



Upon application into the Bachelor of Arts, Bachelor of Science, and Bachelor of Business programs, and as soon as you have received an admittance (or conditional admittance), a TRU Email Account is created. You will find out how to access your new account through an automatic email sent to the personal email address you put on your application form. This one-time email explains how to access your NEW **myTRU** Email Account. **Please note:** All future correspondence from TRU will be directed to your NEW **myTRU** account. Be sure to check this account regularly for important information from the Registrar's Office.

Go to TRU Homepage -> top of homepage -> myTRU

February/March

1. Refer to Academic Advising Resources:

Go to TRU Homepage → Quick Links → Academic Advising

<http://www.tru.ca/advising>

Online Tutorials

→Academic Advising→Online Tutorials

<http://www.tru.ca/advising/onlinehelp.html>

View the Advising website and complete the online tutorials:

- **Step One: Becoming a Student at TRU** For new students to familiarize themselves with post secondary and TRU.
- **Step Two: Academic Success at TRU** Preparing in advance of your first class to support your academic success; how to participate as an active learner and begin your studies with a strong understanding of expectations.
- **Student Life at TRU:** Learn what's available to enhance your university life
- **University Preparation: Step One** For new students to familiarize themselves with university preparation courses at TRU
- **Degree Tutorials:** Learn about program requirements and course selections. Download and print degree program requirements handout and degree check sheet.
- **Timetabling Tutorial:** Students enrolling for the first time in a degree program should first take this tutorial. All students must create a conflict free timetable prior to registering for courses.
- **Registration Tutorial:** Learn how to register for courses online using 'myTRU.' Academic students will be mailed a "registration notice" in June with instructions on how to enrol on their assigned date and time.

Grade 12 Student Information

→http://www.bced.gov.bc.ca/transcript/transcripts_info.htm -> Link to 'Student Secure Web'

TRU will require a copy of your final high school transcript. Request copy, between January and June, of your final high school transcript to be sent electronically through the Post Secondary Institutions form (PSI) available from the Ministry of Education website.

Podcasts

→Academic Advising→Podcasts

<http://podcast.tru.ca/archives/category/advising>

- Academic Advisors discuss several topics that support education planning. Listen and/or download the Advising Podcasts to your MP3 player, Ipod., Smartphones, Ipad, Tablets etc..... Topics include:
- Registration Information, Course selection and Timetabling
 - Applying to TRU; Important Dates; Do I Need that Course Pre-requisite?
 - What are 'Limited' and 'Open Admission'?
 - Relevancy of Supporting your Education Plan with Academic Advising
 - Academic Advisors visit High Schools
 - How and When to Begin Course Planning for Degree Programs
 - Planning for Transfer; Planning for Professional Programs; Planning for Secondary Education

2. View the TRU Calendar from the homepage:

Go to TRU Homepage → Quick Links → Calendar

<http://www.tru.ca/calendar.html>

Research your program. Read the Program Section of the calendar making reference to:

Schedule of Events (Important Dates) →

****Print copy of Fall and Winter for Reference**

- Program description
- Admission & general requirements
- Course requirements to graduate
- Course descriptions-note all pre/co-requisites
- Deadline dates to apply

3. Research Student Loans, Scholarships, and Bursaries

Go to TRU homepage → Quick Links→ Financial Aid & Awards

<http://www.tru.ca/finaid.html>

Check criteria for student loan eligibility and deadline dates to apply

4. Contact On-campus Housing

Go to TRU Homepage → Quick Links →Housing

<http://www.tru.ca/housing.html>

For information pertaining to student housing and availability, check options online

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<p>March</p>	<p>1. Fall and Winter Schedules Available Online to View</p> <p>Go to TRU Homepage→Quick Links→Course Schedules http://www.tru.ca/admreg/course_schedules.html</p>
<p>April/May</p>	<p>1. Prepare a Schedule for both Fall and Winter Semesters</p> <ul style="list-style-type: none"> <input type="checkbox"/> Look at the online course schedules. <ul style="list-style-type: none"> ○ Learn to Prepare a timetable for both the Fall and Winter semesters ○ Continue to double check your schedule until your date to register the online to make sure chosen times are correct and the timetables are conflict free. ○ Read Important Information Regarding Fall and Winter: Go to TRU Homepage→Quicklinks→Course Schedule→ Please Read First http://www.tru.ca/admreg/course_schedules/readfirst.html ○ Complete Timetabling Online Tutorial: Go to TRU Homepage→ Quick Links→Academic Advising→Online Tutorials→ Timetabling Tutorial: http://www.tru.ca/advising/onlinehelp.html#time_reg_tutorial ○ Prepare a Fall Schedule and a Winter Schedule: Go to TRU Homepage→Quick Links→Course Schedules: http://www.tru.ca/admreg/course_schedules.html <p>2.Learn How to Register Using ‘myTRU’</p> <ul style="list-style-type: none"> ○ Complete the Registration Online Tutorial: Go to TRU Homepage→ Quick Links→ Academic Advising→Online Tutorials →Registration Tutorial: http://www.tru.ca/advising/onlinehelp.html#time_reg_tutorial ○ Complete the ‘myTRU’ online web Tutorial: Go to TRU Homepage→Quick Links→Course Schedules→Please Read First→ myTRU Online Web Tutorial http://www.tru.ca/admreg/registration/webregtutorial.html <p>3. A Tuition Deposit is Due Prior to Registering for Courses.</p> <ul style="list-style-type: none"> <input type="checkbox"/> Payment can be made online using ‘myTRU’. <p>Go to TRU Homepage→ Quick Links→ <i>myTRU</i>→follow menu prompts https://mytru.tru.ca/cp/home/displaylogin</p>
<p>June/July</p>	<p>1. Students register on an assigned day using “myTRU” in June or July.</p> <ul style="list-style-type: none"> <input type="checkbox"/> Test your account by logging in for the first time to activate your password Go to TRU Homepage→ Quick Links→ <i>myTRU</i> https://mytru.tru.ca/cp/home/displaylogin <p>2.Review your section choices for both semesters.</p> <ul style="list-style-type: none"> <input type="checkbox"/> Look at online schedules making sure all sections are open. Go to TRU Homepage→Quick Links→Course Schedules: http://www.tru.ca/admreg/course_schedules.html <p>3. Register for both Fall and Winter Courses on Date Assigned using “myTRU”</p> <p>Go to TRU Homepage→ Quick Links → <i>myTRU</i>→follow menu prompts https://mytru.tru.ca/cp/home/displaylogin</p>
<p>August/Sept</p>	<p>1. Pay Balance of Outstanding Fees</p> <ul style="list-style-type: none"> <input type="checkbox"/> Fees are due late August or prior to the start of class. Payment can be made using ‘myTRU’ More information on program costs: http://www.tru.ca/admreg/fees.html Fee payments can be made using ‘myTRU’: https://mytru.tru.ca/cp/home/displaylogin <p>2. Textbooks</p> <ul style="list-style-type: none"> <input type="checkbox"/> Textbooks are available at: The Bookstore. Go to TRU Homepage→ Quick Links→The Bookstore→ Buy Textbooks http://thebookstore.tru.ca <p>3. Attend the New Student Orientation</p> <ul style="list-style-type: none"> <input type="checkbox"/> Activities are organized for new students during the first week of the Fall, Winter and Summer semesters. Tour the campus, meet instructors and new friends. Go to TRU Homepage→ Quick Links→ Orientation http://www.tru.ca/studentsservices/orientation.html