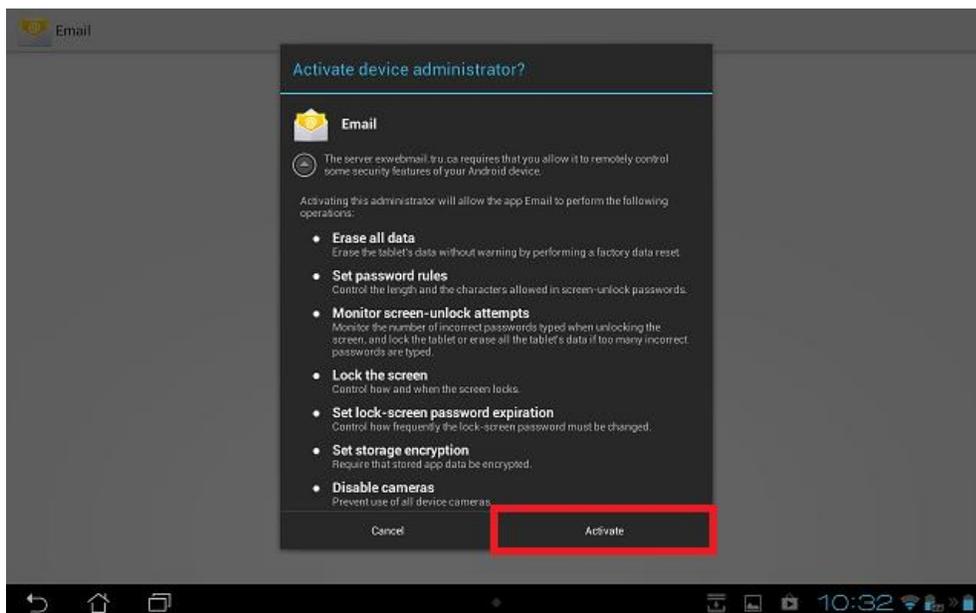
You have to select "Activate" in order to complete the account configuration.
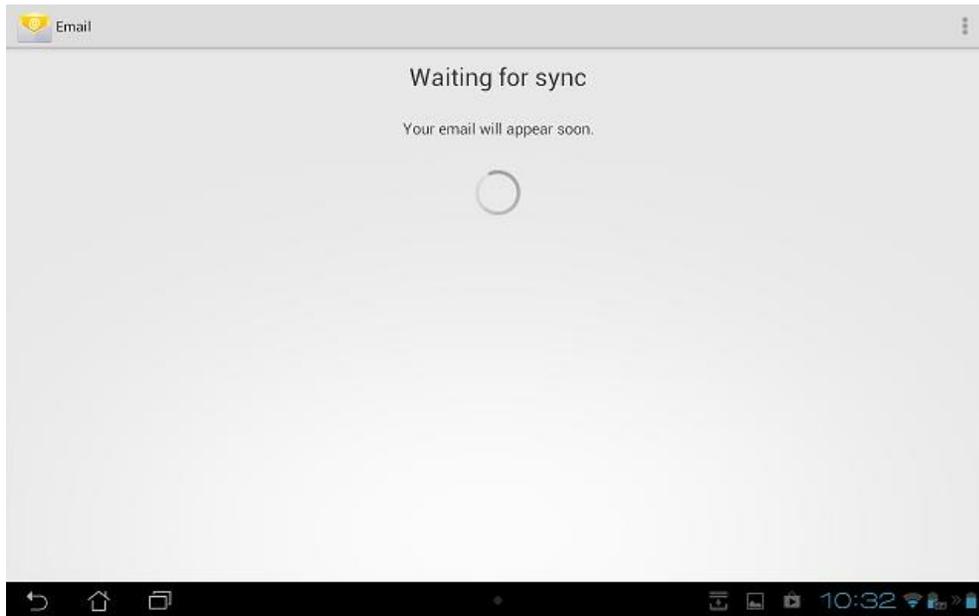
E-mail may take a while to sync depending on:
- Your internet connection speed
- Amount of mail in the inbox
- Resources available on your device
- Possible security updates (Check notifications on the device)