



# Supplementary Program Costs for Programs with CTC Seats

(keep this page for your reference)

NOTE	STUDENT FEES *
<p><b>These are the student fees &amp; material costs associated with each Foundation Program that the student is required to pay.</b></p> <p>Costs may include items such as learning guides, manuals, personal tools and equipment, which are kept by the student when they graduate from the program. These materials form the basis of the Foundation graduate's career library and toolkit.</p>	<p style="text-align: center;"><b>CTC Foundation students are responsible for paying the following fees:</b></p> <p>Application Fee \$25.00                      Accuplacer Exam Fee \$35.00 (rewrites \$25) (these rates effective July 1, 2010)                      Ancillary fees approximately \$120/month of post secondary training  <i>will be paid by the Southern Interior Development Initiative Trust on Transition students' behalf – student must sign an acceptance form to receive this funding (form distributed shortly before the start of training).</i></p> <p style="text-align: center;"><b>(fees listed above are based on 2009 rates and are subject to change)</b></p>
<p>CTC students NOT covered under another Extended Health and/or Dental Plan <b>have 30 days from the start of post secondary training</b> to visit the TRUSU office (Campus Activity Centre) to purchase the TRUSU Health and Dental package to be covered by the Student Union Plan for the duration of their studies. For more details see <a href="http://www.trusu.ca">www.trusu.ca</a>.</p>	
Estimated Supplies and Materials Expenses	
<p><b>Please do not purchase any program materials before meeting with your instructor. Your instructor will advise you when the materials must be purchased.</b></p>	
<p><b>Automotive Service Technician 1</b></p> <ul style="list-style-type: none"> <li>• Learning guides and textbooks \$300.00</li> <li>• CSA Work Boots, clear safety glasses, 4 sets coveralls 300.00</li> <li>• Calculator, 3-ring binder, paper, pens, etc. 50.00</li> </ul> <p style="text-align: right;"><b>Total <u>\$650.00</u></b></p> <p><b>Heavy Duty / Commercial Transport Mechanic</b></p> <ul style="list-style-type: none"> <li>• Learning guides and textbooks \$800.00</li> <li>• CSA Work Boots, clear safety glasses, 4 sets coveralls (1 set insulated, or jacket) 350.00</li> <li>• Calculator, 3-ring binder, paper, pens, etc. 50.00</li> </ul> <p style="text-align: right;"><b>Total <u>\$1200.00</u></b></p> <p><b>Partsperson and Warehousing</b></p> <ul style="list-style-type: none"> <li>• Learning guides and textbooks \$600.00</li> <li>• Calculator, 3-ring binder, paper, pens, etc. 50.00</li> <li>• clear safety glasses 20.00</li> </ul> <p style="text-align: right;"><b>Total <u>\$470.00</u></b></p> <p><b>Power Sports and Marine Technician</b></p> <ul style="list-style-type: none"> <li>• Learning Guides, textbooks \$350.00</li> <li>• CSA Work Boots, clear safety glasses, 4 pr coveralls 300.00</li> <li>• Calculator, 3-ring binder, paper, pens, etc. 50.00</li> </ul> <p style="text-align: right;"><b>Total <u>\$700.00</u></b></p> <p><b>Welding Level C</b></p> <ul style="list-style-type: none"> <li>• Learning guides, Manuals \$300.00</li> <li>• Tool box with hand tools 250.00</li> <li>• Safety Gear: 500.00                             <ul style="list-style-type: none"> <li>Welding Helmet, Oxy-fuel Welding Goggles</li> <li>Welding Cap (with peak), Leather Welding Jacket,</li> <li>Coveralls, Leather Gloves, clear safety glasses,</li> <li>Leather CSA Work Boots</li> </ul> </li> <li>• Calculator, 3-ring binder, paper, pens, etc. 50.00</li> </ul> <p style="text-align: right;"><b>Total <u>\$1100.00</u></b></p>	<p><b>Construction Electrician or Electrician / Industrial Instrument Mechanic</b></p> <ul style="list-style-type: none"> <li>• Learning Guides, Manuals \$320.00</li> <li>• Hand tools and basic tool pouch 400.00</li> <li>• CSA Work Boots, clear safety glasses 150.00</li> <li>• Scientific Calculator (non-programmable) 30.00</li> <li>• 3-ring binder, paper, pens, etc. 30.00</li> </ul> <p style="text-align: right;"><b>Total <u>\$930.00</u></b></p> <p><b>Carpentry</b></p> <ul style="list-style-type: none"> <li>• BC Building Code Book, Learning Guide &amp; Text \$500.00</li> <li>• CSA Work Boots, Hard Hat, clear safety glasses 125.00</li> <li>• Calculator, 3-ring binder, paper, pens, etc. 50.00</li> </ul> <p style="text-align: right;"><b>Total <u>\$675.00</u></b></p> <p><b>Joinery</b></p> <ul style="list-style-type: none"> <li>• Learning Guides, Manuals \$320.00</li> <li>• CSA Work Boots, clear safety glasses, Leather shop apron 250.00</li> <li>• Calculator, 3-ring binder, paper, pens, etc. 50.00</li> </ul> <p style="text-align: right;"><b>Total <u>\$620.00</u></b></p> <p><b>Piping Trades</b></p> <ul style="list-style-type: none"> <li>• Learning Guides, Manuals \$325.00</li> <li>• Tool box with hand tools 375.00</li> <li>• CSA Work Boots, clear safety glasses, 4 sets coveralls (1 set insulated, or jacket) 350.00</li> <li>• Calculator, 3-ring binder, paper, pens, etc. 50.00</li> </ul> <p style="text-align: right;"><b>Total <u>\$1100.00</u></b></p> <hr style="border: 1px solid black;"/> <p><b>Meatcutter / Retail Meat Processing</b></p> <ul style="list-style-type: none"> <li>• Learning Guides, Manual \$190.00</li> <li>• Tool package containing: Apron, clear safety glasses, Scabbard, Knife Set, sharpening stones/guide 270.00</li> <li>• Gloves, Gum Boots, Padlock (key type) 45.00</li> <li>• 3-ring binder, paper, pens, calculator etc. 30.00</li> <li>• Uniforms (refundable deposit) 150.00</li> </ul> <p style="text-align: right;"><b>Total <u>\$685.00</u></b></p> <p><b>Profession Cook - Level 1</b></p> <ul style="list-style-type: none"> <li>• Learning Guides and Textbook \$350.00</li> <li>• Knife Set 350.00</li> <li>• 3-ring binder, paper, pens, lock etc. 25.00</li> <li>• Uniforms (refundable deposit) 75.00</li> <li>• Pants 70.00</li> </ul> <p style="text-align: right;"><b>Total <u>\$870.00</u></b></p>
<p><b>Note:</b>                      Material costs may vary each year. All costs are approximate, as each student will make their own choice of product brands and suppliers for course materials. Taxes are extra.</p>	

# Career Technical Centre Foundation Trades Training

## APPLICATION CHECKLIST

Submit this page with your application – Keep a copy of your completed application for your files.

For assistance or more information please contact your high school Transitions Coordinator  
(or Counselor in non-SD73 schools)

**NOTE:** As of May 2010, all applicants for this intake, must book their Accuplacer within 10 days of submitting their application to TRU – conditional acceptance letters will not be mailed until the Accuplacer results have been received – student must be sure to identify him/her self as a CTC student to ensure proper reporting of results.

<b>Required items:</b>	Page	Complete	<i>All applications received after the early registration deadline (April 9, 2009) are accepted on a first come, first qualified basis for any remaining seats – from <u>any</u> BC school district or independent school willing to sponsor their students' tuition costs.</i>  <i>A minimum of 8 of the 11 required pieces of information must be submitted before a received date is given. When submitting your application, choose the quickest available method of delivery if applying for a program with minimal seats remaining.</i>
1. Program Application	1	<input type="checkbox"/>	
2. TRU Application Form	4	<input type="checkbox"/>	
3. Educational Plan	5	<input type="checkbox"/>	
4. Signed Policy page	6	<input type="checkbox"/>	
5. Letter of Intent	7	<input type="checkbox"/>	
6. Resume		<input type="checkbox"/>	
7. Job profile research	8/9	<input type="checkbox"/>	
8. Most recent report Card		<input type="checkbox"/>	
9. Detailed Attendance Profile		<input type="checkbox"/>	
10. Transcript of Marks - Grade 9, 10 & 11		<input type="checkbox"/>	
11. Booked Accuplacer – call TRU Assessment office 250-828-5470 Date booked to write: _____		<input type="checkbox"/>	

Submit completed applications to:

*TRU Trades and Transitions office*  
*attn: Leslie Matthews:*  
**Mail:**  
 Box 3010,  
 Kamloops, BC V2C 5N3

**Email:** [ctc-kamloops@tru.ca](mailto:ctc-kamloops@tru.ca)  
**Deliver to:** TRU – Trades and Technology  
 Room TT158.



# 2009-2011 Student Educational Plan

**- PLEASE PRINT -**

NAME: \_\_\_\_\_  
Last First Middle

Foundation Program: \_\_\_\_\_ School: \_\_\_\_\_

## Grade 10 – 2008/2009

MoE Required courses :	(Semester 1)	(Semester 2)
Math 10	Science 10	
Planning 10	Phy.Ed. 10	
Social Studies 10		
Language Arts 10		

Summer plans for 2009: \_\_\_\_\_

## Grade 11 – 2009/2010

MoE Required courses :	(Semester 1)	(Semester 2)
Math 11 or 12	Science 11 or 12	
A Socials 11 (SS, FNS or CS)	An Applied Skill * or Fine Art 10,11 or 12 (* FOUNDATION programs provide Grade 12 elective credits only)	
Language Arts 11		
Language Arts 12		

Summer plans for 2010: \_\_\_\_\_

## Grade 12 – 2010/2011 (Post Secondary)

MoE Required courses :	(Semester 1)	(Semester 2)
Elective courses: 28 credits – Grade 10, 11 or 12		
NOTE: Successful completion of an CTC Program results in 20 - 32 Grade 12 credits depending upon length of program (1 - 4credit PSIV course/full month of Post/Secondary training to a maximum of 8)		
Graduation Transitions		

## SIGNATURES

If the program detailed above is followed and all courses passed, \_\_\_\_\_ will  
(student's name)  
 graduate in June 2011 with a Dogwood Certificate and TRU credentials for the above Foundation program.

Signed: \_\_\_\_\_

Transitions Coordinator / Counselor

Date: \_\_\_\_\_

\_\_\_\_\_ Student

\_\_\_\_\_ Parent/Guardian

# CTC Foundation Program Policies

## 1. Accuplacer Exam Results:

I approve TRU releasing my 2010/2011 Accuplacer exam results to my school district.

## 2. Tuition Fees:

If a student withdraws from a Foundation program, the student must sign a TRU program withdrawal form. Failure to do so may result in the school district invoicing the student for the balance of the semester's tuition (for two-semester Foundation programs) or the balance of the program's tuition (for a single-term Foundation program).

## 3. Attendance/Performance

All students attending Trades & Technology programs at Thompson Rivers University are expected to make a sincere effort to gain full benefit from their training.

In order for this to occur, regular attendance, punctuality, safe work practice and progress at an acceptable rate are necessary to maintain enrollment and to ensure success in the program.

The TRU Trades attendance policy states a student is allowed no more than three unexcused absences (days) during the length of their post-secondary program, and two unexcused lates are counted as one unexcused absence.

**This student has  has not**

**received support services in high school and may require on-going support services during post-secondary semesters, for any of the following reasons:**

- Visual impairment  
 Physical disability

- Documented learning disability  
 On-going counseling support

- Hearing impairment  
 Other: \_\_\_\_\_

\*\* Students with documented disabilities may be eligible for TRU Disability Support services and should contact the Disability Services office for more details. Call (250) 852-6440

**By signing below, we acknowledge that we have read and agree to the policies above and accept responsibility for the costs outlined on page 2 of this CTC Foundation training application package.**

Date: \_\_\_\_\_

I, \_\_\_\_\_  
(print parent/guardian name)

have discussed this program with my son/daughter and give permission for him/her to participate in CTC Foundation trades training.

\_\_\_\_\_  
Student

\_\_\_\_\_  
Parent/Guardian



**CTC Foundation Trades Training**

**Job Profile Research Project**

**PLEASE PRINT**

NAME : \_\_\_\_\_  
Last First Middle

Area of Interest: \_\_\_\_\_

**Part A: Research**

To support your application you must complete the following research of your selected trade or career. Use the internet, or access a Career Internet Provider [ie: Bridges & Career Cruising], or the BC Business Council's "Third Option", to research your specific trade. Your research must include education required, schools/programs, salary expectations, and future prospects. Other Internet sources are:

[www.theskilledlife.com](http://www.theskilledlife.com)  
<http://www.itabc.ca>

[www.itabc.ca/Page19.aspx](http://www.itabc.ca/Page19.aspx)  
[www.tru.ca](http://www.tru.ca)

**Part B: Job Profile Web**

Based on the research you did for your trade or occupation fill out the following.

**Trade/Occupation:** \_\_\_\_\_

**Description:** \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

**Prerequisites/Co-Requisites:** [co-requisites are courses that help you to succeed in the field]

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**School/Program:** \_\_\_\_\_

**Salary Expected:** \_\_\_\_\_

**Future Prospects:** \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

## Part C: Reflection

Answer the following questions based on your research.

1. What are some things you found out about this career that you did not know before?

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2. Based on the research, are you still interested in this career? Why?

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3. Based on your research, are there any workshops, high school courses, or certificate courses that are regarded as being useful to have, in looking for employment in this career? [ie: WHIMS, Worksafe, Foodsafe, etc]

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4. In the space below, explain the short term and long term goals you have set for yourself to succeed in this career.

**Short Term Goals:**

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**Long Term Goals:**

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