NAME CHANGE REQUEST

TRU-OL Student Services, BC Centre for Open Learning, 4th Floor
900 McGill Road, Kamloops, BC V2C 0C8
Fax 250.852.6405 www.truopen.ca

THOMPSON RIVERS ✸ UNIVERSITY

OPEN LEARNING

GENERAL INFORMATION

- TRU only uses your legal name on all official university correspondence and documentation such as transcripts and the parchment. If you have legally changed your name please ensure your name change is reflected on your student record by completing the following form and providing a copy of one of the following acceptable documents:

    -Department of Vital Statistics Certificate of Name Change; or

    -Marriage Certificate; or

    -Divorce Decree

- Only the above documents will be accepted for a name change.

- Complete and submit this form by mail, fax or email.

    TRU-OL, Student Services
    BC Centre for Open Learning, 4th Floor
    900 McGill Rd., Kamloops, BC
    Canada V2C 0C8

    Fax: 250.852.6405

    Email: *olrecords@tru.ca*

ENTER TRU STUDENT NUMBER (PRINT CLEARLY)

DATE OF BIRTH

DD/MM/YY

PERSONAL DATA (PRINT CLEARLY)

PREVIOUS NAME

UPDATE NAME TO

PERMANENT ADDRESS (PRINT CLEARLY)

MAILING ADDRESS (include buzzer code if applicable)

CITY / TOWN / VILLAGE

PROVINCE / STATE

POSTAL CODE / ZIP CODE

COUNTRY

CONTACT INFORMATION (PRINT CLEARLY)

PRIMARY TELEPHONE NUMBER

Area Code

SECONDARY TELEPHONE NUMBER

Area Code

EMAIL ADDRESS

STUDENT'S SIGNATURE _____   DATE _____