

**APPLICATION CHECKLIST FOR:  
Graduate Certificate in Educational Studies and Master of Education**

*Please include this check sheet with your required documents.  
Only send those required documents indicated on the checklist.*

Student Full Name: \_\_\_\_\_

Intake Requested: \_\_\_\_\_

- Completed TRU Application Number \_\_\_\_\_
- Application Fee    \$28.68 (Domestic/Permanent Resident)    \$100 (International)
- Resume
- Letter of Intent (350 words)
- Transcripts from all undergraduate studies (please do not send high school transcripts)
- Proof of graduation if not indicated on institution's transcript  
(Copy of Certificate of Degree, Provisional Certificate, etc.)
- Bachelors Degree earned: \_\_\_\_\_
- Language Requirement (if applicable) : Test \_\_\_\_\_ Overall Score \_\_\_\_\_
- 2 letters of reference (Personal, professional, or academic)

International                      **or**                      Domestic                      **or**                      Permanent Resident (need scanned copy of PR card)

**Agent (if applicable):** \_\_\_\_\_

**For Office Use Only:**

Application Received date:

Student Number:

Admission Decision (include date):