

# STUDY CONTRACT for FULL-TIME DISTANCE EDUCATION STUDENTS



THOMPSON RIVERS  
UNIVERSITY  
OPEN LEARNING

Name: \_\_\_\_\_

S.I.N. \_\_\_\_ - \_\_\_\_ - \_\_\_\_

TRU-OL # \_\_\_\_\_

I understand and agree to the following terms and conditions of receiving Canada and/or Provincial student loan funding through Thompson Rivers University, Open Learning:

1. To meet the **minimum** student loan requirements as a full-time student (60% course load), I agree to complete nine (9) credits registered for within the defined registration period for my four-month loan period by **submitting all coursework (assignments)** in the nine credits. The Open Learning Faculty Member must deem assignments submitted to have been a reasonable attempt, or the assignment will be considered not submitted for student loan purposes. I understand that six-credit courses cannot normally be condensed.

My four-month loan period for this contract is (check one):

- |                                    |                                    |                                    |                                    |
|------------------------------------|------------------------------------|------------------------------------|------------------------------------|
| <input type="checkbox"/> JAN -APR  | <input type="checkbox"/> FEB - MAY | <input type="checkbox"/> MAR -JUN  | <input type="checkbox"/> APR - JUL |
| <input type="checkbox"/> MAY - AUG | <input type="checkbox"/> JUN - SEP | <input type="checkbox"/> JUL - OCT | <input type="checkbox"/> AUG - NOV |
| <input type="checkbox"/> SEP - DEC | <input type="checkbox"/> OCT - JAN | <input type="checkbox"/> NOV - FEB | <input type="checkbox"/> DEC - MAR |

2. To remain eligible for my student loan, I must submit assignments regularly each month of my four-month loan period and must submit all assignments by the end of my four-month loan period circled above. I may write one or more final exams in the month immediately following the loan period. I understand that I cannot submit any further assignments after writing the final exam.
3. If I do **not** submit assignments regularly, and I do **not** submit all assignments by the end of the loan period, the government may consider that I am **technically withdrawn** from full-time study, even though I am still enrolled in the courses.

Being **technically withdrawn** or **formally withdrawn** from full-time studies will result in an "over award" and a reduced loan in my next term, and may require that I repay my loan sooner. If I have received a grant, the portion in over award will be retroactively converted into an interest-bearing loan.

4. Courses that I complete after the original course end date printed in my TRU-OL welcome letter will be considered unsuccessful for student loan purposes, regardless of the final grade. (Purchasing a course extension does **not** extend the course end date for student loan purposes.)

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

Scan & Email: [OLfinancial@tru.ca](mailto:OLfinancial@tru.ca); Mail: TRU-Financial Aid & Awards, 900 McGill Road, Kamloops, BC V2C 0C8 or Fax: 250.371.5668

A COMPLETED STUDY CONTRACT MUST BE RECEIVED BY TRU FINANCIAL AID AND AWARDS  
BEFORE DOCUMENTS OR CHEQUES WILL BE RELEASED