

# Bachelor of Business Administration

## 2018 – 2019 Program Information Package

### Program Description

The School of Business and Economics at TRU offers a four-year Bachelor of Business Administration Degree program (BBA).

This program emphasizes strong writing, presentation, critical thinking, and people skills which are the cornerstones of future success. Case studies, class presentations, guest speakers, field trips, company reports, simulations, and business competitions are all used extensively to enhance the student's learning experience.

**Intake Dates** On going, Fall (September), Winter (January) and Summer (May) semester

### Admission Requirements

#### Academic Requirements:

- BC Grade 12 (or equivalent) or Mature Student Status
- BC English 12/English 12 First Peoples with 73% (or equivalent)
- BC Foundations Math 12 or Pre-calculus 12 with 67% (or equivalent)

Please note students may begin their studies in the Bachelor of Business Administration Program while working to meet the English and Math requirement.

For assistance in developing your academic plan to meet the Bachelor of Business Administration Program requirements please contact Academic Advising at [advising@tru.ca](mailto:advising@tru.ca) or 250-828-5075. Additional information is available at [www.tru.ca/advising](http://www.tru.ca/advising)

### How to Apply

1. **Submit your application** online at [www.tru.ca/admissions/apply](http://www.tru.ca/admissions/apply)
2. **Pay the application fee** \$28.68
3. **Submit official high school transcripts and any post-secondary transcripts.**

BC high school students must arrange for their final BC Ministry of Education transcript to be forwarded electronically to TRU. Sign up is available at [www.bced.gov.bc.ca](http://www.bced.gov.bc.ca)

Current high school students please submit your final Grade 11 grades and an interim Grade 12 transcript listing courses you are taking this year. For further details, please see your high school counsellor.

All official high school and post-secondary transcripts can be mailed to:

**Thompson Rivers University**  
**Enrolment Services**  
**805 TRU Way**  
**Kamloops, BC V2C 0C8**

## Next Steps:

1. You will be contacted within 2-3 weeks to confirm we have received your application.
2. Once admissions has reviewed your application and applicable supporting documents, they will notify you about the admission decision.
3. Admitted students will be required to pay a commitment fee of \$300 to confirm your spot and enable you to register in courses.

## Need Help? Contact Us

Email: [admissions@tru.ca](mailto:admissions@tru.ca)

Old Main Student Street

Phone: 250-828-5036

Fax: 250-371-5960

### Mailing Address:

Thompson Rivers University

Enrolment Services

805 TRU Way

Kamloops, BC V2C 0C8

Further information regarding the Bachelor of Business Administration Program can be found at [www.tru.ca/business](http://www.tru.ca/business).

Additional information regarding various TRU support services, including Disability Services, Counselling, Services for Aboriginal Students, and Student Awards and Financial Aid, as well as Housing can be found at [www.tru.ca/services](http://www.tru.ca/services).

### Program Application Admissions Checklist

Please check off and include all of the following:

- Application form
- Application fee
- Official high school transcripts
- Any post-secondary transcripts