

PARTICIPANTS

How many students do you believe will participate and benefit from this event, and what will their involvement be?

CONTACT INFORMATION

TRU Sponsor _____ TRU Department _____
TRU Phone _____ E-Mail _____
Signature _____ Date _____

DEAN'S/DIRECTOR'S COMMENTS

Signature _____ Date: _____

BUDGET - Please specifically state the amount requested from CUEF

Please provide a full budget of this event. Be clear about the amount you are requesting from CUEF, taking into account that normally the maximum for any one approved event is \$5,000.

Not all applications can be funded. Hence, you should not expect guaranteed funding.

If your application is successful you will be required to submit a follow-up report on the event. Reports should be submitted electronically to lbutt@tru.ca

The Event Sponsor is responsible for collecting all original receipts and submitting them to Linda Butt, OM1643, and for disbursing the funds to the relevant payees when you receive the reimbursement cheque from Finance. **Original receipts are to be submitted with the appropriately coded and signed cheque requisition.**

Only one cheque will be issued per event.