

LOCKER RENTAL AGREEMENT

1. General

- a. Designated lockers located in Old Main building are available for the exclusive use of TRU students and staff. Facilities Service Division is responsible for the administration and maintenance of these lockers. No one shall occupy a locker without completing a Locker Rental Application and paying the rent and deposit in advance.

2. Use of Lockers

- a. Lockers provided by TRU offer a basic level security for the convenience of renters. TRU assumes no responsibility for, nor custody of contents stored in lockers. TRU shall not be responsible for any loss of or damage to locker contents. Locker contents remain the sole responsibility of the Renter at all times. Renters should not store valuable items in lockers. Lockers may be covered by the Renter to obscure locker contents, but permanent alterations to lockers are not permitted.

3. Padlocks

- a. Only padlocks authorized by TRU shall be used. Unauthorized locks will be removed by TRU without notice or compensation to renters.

4. Renter Responsibilities

- a. Pay the amount due as stated in the Locker Rental Application.
- b. Provide current contact information and ensure that TRU Facilities are advised of subsequent changes throughout the rental period.
- c. Exercise caution when placing foods, liquids or other substances that may escape into adjacent lockers.
- d. Keep lockers clean and odour free at all times.
- e. Report any maintenance problems with the locker, locker hardware or padlock to TRU Facilities Services.
- f. Promptly remove all locker contents at the end of the rental period. Articles not cleared within 7 days following the rental period shall be considered abandoned and subject to removal and seizure by TRU. Contents seized by TRU may be discarded without compensation to the renter.
- g. Firearms, weapons, illicit drugs or drug paraphernalia must not be placed in lockers.

- h. Flammable liquids or toxic substances must not be placed in lockers.
- i. Lockers are available for the sole use of the applicant. Subletting of lockers is not permitted.

5. TRU Responsibilities

- a. Receive and process applications.
- b. Issue an approved combination lock.
- c. Maintain a record of renters, locker assignments and lock combinations.
- d. Accept rental revenues and issue receipts.
- e. Receive deposits and issue refunds.
- f. Handle repair requests.
- g. Respond to enquiries. Questions regarding lockers may be directed to Facilities Services, e-mail facilities@tru.ca, telephone 250-828-5388.

6. Rental Rates

	SEMESTER	GST	TOTAL	ANNUAL	GST	TOTAL
SMALL	9.52	.48	10.00	23.81	1.19	25.00
LARGE	19.05	.95	20.00	47.62	2.38	50.00

Rental periods commence at the start of each semester. Rent will not be prorated.

7) Deposit

- a) A refundable deposit of \$10.00 shall be collected for each rental. The deposit shall be returned to the Renter without interest at the end of rental period, provided that the combination lock and locker are returned in acceptable condition as determined by TRU. If the combination lock or locker is not returned in acceptable condition, the deposit shall be forfeited at the discretion of TRU.

8) Dispute Resolution

- a) Every reasonable effort shall be made to settle disputes to the satisfaction of the Renter. However, if a matter remains unresolved, the Director of Facilities Service shall review the matter and render a decision that shall be final and binding.

***** END OF THIS SECTION *****

LOCKER RENTAL APPLICATION

Last Name: _____

First Name: _____

Student Number: _____

Local Address: _____

Local Telephone: _____

Mobile Telephone: _____

E-Mail Address: _____

I have read the Locker Rental Agreement and agree to be bound the terms and conditions described therein.

Applicant Signature: _____

Date: _____

FOR OFFICE USE ONLY

(check one) New Rental _____ Renewal _____

Locker #: _____

Lock Combination _____ - _____ - _____ Serial # _____

Term: Semester Fall _____ Winter _____ Summer _____

Annual _____

Amount Paid
Rent: _____

Deposit: _____

Received by: _____ Date: _____