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## PROGRAM REVIEW

<b>POLICY NUMBER</b>	<b>ED 8-4</b>
<b>APPROVAL DATE</b>	<b>MARCH 21, 2016</b>
<b>PREVIOUS AMENDMENT</b>	<b>JUNE 22, 2009</b>
<b>REVIEW DATE</b>	<b>MARCH 21, 2021</b>
<b>AUTHORITY</b>	<b>SENATE</b>
<b>PRIMARY CONTACT</b>	<b>PROVOST &amp; VICE-PRESIDENT, ACADEMIC</b>

### **POLICY**

Reviews at Thompson Rivers University are undertaken for the purpose of quality assurance and program improvement, and are to be seen as formative and constructive. Reviews may identify present strengths and weaknesses of programs, encourage and recognize quality, suggest possible solutions to existing or anticipated problems, and promote constructive change. The program review also provides the opportunity for reconsidering and refining the program's learning outcomes. Reviews are premised on the expectation that every program can be improved and that regular program evaluation is a major responsibility of Departments, Faculties and/or Schools. Self-appraisal is at the heart of the program review. However, the involvement of external, arm's-length consultants is also an essential part of the University's quality review and improvement process. All academic program reviews at Thompson Rivers University must incorporate the views of students, faculty, staff, and administrators.

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### **REGULATIONS**

#### **I Jurisdiction**

The Senate Committee on Academic Planning and Policy (APPC) oversees the development and conduct of the Program Review policy and process. Responsibility for the overall administrative coordination of Program Reviews resides in the Office of the Provost and Vice-President Academic. Responsibility for local coordination resides with the Dean(s) and department(s) academically responsible for the program(s) under review.

#### **II Scope**

All undergraduate and graduate degree, diploma, and certificate programs approved by the Senate of Thompson Rivers University are subject to this policy.

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**III Frequency**

All University programs are subject to a review at least once every seven years.

**IV Reporting**

The Provost and Vice-President Academic will report to APPC on all program reviews and APPC will report to Senate annually. Furthermore, the Dean(s) responsible for each reviewed program will report annually to APPC on how the program has addressed the program review's recommendations.

**IV Procedures**

Information on the processes and procedures of program reviews can be found on the Provost and Vice-President Academic's website.