

**TRU - Williams Lake Campus
Joint Occupational Health & Safety Meeting - Williams Lake Campus
Minutes**

Date: Jan 8, 2012 **Time:** 3:30 pm **Place:** Conference Room

1. Attendance (Y, N or R=Regrets)

Admin.	Y/N/R	Cupe	Y/N/R	Faculty	Y/N/R	Faculty	Y/N/R
Bowser, Julie	Y	Hewett, Tom		Bentham, Donna		Underwood, Randy	R
Simpson, Grace	R			Jenkins, Bruce	R		
Turatus, Betty (Co-chair)	Y			Lettinga, Marten	Y	Shields, Mike (Co-chair)	R
				Moberg, Karen	Y		
				Neifer, Shane			

Item	Discussion	Action
2. Call to order	3:35 pm -	
3. Minutes from last meeting		
4. Additions/Adoption of Agenda		
5. Ongoing Items:		
1. Monthly Building Inspections		T. Hewett
2. OHSC Training (Grace)	Training is still needed for committee members as there were insufficient people for the session scheduled in April 2012. G. Simpson to follow-up with Tim Ambrus for either Jan. 3 or 4, 2013. Not available in Winter. Grace will keep looking for other options.	G. Simpson
3. Emergency Lock Down system (Grace/Ray)	A lockdown drill will be scheduled for Spring 2013. Working out dates with Gord Maurtis.	G. Simpson
6. Current Review:		
1. WHMIS Training for Staff	Trades and Science department is mandatory for staff and faculty. Staff and Faculty need to make sure they have their certificate displayed or available for WCB visits. if they don't they need to see CS.	M. Lettinga
2. Fire Drill	Fire Marshalls need to have a review. Betty to see what day has the least course at 4:30 or 5. Have a pizza meeting to encourage attendance.	B. Turatus
3. Emergency Lighting	Done -	
7. New:		
1. Slip & wear appropriate foot wear	Have signs redone for winter weather	B. Turatus

poster		
2.		
3.		
4.		
8. Adjournment	Adjourned at pm. Next meeting Feb 12 at 3:30pm in the Conference Room.	