

Winter 2016 Course Evaluations Course Section Report – Quick Guide

This Quick Guide outlines the steps to download your Course Section Report for Winter 2016 and the contents of the report.

Step 1 Report link

You received a report link from the Centre for Student Engagement and Learning Innovation (CSELI) for your course section report. Click on the link, or copy and paste the URL into your browser. There is a different link and for each course section report. Report links will be active forever.

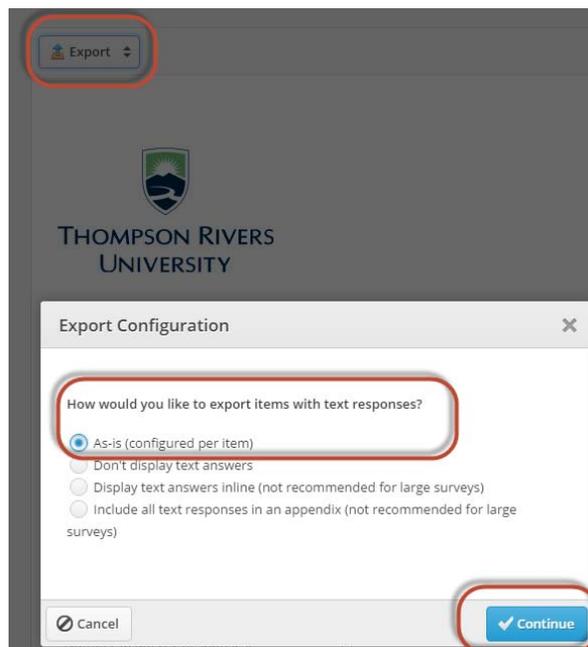
Click export, then choose export to PDF.

Choose export configuration is 'as-is (configured per item)' and select continue.

The report may be exported into the "download" folder on your computer. Move the report to a secure folder to maintain confidentiality.

Click on the report to open it in Adobe.

View and/or print the report.



Step 2 View report

Page 1

The first page gives information about the course section. It indicates how many students responded (Number of Survey Responses) to at least one question on the Course Evaluation, and how many students were enrolled in the course (Count of Section Enrolment) at the time of the Course Evaluation. These numbers can be used to calculate the response rate (see the instructions on page one of the report).

A high response rate does not ensure the validity of the results, nor does a lower response rate necessarily mean that the responses are not representative of the students in the course section.

Part A. General Questions

Results from each of the four Senate-mandated closed-ended questions (quantitative) are shown with a graph and statistics.

Part B. Rating of Instruction

Results from each of the additional 14 closed-ended questions (quantitative) are shown with a graph and statistics.

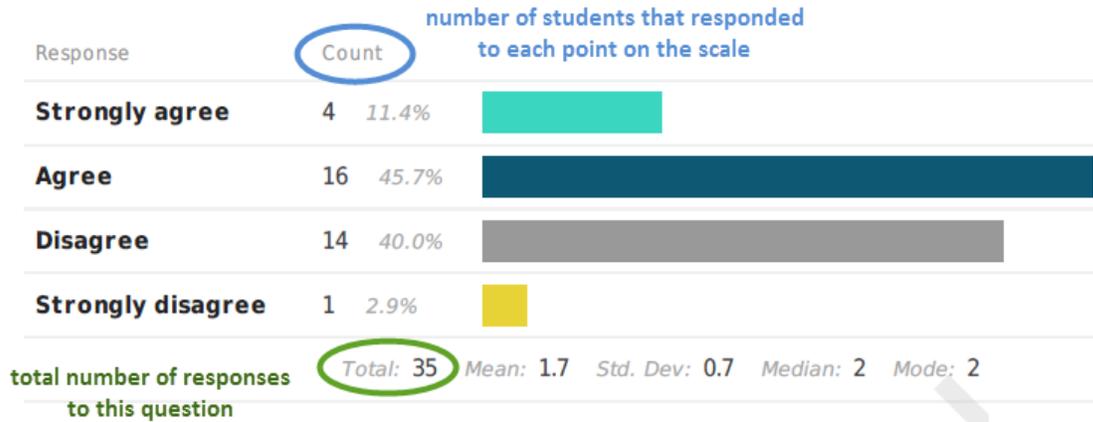
Part C. Open Ended Responses

The verbatim comments that students wrote in response to the two open-ended questions (qualitative) are reported.

Note. If your academic area chose customized survey questions, your course evaluation section report may appear different from the sections detailed above.

Results – Quantitative (closed-ended)

The frequency distribution for questions 1 through 18 shows the count of responses for each point on the scale (0 = Strongly Disagree, 1 = Disagree, 2 = Agree, 3 = Strongly Agree), the percent of students who chose each response, and the frequency distribution of those responses. Below each graph is the number of students who responded to that question (Total), followed by these statistics: mean, standard deviation (Std. Dev), median and mode.



Results – Qualitative (open-ended)

Students’ written comments are reported verbatim (not summarized). They can help clarify and illuminate some of the closed-ended responses.

Part C. Open Ended Responses

19. What aspects of this course helped your learning the most? Please be specific.

Response	Count
	30 responses
Definitely the in class discussions.	
Examples and class discussion	

Note: It’s important to respect the confidentiality of students who completed course evaluations. Never assume the identity of the author of specific comments, and assume that comments were written in good faith with the purpose of providing constructive feedback.

If you need help downloading your report, please contact crsevaladmin@tru.ca. If you require help interpreting your results, please connect with the Centre for Student Engagement and Learning Innovation (CSELI) at tru.ca/learning.