



▶ *Information Guide*  
**International Students**

The Kamloops campus of Thompson Rivers University (TRU), located in beautiful British Columbia, Canada, is home to the University's Open Learning Division which brings opportunity directly to you by providing hundreds of open, online and distance education courses and programs.

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# Accessibility

Thompson Rivers University (TRU) is a public institution and a member of the Association of Universities and Colleges of Canada (AUCC).

The Open Learning Division of TRU, which helped found the Canadian Virtual University, operates in collaboration with the Commonwealth of Learning, BC Campus and other educational institutions as well as professional, industry and business associations.



## Through Open Learning anyone can open the door to their educational possibilities.

All persons are eligible for general admission into Open Learning and can apply for course registration as well as admission into credential programs at any time.

Applicants do not require a specific grade point average (GPA) and are not required to submit transcripts from secondary school to be admitted into Open Learning and to register in courses.

Students enrolled in programs offered through Thompson Rivers University, Open Learning (TRU-OL) can maximize their skills and experience through Prior Learning Assessment and Recognition (PLAR), which awards academic credit for non-formal learning and knowledge such as industry-based training, professional development workshops and seminars, private study and work experience. PLAR is a process which helps you to identify, describe and document knowledge and learning you have developed through work and life experience.

### Access Your Education Today

Open Learning means you can begin your education right away. Most courses offered through TRU-OL are non-paced, meaning students can enrol at any time as there are no fixed start dates. Student Services Advisors can help you get started by developing educational plans and providing assistance with regards to:

- prerequisites and entrance requirements for specific programs
- transfer credit
- assessment of informal credit
- preliminary program planning
- course sequencing and selection

Personal Program Advisors assist students who are enrolled in a program through the entirety of their program from enrolment to graduation.

**Please contact our Advisors at [openworld@tru.ca](mailto:openworld@tru.ca).**

For more information specific to International Students interested in studying through TRU-OL visit [www.tru.ca/distance/services/international\\_students](http://www.tru.ca/distance/services/international_students).

### Open Learning Courses and Programs

Open Learning offers access to over 550 courses and 55 programs including certificate, diploma, degree and post-baccalaureate programs in the following areas:

- Adult Basic Education
- Arts
- Business and Management
- Education
- General Studies
- Health and Human Services
- Science
- Technology
- Tourism

For more detailed information about our courses and programs please visit our website at [www.truopen.ca](http://www.truopen.ca).

## Course Information

### Course Fees

All students residing outside of Canada or without permanent residency status in Canada, pay the international tuition rate when they register for courses offered through Open Learning.

#### Average Course Cost for International Students

Prices cited are average costs and may vary by course. Costs are subject to change at any time.

Tuition	933.90 Cdn\$
Course Materials (includes GST)	250 Cdn\$
Non-refundable Administration Fee	82.80 Cdn\$
Non-refundable Technology Fee	16.50 Cdn\$
Course Material Shipping Costs	140 Cdn\$
<b>Total</b>	<b>1,423.20 Cdn\$</b>

### Course Exams

International students required to write their exams outside of Canada must submit a Statement of Presiding Supervisor form. This form is available on the TRU, Open Learning website at [www.tru.ca/distance/register/forms.html#presiding](http://www.tru.ca/distance/register/forms.html#presiding). Students are required to locate their own exam supervisor. Once the student and supervisor have completed their portion of the form, it should be faxed to 1.250.852.6401 or scanned and emailed to [exams@tru.ca](mailto:exams@tru.ca) or mailed to Open Learning.

Currently Open Learning has exam centres in Hong Kong, Mainland China, Taiwan and Korea where students can access exam supervisors. Please contact the Open Learning Exams department at [exams@tru.ca](mailto:exams@tru.ca) for contact information at these locations or for any exam related questions.



### Proficiency in English Requirements

The language of business at Open Learning is English and therefore services and course instruction are provided in English. Students are required to have proficiency in English suitable to the course level. Post-secondary courses require post-secondary English reading and writing skills.

Students registering for courses that do not specify prerequisites beyond Grade 12 English, must have sufficient English proficiency. English competency is considered adequate if one of the following requirements (provided as a guideline) is met:

- Canadian Academic English Language (CAEL) Assessment with a minimum overall score of 70 and no part below 60
- International English Language Testing System (IELTS) with a minimum score of 6.5
- Language Proficiency Index (LPI) Level 5 with a minimum score of 30/40 on the essay section

#### For Grade 12-level Courses:

TOEFL CBT with a minimum score of 230 (570 on the paper-based test) and a minimum essay (TWE) score of 4.5.

#### For University-Level Courses:

Test of English as a Foreign Language (TOEFL) Computer Based Test (CBT) with a minimum score of 250 (600 on the paper-based test).

Open Learning makes educational goals a reality by providing flexible access to online and distance courses and programs for students all around the world.

# TRU, Open Learning Registration and Application Information

## How to register for a course

1. Select course(s) and confirm course availability by visiting [www.truopen.ca](http://www.truopen.ca) and following the 'Registration' link.
2. Ensure and declare course prerequisites are met.
3. Review academic regulations, including course registration, cancellation and course withdrawal policies.
4. Confirm access to equipment required such as a computer, Internet access or a DVD player.
5. Be aware of any registration deadlines and the course start dates for paced courses. Non-paced courses have continuous registration.
6. Select one of the registration and payment methods listed below.

### Online:

Visit [www.truopen.ca](http://www.truopen.ca) and use the "Register Now" system.

*Pay with American Express, MasterCard or VISA*

### Telephone:

Phone Student Services, with course details and credit card information, Monday to Friday from 8:00 am to 5:00 pm Pacific Standard Time (closed on statutory holidays).

- International: **1.250.852.7000**
- Hong Kong: **800.965.261**
- India: **000.800.1007.576**
- Saudi Arabia: **800.814.5681**
- United Arab Emirates (UAE): **800.017.8313**

*Pay with American Express, MasterCard or VISA.*

### Fax:

Fax the completed Course Registration Form found at [www.tru.ca/distance/register/registernow.html](http://www.tru.ca/distance/register/registernow.html) to **1.250.852.6405**.

*Pay with American Express, MasterCard or VISA*

### Mail:

Mail the completed Course Registration Form found at [www.tru.ca/distance/register/registernow.html](http://www.tru.ca/distance/register/registernow.html) with full fee payment to the address below.

**Thompson Rivers University, Open Learning  
Student Services, BC Centre for Open Learning,  
4th Floor, 900 McGill Road  
Kamloops, BC V2C 0C8 Canada**

**Note:** Registrations are not processed until all course fees have been received. Payment is deposited on receipt.

*Pay with American Express, MasterCard or VISA or pay with a cheque or a money order, made payable in Canadian funds drawn from a Canadian institution, to Thompson Rivers University.*

## How to apply for a program

1. Select a program and confirm availability and program details by visiting [www.tru.ca/distance/programs.html](http://www.tru.ca/distance/programs.html) or using the printed calendar.
2. Ensure you have reviewed the requirement information that is outlined in the program description.
3. Review academic regulations, including transfer credit and Prior Learning Assessment and Recognition (PLAR) information.
4. Fill out the Program Admission/Transfer Credit form online at [www.truopen.ca](http://www.truopen.ca) using the "Register Now" system or fill out the form, found online at [www.tru.ca/distance/register/registernow.html](http://www.tru.ca/distance/register/registernow.html), and fax the completed PDF to TRU admissions at **1.250.852.6405** or mail the completed form with full fee payment to:

**Thompson Rivers University, Open Learning  
Student Services, BC Centre for Open Learning,  
4th Floor, 900 McGill Road  
Kamloops, BC V2C 0C8 Canada**

**Note:** Ensure that additional information, such as official transcripts or other documentation, are also sent to TRU, Open Learning.

*Pay with American Express, MasterCard or VISA or pay with a cheque or a money order, made payable in Canadian funds drawn from a Canadian institution, to Thompson Rivers University.*

5. Contact Student Services for more information regarding the program application process as well as educational advising services, transfer credit, program plans and PLAR at [openworld@tru.ca](mailto:openworld@tru.ca) or by phoning:

- International: **1.250.852.7000**
- Hong Kong: **800.965.261**
- India: **000.800.1007.576**
- Saudi Arabia: **800.814.5681**
- United Arab Emirates (UAE): **800.017.8313**

For more information regarding registration visit the "How to Register" section at: [www.tru.ca/distance/services/international\\_students](http://www.tru.ca/distance/services/international_students)

**For all inquiries, please contact  
[openworld@tru.ca](mailto:openworld@tru.ca)**