

## Accounting Technician Diploma Accounting Certificate

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Employment prospects are extremely good for graduates of this two-year program. Accounting technicians generally work as supervisors in accounting departments or as para-professionals assisting professional accountants. An Accounting Certificate is awarded to individuals who complete just the first year of this program, which qualifies the graduate for a position as an accounting clerk. Students completing the full two years, are awarded the Accounting Technician Diploma, and can find work in various types of business, industries or public practice. Upon graduation, students may choose to further their education by registering in the Certified General Accountant or Certified Management Accountant programs. If you enjoy working with people, and have strong communication and problem-solving skills, this program is well worth investigating.

### *Potential Salaries:*

Salaries in the accounting field generally start in the \$25,000 to \$30,000 range, rising quickly with experience. A good technician should be able to earn between \$30,000 and \$45,000 per year.

### *Skills Gained:*

You will study basic accounting, business and report writing, economics, business law, auditing, cost and management accounting, income tax, managerial finance, and business information systems.

*Length:* The Accounting Technician Diploma takes two years to complete on a full-time basis.

***Start Date:***

The program begins in September of each year.

***Course Workload:***

Students are expected to take five, 3-hour courses in both the Fall and Winter Semesters each year and will have to do another 30 to 40 hours of homework per semester.

***Program Prerequisites:***

Entry into the Accounting Technician Diploma program is on a competitive basis. All applicants must meet the following educational requirements to be considered for admittance:

1. B.C. Grade 12 or mature student status
2. Foundations Math 11(C+) for 2013 Grads
3. B.C. Principles of Math 11 or equivalent (C+) **or** B.C. Applications of Math 12 **or** Completion of MATH 051 (C+ or better).
4. 73% on the combined English 12 and Government Exam (within the last 5 years) **or** Level 4 on the Composition Section of the Language Proficiency Index (within the last 2 years) **or** Completion of ENGL 0600 **or** Completion of ESAL 0570 and ESAL 0580 with a C+ or better

Math 12 is strongly recommended but not required. Only the top 36 applicants will be accepted. It is recommended that students have effective keyboarding skills and be familiar with the operation of a microcomputer prior to beginning the program.

***Is Part-Time Study Available?***

Yes. Applications for part-time study must be submitted no later than the beginning of September. Contact the Admissions Office for more information at (250) 828-5036 or e-mail them at: [admissions@tru.ca](mailto:admissions@tru.ca)

### ***Tuition Fees:***

Tuition fees at TRU are less than those at provincial universities. A lower cost of living in the Interior means further savings in the overall cost of a post-secondary education.

**Approximate** annual expenses for a full-time first year student at TRU

#### **Fees and Textbooks: (10 courses per year)**

Tuition Fees	\$ 3,800
Books and Supplies	\$ 1,600

#### **Other Fees:**

Comp University Enhancement Fund	\$ 164
Ancillary Fee	\$ 237
Athletic Fee	\$ 101
Health/Dental Fee	\$ 248
Lab/Studio Fee	\$ 38
Building Levy	\$ 135
UPASS Fee – Student Society Fee	\$ 102
Canadian Federation of Student	\$ 18
Student Cariboo Child Care	\$ 3
Student Omega Newspaper	\$ 12
Student Union Radio Station	\$ 14
Student Union Fees	<u>\$ 190</u>

**Total Fees and Textbooks** **\$6,662**

Tuition fees shown are for Canadian students only. Please contact the Admissions Office at (250) 828-5036 for updated financial information on tuition fees for Canadian students. International students may contact (250) 371-5776.

### ***Financial Aid:***

TRU makes available, through the University Foundation, a number of scholarships. Please contact the Financial Aid and Awards Office for further information at (250) 828-5024.

### ***Further Program Information:***

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