## **Printer Naming Standards**

## All TRU printers follow a naming standard:

RoomNumber\_PrintType(optional)\_Comment(optional)

For example a printer installed on the 3rd Floor of Old Main has the name: OM3724\_HP4200

OM3724 = Room number where the printer is installed

HP4200 = HP 4200 Laserjet Printer

Optional - Colour = indicates a colour printer

They also have a label on the front:

OM3724\_2-HP4525-Colour

To install this printer, go to <a href="http://www.tru.ca/its/iprint.html">http://www.tru.ca/its/iprint.html</a>

IP: 206.123.169.106 SN: JPBCCBRODX