

## **TRU Bicycle Compound Terms and Conditions of Use**

### **1. General:**

TRU is introducing a bicycle compound for use by regular bicycle commuters. The bicycle compound is located east of the Clocktower on University Drive. Additional facilities may be considered subject to the demand for bicycle parking and the availability of land and resources.

The effectiveness of the bicycle compound will be reviewed following a trial period of one year.

The following Terms and Conditions govern the operation of the compound.

### **2. Hours of Operation:**

All bicycles must be removed from the compound between the hours of midnight and 7:00 AM. There shall be no overnight bicycle parking.

### **3. Eligibility for Space:**

Any employee or student of TRU Kamloops campus may apply for a key. In order to utilize the facility to the greatest extent, the total number of keys issued may exceed the total number of parking stalls. Issuance of a key to the user does not guarantee that a parking place will always be available. If the number of applications exceeds the available number of keys, Facilities Services will establish a wait list on a first come, first served basis.

### **4. Fees:**

Fees for use of the bicycle compound shall be set by TRU Facilities Services from time to time. In addition to an administration fee, a refundable key deposit shall also be set from time to time.

### **5. Termination:**

Key holders who cease to be employees or students of TRU shall surrender their key promptly to TRU Facilities Services. Failure to return the key may result in the forfeiture of the deposit. Keys shall be assigned for fixed periods of time. If another applicant can be found to replace an existing key holder, a pro-rated refund shall be issued. If a replacement cannot be found, no refund shall be issued.

### **6. Transferability:**

Parking spaces may only be used by approved key holders for registered bicycles. Key holders may not loan their keys to others. Keys may not be transferred.

**7. Keys – Issuance:**

One key shall be issued per key holder. Keys shall remain the property of TRU Facilities Services. Key holders shall relinquish keys at the end of the parking assignment or upon written notice by TRU Facilities Services. Duplication of keys is prohibited.

**8. Keys – Loss and Replacement:**

Lost or stolen keys shall be reported immediately to Security at 828-5033. The cost of replacing ALL keys and padlocks, regardless of circumstances shall be borne by the key holder whose key was lost or stolen.

**9. Responsibility for Security**

Only authorized key holders are permitted into the compound. Key holders must not permit entry to the compound by others. Security of the bicycle compound depends on all key holders being vigilant. Anyone requiring assistance should contact Security at 828-5033.

**10. Bicycle Registration:**

Key holders shall be required to register their bicycle(s) with Facilities Services. Only registered bicycles may be parked. For added security, registration with an independent bike registry is highly recommended. Bicycles may be registered inexpensively at <http://www.nationalbikeregistry.com> or at the local RCMP detachment.

**11. Responsibility for Loss or Damage:**

The bicycle compound is provided for the use of authorized staff and students. Although the bicycle compound is designed to enhance security, TRU assumes no responsibility whatsoever for any items left in the bicycle compound. Key holders are encouraged to carry theft and fire insurance for their bicycles and accessories.

**12. Reporting:**

Suspicious activity or damage to the bicycle compound shall be reported promptly to Security at 828-5033.

**13. Bicycle Locks:**

Although no lock is impervious to attack, it is generally accepted that high quality U-locks offer better protection than cable-style locks. Key holders are encouraged to use a minimum of one high quality U-lock, secured to the frame of the bicycle and the bicycle rack.

**14. Breach of Rules:**

Any key holder who contravenes these Terms and Conditions, may have her/his privileges revoked without recourse.

Facilities Services  
828-5388  
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