



FEE DEFERRAL APPLICATION
FOR STUDENTS WITH APPROVAL LOANS
For Distance Education Programs

**Get a fee deferral approved instantly at www.tru.ca/distance.
See page 2 for details.**

Name _____

S.I.N. _____ - _____ - _____

TRU-OL Student # _____

Please read each point—your signature below indicates your full agreement.

- 1) I REQUEST REGISTRATION in the courses listed on the **attached Course Registration form**.
- 2) I DECLARE that I have been approved for student loan funding from the BC Ministry of Advanced Education for use at Thompson Rivers University, Open Learning for the following **loan period** (circle one):

Sep	Oct	Nov	Dec	Jan	Feb
Mar	April	May	June	July	Aug

I DECLARE that I have met the terms of my Study Contract for my most recent funded full-time Thompson Rivers University, Open Learning term by submitting assignments on a regular basis throughout my study period.

- 3) I ACKNOWLEDGE that the **fees payable** on the attached **Course Registration form** are fully due and payable upon acceptance of my registration, and I **agree to pay** such sum. I have confirmed that the requested courses are currently available and that I possess the required prerequisites.
- 4) I REQUEST A DEFERRAL OF PAYMENT until receipt of my student loan documents. I accept that this deferral shall be for a period of no longer than three weeks from the start of the **loan period** above, and I AGREE that I will pay in full the **fees payable** as shown on the attached **Course Registration form**, on or before the expiry of three weeks from the loan period start date, even if I do not receive a student loan.
- 5) In consideration of Thompson Rivers University, Open Learning registering me in the courses listed on the **attached Course Registration form**, I HEREBY DIRECT that Thompson Rivers University, Open Learning may negotiate, without recourse, the cheque or cheques representing any provincial or federal student grant and deposit such funds in the accounts of Thompson Rivers University, Open Learning and may pay Thompson Rivers University, Open Learning therefrom their **fees payable** as shown on the **attached Course Registration form** and any other outstanding fees subject to Thompson Rivers University, Open Learning remitting to me within three weeks any funds in excess of such fees.
- 6) I DECLARE that I have read the Thompson Rivers University, Open Learning Calendar, and I agree to and accept all terms and conditions therein relating to my responsibility for payment of **course fees** in the event of registration cancellation, withdrawal, lack of eligibility, or any other matter stated therein.

Student Signature _____
Print name beneath:

Date _____

NOTE: TRU-OL Financial Aid must receive your signed, eligible Application and Course Registration form by the deadline on the next page. If you are taking University of Victoria courses through TRU-OL, you may be eligible for an Emergency Loan to cover the cost of books.

Scan & Email: OLfinaid@tru.ca ; **Mail:** TRU-OL-Financial Aid, Box 3010, Kamloops, BC V2C 5N3 or **Fax:** 250-371-5668

SEE NEXT PAGE

Online Fee Deferral Procedure

- 1) Refer to the web at www.tru.ca/distance and choose "COURSES."
- 2) Add all of your courses for the term to your Shopping Cart. (Note: If you are completing the second half of an eight-month, 6-credit course, or you have had a split enrolment received and approved by the TRU-OL Financial Aid Office, these credits are automatically added to your total.)
- 3) Click on "Proceed to Registration."
- 4) Log in to myTRU. (Note: If you don't have a TRU-OL student number, you will be asked to create one. If you have a student number but have never logged into myTRU, you will be asked to create an account.)
- 5) Click on "Apply for Deferred Payment" (at the bottom of the Online Payment screen).
- 6) If your deferral is declined and you are unsure why, please note the reasons, and contact TRU-OL Financial Aid. Your courses will be shipped in one to two weeks, and the total of your outstanding fees will be automatically deducted from your loan or grant and paid to TRU-OL.

Paper Fee Deferral Procedure

If you are not using the online fee deferral application, then please fax your 1) Course Registration Form, 2) Fee Deferral Application, and 3) Study Contract to 250-371-5668, or mail the three forms to Thompson Rivers University, Open Learning, Financial Aid Office, Box 3010, Kamloops, BC, V2C 5N3.

Depending on volume, please allow up to ten business days for your application to be assessed. It is your responsibility to ensure the forms are received by TRU-OL **prior to the paper registration deadline.**

FINANCIAL AID TERMS FOR THE 2006/2007 PROGRAM YEAR

Term	Registration Opens for TRU-OL Courses †	Late Deadline for Receipt of Paper Registration •	Late Deadline for Online * or Phone Registration •	Term Start Date	Term End Date
September †	August 1	August 31	September 10	September 1	December 31
October	September 1	September 30	October 10	October 1	January 31
November	October 1	October 31	November 10	November 1	February 28/29**
December	November 1	November 30	December 10	December 1	March 31
January †	December 1	December 31	January 10	January 1	April 30
February	January 1	January 31	February 10	February 1	May 31
March	February 1	February 28/29**	March 10	March 1	June 30
April	March 1	March 31	April 10	April 1	July 31
May †	April 1	April 30	May 10	May 1	August 31
June	May 1	May 31	June 10	June 1	September 30
July	June 1	June 30	July 10	July 1	October 31
August	July 1	July 31	August 10	August 1	November 30

† Most consortium course registrations open two months before the start date. Registration periods for TRU-OL paced courses may vary — see www.tru.ca/distance.

* Via credit card or online fee deferral (out-of-province applicants must use the paper fee deferral form).

**Leap Year

● TO GET YOUR COURSES AND LOANS ON TIME . . .

we strongly recommend registering and submitting your study contract to TRU-OL Financial Aid three to four weeks before the **Late Deadline** in the above columns.

NOTE: All fees owing will be automatically deducted from your student loan and/or grant if your application is approved.